

MINUTES OF THE ADJOURNED MEETING OF THE
 BOARD OF DIRECTORS OF THE
 SANTA CLARITA VALLEY SANITATION DISTRICT
 HELD AT THE OFFICE OF THE DISTRICT
 VIA TELECONFERENCE

September 26, 2022
 11:30 o'clock, A.M.

The Board of Directors of Santa Clarita Valley Sanitation District of Los Angeles County met pursuant to adjournment as ordered by this Board of Directors at the Regular Meeting on September 14, 2022. A copy of the Order of Adjournment was posted as required by law and proper affidavits of the posting are on file in the Secretary's office.

There were present: Jason Gibbs, Director from Santa Clarita
 Kathryn Barger, Alternate Director from Los Angeles County
 Laurene Weste, Chairperson, Director from Santa Clarita

Absent: None

Also present: Kimberly S. Christensen, Secretary to the Board
 Wes Beverlin, District Counsel

RE: PUBLIC COMMENT The Chairperson announced this was the time for any questions or comments by members of the public. There were no public comments or questions to address the Board on any matters.

RE: MINUTES Upon motion of Director Barger, duly seconded and unanimously carried by a roll-call vote, the minutes of the adjourned regular meeting held June 27, 2022 and the special meeting held July 20, 2022, were approved.

RE: DISTRICT EXPENSES The following expenses for the months of May and June 2022 were presented and upon motion of Director Barger, duly seconded and unanimously carried by a roll-call vote, were approved:

Local District Expenses:	
Operations & Maintenance	\$ 4,929,807.23
Capital	7,304,890.31
Allocated Expenses:	
Joint Administration	460,997.22
Technical Support	674,038.50
Total Expenses	<u>\$13,369,733.26</u>

RE: RESOLUTION PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY ON MARCH 4, 2020 BY CALIFORNIA GOVERNOR AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY - ADOPT

A proposed *A Resolution of the Board of Directors of the Santa Clarita Valley Sanitation District of Los Angeles County Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency on March 4, 2020 by California Governor and Authorizing Remote Teleconference Meetings of the Legislative Body*, was presented. The Governor's two executive orders (N-29-20 & N-08-21), under which the agency has been conducting its teleconferenced meetings, during the continued existence of the Governor's proclaimed state of COVID-19 emergency, will be conducted under the provisions of AB 361 which added California Government Code section 54953(e), to the Brown Act. Under the provisions of AB 361 (Government Code section 54953(e)), at their first next meeting, each District must adopt, by majority vote, an initial resolution making certain findings about the continuing COVID state of emergency and health and safety risks of conducting their board meeting in person. By statute, this Resolution and its referenced findings, are only legally valid for 30 days. A copy of the proposed Resolution was attached to the agenda. A recommendation was made to adopt the Resolution.

Upon motion of Director Barger, duly seconded and unanimously carried by a roll-call vote, the following Resolution was adopted:

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SANTA CLARITA VALLEY SANITATION DISTRICT OF LOS ANGELES COUNTY
PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF
EMERGENCY ON MARCH 4, 2020 BY CALIFORNIA GOVERNOR AND AUTHORIZING
REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY

WHEREAS, the Santa Clarita Valley Sanitation District of Los Angeles County (“District”) is committed to preserving and nurturing public access and participation in meetings of the District’s Board of Directors and committees; and

WHEREAS, all meetings of the District’s Board of Directors are open and public, pursuant to the requirements of the Ralph M. Brown Act (California Government Code Sections 54950-54963) (the “Brown Act”), so that any member of the public may attend, participate, observe and watch the District’s Board of Directors conduct business; and

WHEREAS, the Brown Act, Section 54953(e), allows for conducting and participating in meetings by members of a legislative body, without compliance with the requirements of the Brown Act Section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition under the Brown Act Section 54953(e) is the declaration of a state of emergency by the Governor pursuant to California Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within California caused by the conditions outlined and described in California Government Code Section 8558; and

WHEREAS, a proclamation of a state of emergency is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-induced disasters; and

