

MINUTES OF THE ADJOURNED REGULAR MEETING OF THE  
 BOARD OF DIRECTORS OF THE  
 SANTA CLARITA VALLEY SANITATION DISTRICT  
 HELD AT THE OFFICE OF THE DISTRICT  
 VIA TELECONFERENCE

June 27, 2022  
 11:30 o'clock, A.M.

The Board of Directors of Santa Clarita Valley Sanitation District of Los Angeles County met pursuant to adjournment at the regular meeting held on June 8, 2022, via teleconference, in the absence of all members. The Secretary reported that a copy of the Notice of Adjournment was posted as required by law and that proper affidavits of the posting are on file in the Secretary's Office.

There were present: Jason Gibbs, Director from Santa Clarita  
 Kathryn Barger, Alternate Director from Los Angeles County  
 Laurene Weste, Chairperson, Director from Santa Clarita

Absent: None

Also present: Kimberly S. Christensen, Secretary to the Board  
 Charles "Chuck" Boehmke, Assistant Chief Engineer and Assistant General Manager  
 Wes Beverlin, District Counsel

RE: PUBLIC COMMENT The Chairperson announced this was the time for any questions or comments by members of the public. There were no public comments or questions to address the Board on any matters.

RE: MINUTES Upon motion of Director Barger, duly seconded and unanimously carried by a roll-call vote, the minutes of the adjourned regular meeting held May 23, 2022, were approved.

RE: DISTRICT EXPENSES The following expenses for the month of April 2022 were presented and upon motion of Director Barger, duly seconded and unanimously carried by a roll-call vote, were approved:

|                                  |                       |
|----------------------------------|-----------------------|
| Local District Expenses:         |                       |
| Operations & Maintenance (O & M) | \$ 1,886,445.29       |
| Capital                          | 1,019,901.81          |
| Allocated Expenses:              |                       |
| Joint Administration             | 206,892.61            |
| Technical Support                | <u>326,041.58</u>     |
| Total Expenses                   | <u>\$3,439,281.29</u> |

RE: RESOLUTION PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY ON MARCH 4, 2020 BY CALIFORNIA GOVERNOR AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY - ADOPT

A proposed *A Resolution of the Board of Directors of the Santa Clarita Valley Sanitation District of Los Angeles County Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency on March 4, 2020 by California Governor and Authorizing Remote Teleconference Meetings of the Legislative Body*, was presented. The Governor's two executive orders (N-29-20 & N-08-21), under which the agency has been conducting its teleconferenced meetings, during the continued existence of the Governor's proclaimed state of COVID-19 emergency, will be conducted under the provisions of AB 361 which added California Government Code section 54953(e), to the Brown Act. Under the provisions of AB 361 (Government Code section 54953(e)), at their first next meeting, each District must adopt, by majority vote, an initial resolution making certain findings about the continuing COVID state of emergency and health and safety risks of conducting their board meeting in person. By statute, this Resolution and its referenced findings, are only legally valid for 30 days. A copy of the proposed Resolution was attached to the agenda. A recommendation was made to adopt the Resolution.

Upon motion of Director Barger, duly seconded and unanimously carried by a roll-call vote, the following Resolution was adopted:

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
SANTA CLARITA VALLEY SANITATION DISTRICT OF LOS ANGELES COUNTY  
PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF  
EMERGENCY ON MARCH 4, 2020 BY CALIFORNIA GOVERNOR AND AUTHORIZING  
REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY

WHEREAS, the Santa Clarita Valley Sanitation District of Los Angeles County (“District”) is committed to preserving and nurturing public access and participation in meetings of the District’s Board of Directors and committees; and

WHEREAS, all meetings of the District’s Board of Directors are open and public, pursuant to the requirements of the Ralph M. Brown Act (California Government Code Sections 54950-54963) (the “Brown Act”), so that any member of the public may attend, participate, observe and watch the District’s Board of Directors conduct business; and

WHEREAS, the Brown Act, Section 54953(e), allows for conducting and participating in meetings by members of a legislative body, without compliance with the requirements of the Brown Act Section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition under the Brown Act Section 54953(e) is the declaration of a state of emergency by the Governor pursuant to California Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within California caused by the conditions outlined and described in California Government Code Section 8558; and

WHEREAS, a proclamation of a state of emergency is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-induced disasters; and

