

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
COUNTY SANITATION DISTRICT NO. 2
HELD AT THE OFFICE OF THE DISTRICT
VIA TELECONFERENCE

May 25, 2022
1:30 o'clock, P.M.

The Board of Directors of County Sanitation District No. 2 of Los Angeles County met in regular session via teleconference.

There were present: Jeffrey Maloney, Director from Alhambra
Ali Sajjad Taj, Director from Artesia
Ali Saleh, Director from Bell
Raymond Dunton, Director from Bellflower
Bruce Barrows, Alternate Director from Cerritos
Oralia Rebollo, Director from Commerce
Emma Sharif, Director from Compton
Blanca Pacheco, Director from Downey
Kimberly Ann Cobos-Cawthorne, Director from Montebello
Rick Ramirez, Director from Norwalk
Vilma Cuellar Stallings, Director from Paramount
Tony Ding, Director from San Gabriel
Maria Davila, Alternate Director from South Gate
Leticia Lopez, Director from Vernon
Hilda Solis, Alternate Director from Los Angeles County
Cathy Warner, Chairperson, Alternate Director from Whittier

Absent: Maria Pulido, Director from Bell Gardens
Robert Garcia, Director from Long Beach
Nury Martinez, Director from Los Angeles City
Henry Lo, Director from Monterey Park
Monica Sanchez, Director from Pico Rivera

Also present: Kimberly S. Christensen, Secretary to the Board
Wes Beverlin, District Counsel

CONSENT AGENDA

Upon motion of Director Solis, duly seconded and unanimously carried by a roll-call vote, the Consent Agenda was approved as follows:

RE: PUBLIC COMMENT The Chairperson announced this was the time for any questions or comments by members of the public. There were no public comments or questions to address to Board on any matters.

RE: MINUTES The minutes of the regular meeting held May 11, 2022, were approved.

RE: LEGAL SERVICES PAYMENT AND REIMBURSEMENT OF EXPENSES ADVANCED An invoice dated April 25, 2022, from Lewis Brisbois, Bisgaard & Smith LLP, in the amount of \$231,517.72 for professional services rendered and reimbursement of expenses advanced in various Districts' matters during the month of March 2022, was approved, and the Chief Engineer and General Manager was authorized to have a warrant drawn in full payment of the invoice, the charges to be distributed to the affected Districts.

RE: RESOLUTION PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY ON MARCH 4, 2020 BY CALIFORNIA GOVERNOR AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY - ADOPT A proposed *Resolution of the Board of Directors of the County Sanitation District No. 2 of Los Angeles County Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency on March 4, 2020 by California Governor and Authorizing Remote Teleconference Meetings of the Legislative Body*, was presented. Remote teleconference meetings, during the continued existence of the Governor's proclaimed state of COVID-19 emergency, will be conducted under the provisions of AB 361 which added California

Government Code Section 54953(e), to the Brown Act. Under the provisions of AB 361 and Government Code Section 54953(e), each District must adopt, by majority vote, a resolution making certain findings about the continuing COVID state of emergency and health and safety risks of conducting their meeting in person. By statute, this Resolution and its referenced findings, are only legally valid for 30 days. The Resolution was attached to the agenda. A recommendation was made to adopt the Resolution.

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
COUNTY SANITATION DISTRICT NO. 2 OF LOS ANGELES COUNTY
PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION
OF A STATE OF EMERGENCY ON MARCH 4, 2020
BY CALIFORNIA GOVERNOR AND AUTHORIZING
REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY

WHEREAS, the County Sanitation District No. 2 of Los Angeles County (“District”) is committed to preserving and nurturing public access and participation in meetings of the District’s Board of Directors and committees; and

WHEREAS, all meetings of the District’s Board of Directors are open and public, pursuant to the requirements of the Ralph M. Brown Act (California Government Code Sections 54950-54963) (the “Brown Act”), so that any member of the public may attend, participate, observe and watch the District’s Board of Directors conduct business; and

WHEREAS, the Brown Act, Section 54953(e), allows for conducting and participating in meetings by members of a legislative body, without compliance with the requirements of the Brown Act Section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition under the Brown Act Section 54953(e) is the declaration of a state of emergency by the Governor pursuant to California Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within California caused by the conditions outlined and described in California Government Code Section 8558; and

WHEREAS, a proclamation of a state of emergency is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-induced disasters; and