WHEREAS, it is further required that the state or local officials have imposed or recommended measures to promote social distancing, or the Board of Directors of the District have held a meeting where it considered and determined that meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, such conditions now exist in the District as Governor Newsom declared a State of Emergency on March 4, 2020 as a result of the threat of COVID-19; and

WHEREAS, the County of Los Angeles Department of Public Health Order of the Health Officer issued March 3, 2022 (the “County Order”) includes recommendations that all persons within the jurisdiction of the County of Los Angeles public health agency always practice required and recommended infection control measures when among others, especially in an indoor setting; and

WHEREAS, the District’s Board of Directors does hereby find that the ongoing and significant risks associated with COVID-19 infection, especially in the absence of capacity limits and physical distancing requirements for indoor activities, on those individuals with underlying health conditions that make them susceptible to severe COVID-19 illness and individuals who are not and cannot be vaccinated, that COVID-19 infection remains a significant health hazard to all residents, and desires to proclaim a local emergency and ratify the proclamation of a state of emergency by the Governor of the State of California, and further, ratify the County Order findings related to the ongoing health hazards of COVID-19; and

WHEREAS, as a consequence of the declared state of emergency and the local emergency, the Board of Directors of the District does hereby find that the District shall continue to conduct its meetings in accordance with the provisions and requirements of the Brown Act Section 54953(e), and that the legislative bodies of the District shall comply with the requirements to provide the public with access to, and an opportunity to comment at all meetings of the District’s legislative bodies in accordance with the requirements of the Brown Act Section 54953(e)(2); and

WHEREAS, the District will continue its practice of live streaming its meetings via the Zoom software platform which allows members of the public to observe and participate in the meetings via video or call-in options and will continue to offer members of the public an opportunity to make oral comments during the meetings and/or submit written comments before the meetings.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SANTA CLARITA VALLEY SANITATION DISTRICT OF LOS ANGELES COUNTY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true, correct, and are incorporated in this Resolution by reference.

Section 2. Proclamation of Local Emergency. The Board of Directors of the District does hereby proclaim that a local emergency now exists throughout the territory of the District and, as described in the County Order, recommendations from health officers include ongoing masking, and social distancing practices especially for indoor settings and particularly for individuals who, due to vaccine status or underlying health conditions, continue to be at risk for severe illness, and COVID-19 infection remains a significant health hazard to all residents of the District.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The District's Board of Directors hereby ratifies the Governor of the State of California's Proclamation of a State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The Chief Engineer and General Manager, staff and legislative bodies are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, without limitation, conducting open and public meetings in accordance with the Brown Act Section 54953(e) and all other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of 30 days after the date of this resolution, or such time that the District's Board of Directors adopts a subsequent resolution in accordance with the Brown Act Section 54953(e)(3) to extend the time during which the legislative bodies of the District may continue to teleconference without compliance with the requirements of the Brown Act Section 54953(b)(3).

PASSED AND ADOPTED by the Board of Directors of the Santa Clarita Valley Sanitation District of Los Angeles County this 26th day of September 2022 by the following vote:

AYES: Three (3)

NOES: None

ABSTAIN: None

ABSENT: None

RE: ANNEXATION NOS. 1107
RESOLUTIONS AUTHORIZING
APPLICATION TO LOCAL AGENCY
FORMATION COMMISSION AND
APPROVING NEGOTIATED
EXCHANGE OF PROPERTY
TAX REVENUES - ADOPT