WHEREAS, it is further required that the state or local officials have imposed or recommended measures to promote social distancing, or the Board of Directors of the District have held a meeting where it considered and determined that meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, such conditions now exist in the District as Governor Newsom declared a State of Emergency on March 4, 2020 as a result of the threat of COVID-19; and

WHEREAS, the County of Los Angeles Department of Public Health Order of the Health Officer issued March 3, 2022 (the “County Order”) includes recommendations that all persons within the jurisdiction of the County of Los Angeles public health agency always practice required and recommended infection control measures when among others, especially in an indoor setting; and

WHEREAS, the District’s Board of Directors does hereby find that the ongoing and significant risks associated with COVID-19 infection, especially in the absence of capacity limits and physical distancing requirements for indoor activities, on those individuals with underlying health conditions that make them susceptible to severe COVID-19 illness and individuals who are not and cannot be vaccinated, that COVID-19 infection remains a significant health hazard to all residents, and desires to proclaim a local emergency and ratify the proclamation of a state of emergency by the Governor of the State of California, and further, ratify the County Order findings related to the ongoing health hazards of COVID-19; and

WHEREAS, as a consequence of the declared state of emergency and the local emergency, the Board of Directors of the District does hereby find that the District shall continue to conduct its meetings in accordance with the provisions and requirements of the Brown Act Section 54953(e), and that the legislative bodies of the District shall comply with the requirements to provide the public with access to, and an opportunity to comment at all meetings of the District’s legislative bodies in accordance with the requirements of the Brown Act Section 54953(e)(2); and

WHEREAS, the District will continue its practice of live streaming its meetings via the Zoom software platform which allows members of the public to observe and participate in the meetings via video or call-in options and will continue to offer members of the public an opportunity to make oral comments during the meetings and/or submit written comments before the meetings.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SANTA CLARITA VALLEY SANITATION DISTRICT OF LOS ANGELES COUNTY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true, correct, and are incorporated in this Resolution by reference.

Section 2. Proclamation of Local Emergency. The Board of Directors of the District does hereby proclaim that a local emergency now exists throughout the territory of the District and, as described in the County Order, recommendations from health officers include ongoing masking, and social distancing practices especially for indoor settings and particularly for individuals who, due to vaccine status or underlying health conditions, continue to be at risk for severe illness, and COVID-19 infection remains a significant health hazard to all residents of the District.

Section 3. Ratification of Governor’s Proclamation of a State of Emergency. The District’s Board of Directors hereby ratifies the Governor of the State of California’s Proclamation of a State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The Chief Engineer and General Manager, staff and legislative bodies are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, without limitation, conducting open and public meetings in accordance with the Brown Act Section 54953(e) and all other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of 30 days after the date of this resolution, or such time that the District’s Board of Directors adopts a subsequent resolution in accordance with the Brown Act Section 54953(e)(3) to extend the time during which the legislative bodies of the District may continue to teleconference without compliance with the requirements of the Brown Act Section 54953(b)(3).

PASSED AND ADOPTED by the Board of Directors of the Santa Clarita Valley Sanitation District of Los Angeles County this 27<sup>th</sup> day of June 2022 by the following vote:

AYES: Three (3)

NOES: None

ABSTAIN: None

ABSENT: None

RE: WASTEWATER MANAGEMENT  
SOLEDAD CANYON RELIEF TRUNK SEWER  
SECTION 4 - AWARD CONTRACT NO. 5447  
TO BLOIS CONSTRUCTION, INC.  
ORDER SECRETARY TO EXECUTE

The Soledad Canyon Relief Trunk Sewer Section 4 (Project) consists of the construction of approximately 2,166 feet of 18-inch and 27-inch-diameter vitrified clay pipe or fiberglass reinforced plastic sewer and appurtenant structures to provide hydraulic relief for a portion of the Soledad Canyon Trunk Sewer Section 4 to accom-

modate current flows and future growth. The work is located within the City of Santa Clarita as shown on the map attached to the agenda. The bid summary/recommendation to award was attached to the agenda. To comply with the California Environmental Quality Act, a Mitigated Negative Declaration was previously approved for the Project by the Board on September 20, 2021. This item is consistent with the Districts’ Guiding Principles to protect financial and facility assets through prudent investment and maintenance programs; and commitment to operational excellence (protection of public health and the environment, regulatory compliance, and cost effectiveness). The bids received at the District’s office on May 24, 2022, for construction of the Project are as follows:

| <u>BIDDER</u>                         | <u>TOTAL BID</u> |
|---------------------------------------|------------------|
| Blois Construction, Inc.              | \$5,465,352.00   |
| Mladen Buntich Construction Co., Inc. | \$5,750,810.00   |
| Steve Bubalo Construction Co.         | \$6,672,800.00   |

The bid of Blois Construction, Inc., was the lowest bid received and that Blois Construction, Inc., was the lowest, regular, responsible bidder for the work, and a recommendation was made to award a contract to Blois Construction, Inc., at the unit prices and lump sums stated in its bid amounting to approximately \$5,465,352.00. Furthermore, a recommendation was made to order the staff to review the surety bonds for performance and payment and, if sufficient, order the Secretary to execute a contract with Blois Construction, Inc., for construction of the Project.