WHEREAS, it is further required that the state or local officials have imposed or recommended measures to promote social distancing, or the Board of Directors of the District have held a meeting where it considered and determined that meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, such conditions now exist in the District as Governor Newsom declared a State of Emergency on March 4, 2020 as a result of the threat of COVID-19; and

WHEREAS, the County of Los Angeles Department of Public Health Order of the Health Officer issued March 3, 2022 (the “County Order”) includes recommendations that all persons within the jurisdiction of the County of Los Angeles public health agency always practice required and recommended infection control measures when among others, especially in an indoor setting; and

WHEREAS, the District’s Board of Directors does hereby find that the ongoing and significant risks associated with COVID-19 infection, especially in the absence of capacity limits and physical distancing requirements for indoor activities, on those individuals with underlying health conditions that make them susceptible to severe COVID-19 illness and individuals who are not and cannot be vaccinated, that COVID-19 infection remains a significant health hazard to all residents, and desires to proclaim a local emergency and ratify the proclamation of a state of emergency by the Governor of the State of California, and further, ratify the County Order findings related to the ongoing health hazards of COVID-19; and

WHEREAS, as a consequence of the declared state of emergency and the local emergency, the Board of Directors of the District does hereby find that the District shall continue to conduct its meetings in accordance with the provisions and requirements of the Brown Act Section 54953(e), and that the legislative bodies of the District shall comply with the requirements to provide the public with access to, and an opportunity to comment at all meetings of the District’s legislative bodies in accordance with the requirements of the Brown Act Section 54953(e)(2); and

WHEREAS, the District will continue its practice of live streaming its meetings via the Zoom software platform which allows members of the public to observe and participate in the meetings via video or call-in options and

will continue to offer members of the public an opportunity to make oral comments during the meetings and/or submit written comments before the meetings.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE COUNTY SANITATION DISTRICT NO. 2 OF LOS ANGELES COUNTY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true, correct, and are incorporated in this Resolution by reference.

Section 2. Proclamation of Local Emergency. The Board of Directors of the District does hereby proclaim that a local emergency now exists throughout the territory of the District and, as described in the County Order, recommendations from health officers include ongoing masking, and social distancing practices especially for indoor settings and particularly for individuals who, due to vaccine status or underlying health conditions, continue to be at risk for severe illness, and COVID-19 infection remains a significant health hazard to all residents of the District.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The District's Board of Directors hereby ratifies the Governor of the State of California's Proclamation of a State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The Chief Engineer and General Manager, staff and legislative bodies are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, without limitation, conducting open and public meetings in accordance with the Brown Act Section 54953(e) and all other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of 30 days after the date of this resolution, or such time that the District's Board of Directors adopts a subsequent resolution in accordance with the Brown Act Section 54953(e)(3) to extend the time during which the legislative bodies of the District may continue to teleconference without compliance with the requirements of the Brown Act Section 54953(b)(3).

PASSED AND ADOPTED by the Board of Directors of County Sanitation District No. 2 of Los Angeles County this 25th day of May 2022 by the following vote:

AYES: Sixteen (16)

NOES: None

ABSTAIN: None

ABSENT: Five (5)

REGULAR AGENDA

RE: TECHNICAL SERVICES - AUTOMATED SOLID PHASE EXTRACTION SYSTEM FOR SAN JOSE CREEK WATER QUALITY LABORATORY - AUTHORIZE ADVERTISING AND RECEIPT OF BIDS

The proposed equipment will replace the 14-year-old system that has reached the end of its useful life and is no longer supported by the manufacturer. This system is currently used for performing sample extractions for organic constituents for a variety of permit-mandated monitoring and special studies. This item is consistent

with the Districts' Guiding Principle to protect financial and facility assets through prudent investment and maintenance programs. A recommendation was made to authorize the Chief Engineer and General Manager, in his capacity as Purchasing Agent, to advertise and receive bids for Automated Solid Phase Extraction System for San Jose Creek Water Quality Laboratory.

Upon motion of Director Solis, duly seconded and unanimously carried by a roll-call vote, the Purchasing Agent was authorized to advertise and receive bids for Automated Solid Phase Extraction System for San Jose Creek Water Quality Laboratory.

RE: TECHNICAL SERVICES - SAN JOSE CREEK WATER RECLAMATION PLANT OPERATIONS AND LABORATORY BUILDING RENOVATION AUTHORIZE ISSUANCE OF PURCHASE ORDER TO ANGELES CONTRACTOR, INC.