Annexation No. 1107 consists of an existing 25,858-square-foot community center in the City of Santa Clarita. Each annexation to the District's service area requires adoption of two resolutions by the Board. The first resolution authorizes submittal of the annexation application to LAFCO, approves the CEQA document, and consents to a waiver of the LAFCO protest hearing. The second resolution is a joint resolution with agencies

that already provide services to the proposed annexation territory agreeing to the amount of property tax revenue that will be apportioned to the District in accordance with the Revenue and Taxation Code. A data sheet, map, Notice of Finding, and staff report for each annexation, and the CEQA document for Annexation No. 1107 were attached to the agenda. A recommendation was made that the Board adopt resolutions for making an application to Local Agency Formation Commission for annexations; review, consider and find adequate California Environmental Quality Act Document for Annexation No. 1107; and consent to waiver of protest proceedings. Furthermore, a recommendation was made that the Board adopt a joint resolution with County of Los Angeles, Greater Los Angeles County Vector Control District, Antelope Valley Resource Conservation District, City of Santa Clarita, Santa Clarita Library, and Santa Clarita Valley Water Agency approving and accepting the negotiated exchange of property tax revenues resulting from Annexation No. 1107.

The Chief Engineer and General Manager stated that this is a standard annexation in the City of Santa Clarita for a community center at Sierra Highway and Soledad Canyon Road.

Upon motion of Director Barger, duly seconded and unanimously carried by a roll-call vote, the Board of Directors of Santa Clarita Valley Sanitation District of Los Angeles County does hereby approve the Joint Resolution of the Board of Supervisors of the County of Los Angeles, the governing bodies of the Greater Los Angeles County Vector Control District, Antelope Valley Resource Conservation District, City of Santa Clarita, Santa Clarita Library, and Santa Clarita Valley Water Agency, and this Board of Directors, approving and accepting the negotiated exchange of property tax revenues resulting from Annexation No. 1107 to the District, a copy of which is on file at the Office of the District and by reference incorporated herein as though fully set forth; and the Chairperson and Secretary are authorized to execute the Joint Resolution on behalf of the District. Furthermore, the following resolution was adopted:

RESOLUTION

WHEREAS, the Board of Directors of Santa Clarita Valley Sanitation District of Los Angeles County, hereinafter referred to as "District", desires to (not) commence proceedings for the annexation to District of certain territory, described in Exhibit "A", attached hereto and by reference incorporated as a part hereof; and

WHEREAS, said Board of Directors does hereby certify that it has reviewed and considered the environmental documents submitted for the proposed annexation and found said environmental documents to be adequate;

NOW, THEREFORE, said Board of Directors does HEREBY RESOLVE, FIND, AND DECLARE as follows:

1. Application and a proposal is hereby made to the Local Agency Formation Commission of Los Angeles County for a change of organization as follows:
 - (a) This proposal is made pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 commencing with Section 56000, Government Code, State of California.
 - (b) The nature of the proposed change of organization and the name of the District for which such change of organization is proposed are as follows:

The annexation of the territory described in Exhibit "A" hereof to Santa Clarita Valley Sanitation District of Los Angeles County.
 - (c) The names of all other affected counties, Districts, or cities are as follows:

Counties: None
Districts: None
Cities: Santa Clarita
 - (d) The territory is uninhabited. A description of the exterior boundaries of such territory is set forth in Exhibit "A" hereof.
 - (e) It is desired that the proposed annexation provide for and be made subject to the following terms and conditions:
 - (1) The retention by District of the deposited sum of \$7,400.00 as the fee required by the Board of Directors for said annexation.
 - (2) The negotiated exchange of property tax revenues between affected agencies resulting from said annexation to District.
 - (f) The reasons for this proposal are as follows:
 - (1) The District is empowered to and is engaged in providing sewerage facilities which can best serve the territory proposed to be annexed with sewage disposal service. Based on the information provided by the property owners, the District's sewerage facilities have or, in accordance with current policy, will have adequate capacity to collect, treat, and dispose of the wastewater anticipated to be generated on the subject property. Actual sewer hook-up will not be allowed until payment of the connection fee and shall be subject to all circumstances then existent including the availability of capacity. Disposal of the treated wastewater will be in accordance with waste discharge permits issued by the appropriate California Regional Water Quality Control Board.
 - (2) Said territory consists of a 25,858 square-foot community center, and the property owners have requested in writing that the territory be provided with sewage disposal service.
 - (3) Said territory must be annexed to District before sewage disposal service is provided.