In response to Director Gibbs, the Assistant Chief Engineer and Assistant General Manager stated that the trunk sewer would be approximately twenty-three (23) feet below the riverbed.

Upon motion of Director Barger, duly seconded and unanimously carried by a roll-call vote, Contract No. 5447 for construction of the Soledad Canyon Relief Trunk Sewer Section 4 was awarded to the lowest, regular, responsible bidder, to wit: Blois Construction, Inc., at the unit prices and lump sums stated in its bid amounting to approximately \$5,465,352.00. Furthermore, the Board of Directors of Santa Clarita Valley Sanitation District of Los Angeles County ordered the staff to review the surety bonds for performance and payment and, if sufficient, order the Secretary to execute the contract with Blois Construction, Inc., for construction of the Project.

RE: WASTEWATER MANAGEMENT  
VALENCIA WATER RECLAMATION PLANT  
ADVANCED WATER TREATMENT FACILITY  
FIRST AMENDMENT TO SECOND  
ENGINEERING SERVICES AGREEMENT  
CAROLLO ENGINEERS, INC. - CONTRACT  
NO. 4931C - APPROVE AND AUTHORIZE  
SUPPLEMENTAL PURCHASE ORDER TO  
GOLDEN STATE LABOR COMPLIANCE, LLP

In August 2018, the Board approved an Engineering Services Agreement with Carollo Engineers, Inc. (Carollo) for approximately \$5.9 million to provide engineering support and system integration services during construction of the Valencia Water Reclamation Plant (WRP) Advanced Water Treatment Facility (Project). In January 2019, the Board authorized issuance of a purchase order to Golden State Labor Compliance, LLP (Golden State) for approximately \$90,000 to provide Labor Compliance Program services to comply with State Revolving Fund

and Proposition 1 grant requirements. Due to unforeseen construction delays caused in large part by the ongoing pandemic, completion of the Project is taking longer than anticipated and therefore requiring extended construction support services by both Carollo and Golden State. The additional funds requested would compensate Carollo and Golden State for their continued services through completion of the Project. This item is consistent with the Districts' Guiding Principle of commitment to operational excellence (protection of public health and the environment, regulatory compliance, and cost effectiveness). A recommendation was made to approve and order executed a *First Amendment to Second Engineering Services Agreement* with Carollo, in the amount of approximately \$870,000, for engineering services. Furthermore, a recommendation was made to authorize the Chief Engineer and General Manager, in his capacity as Purchasing Agent, to issue a supplemental purchase order to Golden State, in the amount of approximately \$46,000, to provide labor compliance services.

Upon motion of Director Barger, duly seconded and unanimously carried by a roll-call vote, an amendment to the agreement entered into with Carollo Engineers, Inc., Contract No. 4931 dated August 29, 2015, as amended February 8, 2018 (Contract No. 4931A), and August 9, 2018 (Contract No 4931B), providing for continued services through completion of the Project, as set forth therein, was approved. All the terms and conditions of the *Amendment to Second Engineering Services Agreement*, Contract No. 4931C, dated June 27, 2022, were accepted and approved, and the Chairperson and Secretary were authorized to execute the Amendment on behalf of the District. Furthermore, the Chief Engineer and General Manager, in his capacity as Purchasing Agent, was authorized to issue a supplement purchase order to Golden State Labor Compliance, LLP, for labor compliance services, at a cost of approximately \$46,000.

RE: APPROPRIATIONS LIMIT  
FOR FISCAL YEAR 2022-23  
ESTABLISH AND ADOPT

A letter discussing 2022-23 fiscal year budgetary matters accompanied the agenda. The Government Code requires the governing body of each local jurisdiction to establish, by resolution, an appropriations limit for each

fiscal year. The documentation used in the determination of the appropriations limits must be available 15 days prior to this action being taken. The method by which the Districts' appropriations limits were calculated has been available to the public at the Districts' Joint Administration Office since May 23, 2022, and was provided to the Directors with the letter of June 3, 2022, mailed with the agenda. This item is consistent with the Districts' Guiding Principles of commitment to fiscal responsibility and prudent financial stewardship; and to plan for both short-term and long-term needs to minimize the need for significant rate increases.