San Jose Creek Water Reclamation Plant (SJCWRP) Operations and Laboratory building's lunchroom, conference room, offices, and hallways are in need of repair and renovation. The age and condition of many of these areas require upgrades such as new flooring and painting. The lighting will also be replaced to provide

more energy efficient lighting throughout these spaces. In addition, new cabinets, countertops, and fixtures will

be installed in the lunchroom. Pursuant to authority previously granted by the Board, the project will be completed utilizing the Job Order Contracting Program which relies on pre-established competitively bid construction tasks that will accelerate project delivery and reduce administration and design costs. Staff has determined that the activities described are not subject to the provisions of the California Environmental Quality Act (CEQA). The activities described herein do not constitute a "Project" as that term is defined in California Public Resources Code Section 21065 and Title 14 of the California Code of Regulations ("CEQA Guidelines") Section 15378. This item is consistent with the Districts' Guiding Principles to protect financial and facility assets through prudent investment and maintenance programs; and commitment to operational excellence (protection of public health and the environment, regulatory compliance, and cost effectiveness). A recommendation was made to authorize the Chief Engineer and General Manager, in his capacity as Purchasing Agent, to issue a purchase order to Angeles Contractor, Inc., in the amount of approximately \$306,385 for San Jose Creek Water Reclamation Plant Operations and Laboratory Building renovation.

Upon motion of Director Solis, duly seconded and unanimously carried by a roll-call vote, the Purchasing Agent was authorized to issue a purchase order to Angeles Contractor, Inc., for San Jose Creek Water Reclamation Plant Operations and Laboratory Building renovation, at a cost of approximately \$306,385.

RE: WASTEWATER MANAGEMENT
HEATING, VENTILATION, AND AIR
CONDITIONING IMPROVEMENTS AT
SECONDARY EFFLUENT PUMP STATION
CONTROL BUILDING AT JOINT WATER
POLLUTION CONTROL PLANT
AUTHORIZE ISSUANCE OF PURCHASE
ORDER TO ACCO ENGINEERED SYSTEMS

All five Secondary Effluent Pump Station (SEPS) pump controls were recently replaced and placed in the SEPS control building. This building originally housed only two of the five pump controls and now does not have adequate ventilation to keep the building cool which can cause equipment failure and reduce the effective life of the equipment. This project includes installation of new heating, ventilation, and air conditioning (HVAC) units and all required ductwork and electrical work to improve

ventilation and temperature control to the building. Pursuant to authority previously granted by the Board, the project will be completed utilizing the Job Order Contracting Program which relies on pre-established competitively-bid construction tasks that will accelerate project delivery and reduce administration and design costs. Staff has determined that the activities described are not subject to the provisions of California Environmental Quality Act (CEQA). The activities described herein do not constitute a "Project" as that term is defined in California Public Resources Code Section 21065 and Title 14 of the California Code of Regulations ("CEQA Guidelines") Section 15378. This item is consistent with the Districts' Guiding Principles to protect financial and facility assets through prudent investment and maintenance programs; and commitment to operational excellence (protection of public health and the environment, regulatory compliance, and cost effectiveness). A recommendation was made to authorize the Chief Engineer and General Manager, in his capacity as Purchasing Agent, to issue a purchase order to Acco Engineered Systems in the amount of approximately \$473,000 for heating, ventilation, and air conditioning improvements at Secondary Effluent Pump Station control building at Joint Water Pollution Control Plant.

Upon motion of Director Solis, duly seconded and unanimously carried by a roll-call vote, the Purchasing Agent was authorized to issue a purchase order to Acco Engineered Systems for heating, ventilation, and air conditioning improvements at Secondary Effluent Pump Station control building at Joint Water Pollution Control Plant, at a cost of approximately \$473,000.

RE: WASTEWATER MANAGEMENT
JOINT WATER POLLUTION CONTROL
PLANT - HEAVY EQUIPMENT - AUTHORIZE
ISSUANCE OF PURCHASE ORDER TO
NIXON-EGLI EQUIPMENT CO. - AUTHORIZE
DISPOSAL OF DISTRICT-OWNED EQUIPMENT