- (g) This proposal is consistent with the sphere of influence of the District.
 - (h) In accordance with the requirements of California Health & Safety Code Section 4830, the territory subject to this annexation will benefit from the annexation.
 - (i) It is hereby requested that proceedings be taken for the change of organization proposed, according to the terms and conditions stated above and in a manner provided by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.
2. Said District consents to waiver of protest proceedings pursuant to Section 56663 of the Government Code.
 3. The Clerk of the District is hereby authorized and directed to file a certified copy of this resolution with the Executive Officer of the Local Agency Formation Commission of Los Angeles County.

RE: ANNEXATION NO. 1108
 RESOLUTIONS AUTHORIZING
 APPLICATION TO LOCAL AGENCY
 FORMATION COMMISSION AND
 APPROVING NEGOTIATED
 EXCHANGE OF PROPERTY
 TAX REVENUES - ADOPT

Annexation No. 1108 consists of four proposed single-family homes in the City of Santa Clarita. Each annexation to the District's service area requires adoption of two resolutions by the Board. The first resolution authorizes submittal of the annexation application to LAFCO, and consents to a waiver of the LAFCO protest hearing. The second resolution is a joint resolution with agencies that already provide services to

the proposed annexation territory agreeing to the amount of property tax revenue that will be apportioned to the District in accordance with the Revenue and Taxation Code. A data sheet, map, Notice of Finding, and staff report for each annexation were attached to the agenda. A recommendation was made that the Board adopt a resolution for making an application to Local Agency Formation Commission for annexation; review and consent to a waiver of protest proceedings. Furthermore, a recommendation was made that the Board adopt a joint resolution with County of Los Angeles, Greater Los Angeles County Vector Control District, City of Santa Clarita, Santa Clarita Street Lighting Maintenance District No. 2, Santa Clarita Library, and Santa Clarita Valley Water Agency approving and accepting the negotiated exchange of property tax revenues resulting from Annexation No. 1108.

The Chief Engineer and General Manager stated that this is a standard annexation in the City of Santa Clarita for four proposed single-family homes.

Upon motion of Director Barger, duly seconded and unanimously carried by a roll-call vote, the Board of Directors of Santa Clarita Valley Sanitation District of Los Angeles County does hereby approve the Joint Resolution of the Board of Supervisors of the County of Los Angeles, the governing bodies of the Greater Los Angeles County Vector Control District, City of Santa Clarita, Santa Clarita Street Lighting Maintenance District No. 2, Santa Clarita Library, and Santa Clarita Valley Water Agency, and this Board of Directors, approving and accepting the negotiated exchange of property tax revenues resulting from Annexation No. 1108 to the District, a copy of which is on file at the Office of the District and by reference incorporated herein as though fully set forth; and the Chairperson and Secretary are authorized to execute the Joint Resolution on behalf of the District. Furthermore, the following resolution was adopted:

RESOLUTION

WHEREAS, the Board of Directors of Santa Clarita Valley Sanitation District of Los Angeles County, hereinafter referred to as "District", desires to (not) commence proceedings for the annexation to District of certain territory, described in Exhibit "A", attached hereto and by reference incorporated as a part hereof; and

WHEREAS, said Board of Directors does hereby certify that the proposed annexation is exempt from the provisions of the California Environmental Quality Act;

NOW, THEREFORE, said Board of Directors does HEREBY RESOLVE, FIND, AND DECLARE as follows:

1. Application and a proposal is hereby made to the Local Agency Formation Commission of Los Angeles County for a change of organization as follows:
 - (a) This proposal is made pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 commencing with Section 56000, Government Code, State of California.

- (b) The nature of the proposed change of organization and the name of the District for which such change of organization is proposed are as follows:

The annexation of the territory described in Exhibit "A" hereof to Santa Clarita Valley Sanitation District of Los Angeles County.

- (c) The names of all other affected counties, Districts, or cities are as follows:

Counties: None

Districts: None

Cities: Santa Clarita

- (d) The territory is uninhabited. A description of the exterior boundaries of such territory is set forth in Exhibit "A" hereof.