The appropriations limit for fiscal year 2022-23 has been determined by adjusting the previous fiscal year's limits using the factors specified in the Government Code. The appropriations limit has also been adjusted to include mandated costs, all in accordance with the procedures outlined in Article XIII B of the Constitution and Section 7910 of the Government Code. A recommendation was made that, in order to comply with legal requirements, this Board adopt an appropriations limit of \$26,223,857 for fiscal year 2022-23.

Upon motion of Director Barger, duly seconded and unanimously carried by a roll-call vote, the following resolution was adopted:

BE IT RESOLVED, that pursuant to Section 7910 of the Government Code of the State of California, the Board of Directors of Santa Clarita Valley Sanitation District of Los Angeles County does hereby establish and adopt an appropriations limit of \$26,223,857 for fiscal year 2022-23, utilizing the population change and the change in the personal per capita income.

RE: BUDGET 2022-23  
OPERATING FUND

In a letter dated June 3, 2022, to the Board, matters were discussed pertaining to the budget for the 2022-23 fiscal

year. A sewerage system final budget for the 2022-23 fiscal year was presented and a recommendation was made that the budget be adopted.

Upon motion of Director Barger, duly seconded and unanimously carried by a roll-call vote, the sewerage system final budget for 2022-23 was approved, adopted, and ordered filed.

RE: TAX LEVY  
OPERATING FUND

Data for the tax levy necessary for the Operating Fund was presented and a recommendation was made that the tax levy be requested in accordance therewith.

Upon motion of Director Barger, duly seconded and unanimously carried by a roll-call vote, the following Resolution was adopted:

**BE IT HEREBY DETERMINED, RESOLVED, AND ORDERED AS FOLLOWS:**

That pursuant to the provisions of Article 6, Section 4815 of the County Sanitation District Act (Chapter 3, Part 3, Division V, of the Health & Safety Code of the State of California), the Board of Directors of Santa Clarita Valley Sanitation District of Los Angeles County does hereby find and declare that the sum of \$8,435,000 is and will be the amount necessary to maintain, operate, extend, or repair any work or improvements of the District for the collection, treatment, and disposal of sewage, and to defray all other expenses incidental to the exercise of any of the District's powers, except the amounts necessary to acquire, construct, maintain, and operate a refuse transfer or disposal system, or both, and any other expenses incidental to the operation of the system during the ensuing year and prior to the annual levy of taxes for the fiscal year 2023-24, and the Board of Supervisors of Los Angeles County is hereby requested to cause to be levied and collected at the same time and in the same manner as the next general tax levy for the County a tax upon the real property in the District, in an amount sufficient to raise the required amount, to wit: \$8,435,000, to be paid into the County Treasury to the credit of the Operating Fund of the District.

The Secretary is hereby instructed to furnish a copy of this resolution and statement to the Board of Supervisors of Los Angeles County at least fifteen (15) days before the first day of September 2022.

RE: APPROPRIATIONS  
OPERATING FUND 2022-23

Upon motion of Director Barger, duly seconded and unanimously carried by a roll-call vote, the appropriations from the Operating Fund for Fiscal Year 2022-23

were ordered made as shown in the Operating Fund Final Wastewater Budget that was attached to the agenda.

RE: STATUS REPORT/DIRECTOR COMMENTS  
ITEMS NOT LISTED ON AGENDA

The Assistant Chief Engineer and Assistant General Manager advised that there are no items for consideration in the months of July and August; therefore, the

Board will go dark. The Board will reconvene in September.

The Chairperson stated that this was good news.

In response to the Chairperson, the Assistant Chief Engineer and Assistant General Manager stated that the District intends to meet the deadline according to the time schedule order that was filed for the Valencia Water Reclamation Plant's upgrades.

The meeting was adjourned by the Director Gibbs, the Chairperson ordered the meeting adjourned to September 14, 2022, 1:30 p.m., at the District Office via teleconference, 1955 Workman Mill Road, Whittier, California.

LAURENE WESTE  
Chairperson

ATTEST:

KIMBERLY S. CHRISTENSEN  
Secretary

/ee