Mobile cranes are used at the Joint Water Pollution Control Plant (JWPCP) to assist in the installation, maintenance and repair of equipment (pumps, motors, engines, etc.), as well as to access hard to reach areas throughout the facility. Purchase of the mobile cranes is required to replace equipment at the JWPCP that is no longer cost-effective to maintain and does not meet

future emission compliance requirements. Due to the long lead time on new equipment orders and one of the two existing cranes being out-of-service, staff recommends the purchase of one used crane that is immediately available. Purchase of the second, new mobile crane is recommended through the Sourcewell Cooperative Purchase Agreements (Sourcewell). Sourcewell provides nationally leveraged and competitively solicited purchasing contracts. Sourcewell provides a 20 percent discount off the list price, and Nixon-Egli Equipment Co. is the local authorized Linkbelt dealer and will provide an additional 6 percent discount. Purchasing the equipment through Sourcewell is the most cost-effective means of procurement. This item is consistent with the Districts' Guiding Principle of commitment to fiscal responsibility and prudent financial stewardship. A recommendation was made to authorize the Chief Engineer and General Manager, in his capacity as Purchasing Agent, to issue a purchase order to Nixon-Egli Equipment Co., in the amount of \$1,425,935, for one used

Linkbelt 75RT Crane and one new Linkbelt 75RT Crane, and that the Board find that one existing Lorain RT450 Crane and one Linkbelt RTC8050 Crane are no longer suitable for Districts purposes and authorize disposal.

Upon motion of Director Solis, duly seconded and unanimously carried by a roll-call vote, the Purchasing Agent was authorized to issue a purchase order to Nixon-Egli Equipment Co., for one used Linkbelt 75RT Crane and one new Linkbelt 75RT Crane, at a cost of approximately \$1,425,935. Furthermore, the Board found that one existing Lorain RT450 Crane and one Linkbelt RTC8050 Crane are no longer suitable for Districts' purposes and the Purchasing Agent was authorized and directed to dispose of the equipment in the manner he determines will best serve the interests of the District.

RE: INSURANCE - UMBRELLA
GENERAL LIABILITY INSURANCE COVERAGE
ALL OPERATIONS - AUTHORIZE
PAYMENT TO AON RISK SERVICES, INC.

Proposals were solicited from 26 companies through Aon Risk Services, Inc. (Aon), the Districts' insurance broker, for renewal of umbrella general liability insurance, which covers wastewater, solid waste management, and energy recovery operations. Of the companies that were approached, two companies provided quotes which, combined, will provide the desired coverage. The best offer was from Great American Assurance Company (GAAC), the Districts' current carrier, with an excess layer from Landmark American Insurance Company (LAIC). The overall premium increased by approximately 10 percent over last year. The recommended coverage is for one year with a \$20 million limit including a \$5 million self-insured retention. The Districts procures \$1 million of underlying automobile liability insurance and self-insure for both automobile liability and general liability up to the \$5 million self-insured retention amount. Overall, this level of coverage is the most cost-effective and appropriate approach for excess liability insurance. This item is consistent with the Districts' Guiding Principle of commitment to fiscal responsibility and prudent financial stewardship. A recommendation was made to authorize payment to Aon Risk Services, Inc., for umbrella general liability insurance coverage from Great American Assurance Company and Landmark American Insurance Company (LAIC) for all Districts' operations at annual premium of \$894,596.50.

Upon motion of Director Solis, duly seconded and unanimously carried by a roll-call vote, the Purchasing Agent was authorized to issue payment to Aon Risk Services, Inc., for umbrella general liability insurance coverage for all Districts' operations at an annual premium of \$894,596.50.

RE: FINANCIAL MANAGEMENT
ORDINANCE PRESCRIBING FEE AND
CHARGE RATES FOR SOLID WASTE
MANAGEMENT ACTIVITIES AT THE
SCHOLL CANYON LANDFILL - ADOPT

An Ordinance Prescribing Fee and Charge Rates for Solid Waste Management Activities at the Scholl Canyon Landfill (Ordinance) was presented for the Board's consideration. A letter describing the recommended Board action and the rate increases planned for other District facilities was provided to the Directors prior to a

public hearing and the introduction of the Ordinance on May 11, 2022. A copy of the letter and the proposed Ordinance accompanied the agenda. The Ordinance would increase the municipal solid and inert waste (MSW) rate at the Scholl Canyon Landfill from \$56.57 per ton to \$61.10 per ton effective July 1, 2022. Changes to the rates for hard-to-handle and bulky items, tires, special handling, pull-offs, uncovered loads capable of producing litter, and non-manifested tire loads are also proposed. The proposed rate increases are necessary to offset increasing operational and capital costs. The City of Glendale and Los Angeles County have concurred with the increases. This item is consistent with the Districts' Guiding Principles of commitment to fiscal responsibility and prudent financial stewardship; and to plan for both short-term and long-term needs to minimize the need for significant rate increases. A recommendation was made to adopt the Ordinance.