- (e) It is desired that the proposed annexation provide for and be made subject to the following terms and conditions:

- (1) The retention by District of the deposited sum of \$4,800.00 as the fee required by the Board of Directors for said annexation.
- (2) The negotiated exchange of property tax revenues between affected agencies resulting from said annexation to District.

- (f) The reasons for this proposal are as follows:

- (1) The District is empowered to and is engaged in providing sewerage facilities which can best serve the territory proposed to be annexed with sewage disposal service. Based on the information provided by the property owners, the District's sewerage facilities have or, in accordance with current policy, will have adequate capacity to collect, treat, and dispose of the wastewater anticipated to be generated on the subject property. Actual sewer hook-up will not be allowed until payment of the connection fee and shall be subject to all circumstances then existent including the availability of capacity. Disposal of the treated wastewater will be in accordance with waste discharge permits issued by the appropriate California Regional Water Quality Control Board.
- (2) Said territory is proposed to be developed, and the property owners have requested in writing that the territory be provided with sewage disposal service.
- (3) Said territory must be annexed to District before sewage disposal service is provided.

- (g) This proposal is consistent with the sphere of influence of the District.

- (h) In accordance with the requirements of California Health & Safety Code Section 4830, the territory subject to this annexation will benefit from the annexation.

- (i) It is hereby requested that proceedings be taken for the change of organization proposed, according to the terms and conditions stated above and in a manner provided by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.

2. Said District consents to waiver of protest proceedings pursuant to Section 56663 of the Government Code.
3. The Clerk of the District is hereby authorized and directed to file a certified copy of this resolution with the Executive Officer of the Local Agency Formation Commission of Los Angeles County.

RE: FACILITIES PLANNING
HABITAT RESTORATION, MAINTENANCE,
AND MONITORING FOR VALENCIA WATER
RECLAMATION PLANT RETAINING WALL
EXTENSION PROJECT - AUTHORIZE
SUPPLEMENTAL PURCHASE ORDER TO
ENVIRONMENTAL SCIENCE ASSOCIATES

The Habitat Restoration, Maintenance, and Monitoring for Valencia Water Reclamation Plant Retaining Wall Extension Project (Project), constructed in 2017, resulted in temporary impacts to 5,000 square feet of habitat and unavoidable, permanent impacts to four mature riparian trees. In accordance with the Streambed Alteration Agreement (SAA) issued by the California Department of Fish and Wildlife for the Project, the

District is required to restore a similar amount of habitat and plant 12 replacement trees as mitigation and monitor them for five years. The Board previously approved funds for this Project in June 2019, however, several of the replacement trees have not survived, and new replacement trees were planted in 2022. Additional funds are needed to provide the required monitoring. Retaining Environmental Science Associates (ESA) is the most cost effective approach as they have been satisfactorily performing these services since 2018 and are familiar with all requirements of the SAA. To comply with the California Environmental Quality Act, an Environmental Impact Report was previously approved for the Project by the Board on January 29, 1998, and an addendum was approved by the Board on December 2, 2015. This item is consistent with the Districts' Guiding Principle of commitment to operational excellence (protection of public health and the environment, regulatory compliance, and cost effectiveness). A recommendation was made to authorize the Chief Engineer and General Manager, in his capacity as Purchasing Agent, to issue a supplemental purchase order to Environmental Science Associates in the amount of approximately \$49,000 for the Habitat Restoration, Maintenance, and Monitoring for the Valencia Water Reclamation Plant Retaining Wall Extension Project.

The Chief Engineer and General Manager stated that construction of a retaining wall at the Advanced Water Treatment Facility impacted the natural habitat. As part of mitigation, the District is required to plant replacement trees. Some trees did not live; therefore, a few additional trees will need to be planted. Monitoring is needed to ensure these trees will last.

Upon motion of Director Barger, duly seconded and unanimously carried by a roll-call vote, the Chief Engineer and General Manager, in his capacity as Purchasing Agent, was authorized to a supplement purchase order to Environmental Science Associates for the Habitat Restoration, Maintenance, and Monitoring for the Valencia Water Reclamation Plant Retaining Wall Extension Project, at a cost of approximately \$49,000.

RE: WASTEWATER MANAGEMENT
CONSTRUCTION OF VALENCIA WATER
RECLAMATION PLANT ADVANCED
WATER TREATMENT FACILITY
OHL USA, INC., DBA GROUP OHL USA, INC.
CONTRACT NO. 5176 - APPROVE CHANGE
ORDER NO. 27 - EXTRA WORK

As part of the Construction of Valencia Water Reclamation Plant Advanced Water Treatment Facility (Project), the contractor was required to install approximately 2,600 linear feet of 3-inch to 24-inch-diameter stainless steel piping and fittings to convey flow through the Advanced Water Treatment Facility (AWTF). The contract documents required that the contractor fabricate, weld, and test all the stainless-steel piping at

an offsite facility under strict quality control measures prior to shipping the material to the Project site for installation. Due to extended labor shortages associated with the pandemic, combined with major disruptions to the current supply chain, it was determined that the requirement for the contractor to obtain the necessary stainless steel piping materials from an offsite facility would result in an estimated six-month delay to completion of the Project. For this Project, the District is subject to a regulatory Time Schedule Order (TSO) requiring that the AWTF be operational by December 31, 2022. In an attempt to mitigate the delay associated with the installation of the stainless steel piping, the contractor was directed to procure raw stainless steel pipe material as it became available, and fabricate, weld and test the pipe material onsite. The contractor was also required to hire qualified welders to work extended hours, including weekends, to perform the work. The cost for the extra work is based on time and materials and covers the time period between April 2022 and July 2022. This item is consistent with the Districts' Guiding Principles to protect financial and facility assets through prudent investment and maintenance programs; and commitment to operational excellence (protection of public health and the environment, regulatory compliance, and cost effectiveness). The claims have been reviewed and the work determined to be beyond the scope of the plans and specifications. A recommendation was made to approve Change Order No. 27 to Contract No. 5176 with OHL USA, Inc., DBA Group OHL USA, Inc., for construction of the Valencia Water Reclamation Plant Advanced Water Treatment Facility; resulting in a payment of \$1,039,465.74 for extra work.

The Chief Engineer and General Manager stated that the Project is progressing, but it is hampered by staffing issues related to COVID-19 and supply chain issues. In order to expedite the work, the contractor was directed to fabricate stainless steel piping, and weld and test construction on-site opposed to at their factory. The TSO requires the system to be operational by end of year. The District is not going to meet that deadline due to construction delays.

District's staff will initiate discussions with the Regional Board to extend work into next year. The District has already done all it can to expedite work, and are hopeful that the Regional Board will be understanding about the delays due to COVID-19 and supply chain issues.

In response to Director Gibbs, the Chief Engineer and General Manager stated that District's staff expects concern from the Regional Board. Staff also expects the Regional Board to be understanding regarding the impacts to staffing related to COVID-19 and supply chain issues. District's staff and the contractor kept well documented information regarding supplies, staffing, and difficulties finding labor. He plans to update the Directors on this matter at subsequent meetings.

The Chairperson advised that city staff can provide assistance to gather support for the District on this matter.

The Chief Engineer and General Manager stated that there will be an opportunity for a public process to voice support on the matter. Any assistance, including letters of support to the Regional Board, would be beneficial. The District is hoping that the Regional Board will grant the time order extension.

Upon motion of Director Barger, duly seconded and unanimously carried by a roll-call vote, Change Order No. 27 to Contract No. 5176 with OHL USA, Inc., DBA Group OHL USA, Inc., for the construction of the Valencia Water Reclamation Plant Advanced Water Treatment Facility, resulting in a payment of \$1,039,465.74, was approved.

Upon motion of Director Barger, duly seconded and unanimously carried, meeting was adjourned.

LAURENE WESTE
Chairperson

ATTEST:

KIMBERLY S. CHRISTENSEN
Secretary

/ee