Upon motion of Director Solis, duly seconded and unanimously carried by a roll-call vote, the *Ordinance Prescribing Fee and Charge Rates for Solid Waste Management Activities at the Scholl Canyon Landfill*, was adopted by County Sanitation District No. 2 of Los Angeles County, by the following vote:

- AYES: Directors Maloney, Taj, Saleh, Dunton, Barrows, Rebollo, Sharif, B. Pacheco, Cobos-Cawthorne, Ramirez, Cuellar Stallings, Ding, Davila, Lopez, Solis, and Warner
- NOES: None
- ABSTAIN: None
- ABSENT: Directors Pulido, R. Garcia, N. Martinez, H. Lo, and Sanchez

RE: AUDIT OF SANITARY SEWER
OVERFLOW IN THE CITY OF
CARSON REPORT AND
RECOMMENDATIONS - DISCUSS

On December 30, 2021, during a heavy rainfall event, the Districts' 216th Street Relocation Trunk Sewer experienced a critical failure in the City of Carson causing an Sanitary Sewer Overflow (SSO) event that impacted residents and closed local beaches. An independent

external audit was performed by GHD, an engineering consulting firm, to determine the cause of the failure, evaluate the Districts' response, and conduct a programmatic review of the Districts' sewer maintenance and inspection programs and capital improvement program relative to industry standards. GHD's findings and recommendations for improvement are in the attached report. The Chief Engineer and General Manager briefed the Board.

GHD reviewed the Districts' emergency response, especially that of the Construction Management Section, Wastewater Collection System Section, and Public Information Section. GHD concluded that staff followed procedures, met regulatory requirements, and were effective in carrying out duties in a timely manner. For example, immediately following the collapse, Construction Management and Operations staff met and effectively mobilized contractors to assist. Districts' staff were onsite within 24 minutes of the initial call and the flow bypass pumping process was started approximately 12 hours after identifying the location of the collapse. Staff kept the public well-informed and was at the site every day to interact with residents and follow up regarding the clean-up activities, which included washing the street, sidewalk, and cars and replacing parkway landscaping for 17 homes. Following clean-up there were no additional claims of damages from the homeowners, indicating they were satisfied with the Districts' response. The Districts did its best to care for all the residents' needs and kept them informed of the progress during the clean-up efforts.

GHD made several recommendations. The Chief Engineer and General Manager stated that it is important that Districts' staff learns from this matter. GHD benchmarked the Districts with Los Angeles Bureau of Sanitation and Orange County Sanitation Districts and found that our practices are similar. He discussed the recommendations. It was recommended that the Districts adopt new technologies, which include use of laser scanners for verifying manhole integrity, high definition video cameras, ground penetrating radar to assess the depth of corrosion, real-time flow monitors, and tracking of flow level in pipes. The Districts has already started purchasing new monitoring equipment and has incorporated it into the routine monitoring. The Districts is working on new operations and inspection procedures as well. The Districts should prioritize capital improvement projects properly in order to focus on critical areas. A formal inspection program of all our manhole structures was recommended. Many manhole structures are routinely accessed; some are not. The manhole that failed was most likely not inspected in detail for some time. We are working on a program to improve our inspection of manholes to prevent them from failing. GHD recommended we have an internal lead group; all GHD recommendations were assigned to an internal task force for implementation as soon as possible and most will be done by the end of 2022. Some recommendations are more complex, such as the sewer flow model, and will be completed within the next couple of years.

The Chief Engineer and General Manager stated that, even though it was determined that our processes and procedures exceeded the regulatory requirements set forth by the State Water Resources Control Board, the Districts is disappointed that this spill occurred and impacted residents in the City of Carson. He stated that it is very important to review that event and to go back to the Districts' Guiding Principles in the future. He shared the Districts' Guiding Principles of commitment to operational excellence (protection of public health and the environment); to provide reliable and responsible services with safety first; and commitment to continual improvement. The Districts must learn from this event and implement measures to prevent this type of occurrence from happening again, as it serves and responds to the public, which is its most important duty. The Districts remains 100 percent committed to these Principles, as shown on the slide. The Districts must not be complacent and must use the latest technology.

Upon motion of Director Saleh, duly seconded and unanimously carried, the meeting was adjourned.

ATTEST:

KIMBERLY S. CHRISTENSEN
Secretary

CATHY WARNER
Chairperson

/ee