

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF  
COUNTY SANITATION DISTRICT NO. 29  
HELD AT THE OFFICE OF THE DISTRICT  
VIA TELECONFERENCE

January 12, 2022  
1:30 o'clock, P.M.

The Board of Directors of County Sanitation District No. 29 of Los Angeles County met in regular session via teleconference.

There were present: Robert D. Copeland, Director from Signal Hill  
Edward H. J. Wilson, Director from Signal Hill  
Lori Y. Woods, Director from Signal Hill  
Tina Hansen, Vice Chairperson, Director from Signal Hill  
Keir Jones, Chairperson, Director from Signal Hill

Absent: None

Also present: Kimberly S. Christensen, Secretary to the Board  
Wes Beverlin, District Counsel

RE: CHAIRPERSON  
ELECTION OF Upon motion of Director Hansen, duly seconded and unanimously carried by a roll-call vote, Director Keir Jones was elected Chairperson of this Board.

RE: VICE CHAIRPERSON  
ELECTION OF Upon motion of Director Jones, duly seconded and unanimously carried by a roll-call vote, Director Tina Hansen was elected Vice Chairperson of this Board.

RE: PUBLIC COMMENT  
The Chairperson announced this was the time for any questions or comments by members of the public. There were no public comments or questions to address the Board on any matters.

RE: DIRECTORS FROM CITY OF  
SIGNAL HILL The Secretary presented a certificate from the Deputy City Clerk of the City of Signal Hill, certifying that as of December 14, 2021, the qualified members of the City Council of the City of Signal Hill are as follows:

Mayor, Keir Jones  
Vice Mayor, Tina L. Hansen  
Council Member, Robert D. Copeland  
Council Member, Edward H.J. Wilson  
Council Member, Lori Y. Woods

and, therefore, constitute the Board of Directors of County Sanitation District No. 29 of Los Angeles County since the District includes within its boundaries only incorporated territory of the City of Signal Hill.

Upon motion of Director Hansen, duly seconded and unanimously carried, the certificate was accepted and ordered filed.

RE: MINUTES Upon motion of Director Hansen, duly seconded and unanimously carried by a roll-call vote, the minutes of the regular meeting held December 8, 2021, were approved.

RE: DISTRICT EXPENSES The following expenses for the month of October 2021 were presented and upon motion of Director Hansen, duly seconded and unanimously carried by a roll-call vote, were approved:

Local District Expenses:	
Operations & Maintenance (O & M)	\$ 102,357.34
Capital	367.13
Allocated Expenses:	
Joint Administration	10,243.66
Technical Support	9,959.29
Joint Outfall	<u>42,854.64</u>
Total Expenses	<u>\$165,782.06</u>

RE: RESOLUTION PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY ON MARCH 4, 2020 BY CALIFORNIA GOVERNOR AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY - ADOPT

*A proposed Resolution of the Board of Directors of the County Sanitation District No. 29 of Los Angeles County Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency on March 4, 2020 by California Governor and Authorizing Remote Teleconference Meetings of the Legislative Body, was presented. Remote teleconferenced meetings, during the continued existence of the Governor’s proclaimed state of*

COVID-19 emergency, will be conducted under the provisions of AB 361 which added California Government Code Section 54953(e), to the Brown Act. Under the provisions of AB 361, Government Code Section 54953(e), at their first next meeting, each District must adopt, by majority vote, a resolution making certain findings about the continuing COVID state of emergency and health and safety risks of conducting their meeting in person. By statute, this Resolution and its referenced findings, are only legally valid for 30 days. The Resolution is attached to the agenda.

Upon motion of Director Hansen, duly seconded and unanimously carried by a roll-call vote, the following Resolution was adopted:

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
COUNTY SANITATION DISTRICT NO. 29 OF LOS ANGELES COUNTY  
PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION  
OF A STATE OF EMERGENCY ON MARCH 4, 2020  
BY CALIFORNIA GOVERNOR AND AUTHORIZING  
REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY**

WHEREAS, County Sanitation District No. 29 of Los Angeles County (“District”) is committed to preserving and nurturing public access and participation in meetings of the District’s Board of Directors and committees; and

WHEREAS, all meetings of the District’s Board of Directors are open and public, pursuant to the requirements of the Ralph M. Brown Act (California Government Code Sections 54950-54963) (the “Brown Act”), so that any member of the public may attend, participate, observe and watch the District’s Board of Directors conduct business; and

WHEREAS, the Brown Act, Section 54953(e), allows for conducting and participating in meetings by members of a legislative body, without compliance with the requirements of the Brown Act Section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition under the Brown Act Section 54953(e) is the declaration of a state of emergency by the Governor pursuant to California Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within California caused by the conditions outlined and described in California Government Code Section 8558; and

WHEREAS, a proclamation of a state of emergency is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-induced disasters; and

WHEREAS, it is further required that the state or local officials have imposed or recommended measures to promote social distancing, or the Board of Directors of the District have held a meeting where it considered and determined that meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, such conditions now exist in the District as Governor Newsom declared a State of Emergency on March 4, 2020 as a result of the threat of COVID-19; and

WHEREAS, the Centers for Disease Prevention and Control, in its publication “How to Protect Yourself & Others” updated August 13, 2021, have recommended social distancing practices, including staying 6 feet away from others and avoiding crowds and poorly ventilated spaces in order to protect individuals and others from COVID-19; and

WHEREAS, the County of Los Angeles Department of Public Health Order of the Health Officer issued September 17, 2021 (the “County Order”) includes a finding that the existing community transmission of COVID-19 in Los Angeles County remains high and continues to present a high risk of infection and harm to the health of those who are not and cannot be vaccinated against COVID-19 especially when there is an absence of capacity limits and physical distancing requirements for both indoor and outdoor settings. The County Order further finds that COVID-19 infection remains a significant health hazard to all residents; and

WHEREAS, the District’s Board of Directors does hereby find that the ongoing and significant risks associated with COVID-19 infection, especially in the absence of capacity limits and physical distancing requirements for indoor activities, on those who are not and cannot be vaccinated, and that COVID-19 infection remains a significant health hazard to all residents, has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of a state of emergency by the Governor of the State of California, and further, ratify the County Order findings related to the ongoing health hazards of COVID-19; and

WHEREAS, as a consequence of the declared state of emergency and the local emergency, the Board of Directors of the District does hereby find that the District shall continue to conduct its meetings in accordance with the provisions and requirements of the Brown Act Section 54953(e), and that the legislative bodies of the District shall comply with the requirements to provide the public with access to, and an opportunity to comment at all meetings of the District’s legislative bodies in accordance with the requirements of the Brown Act Section 54953(e)(2); and

WHEREAS, the District will continue its practice of live streaming its meetings via the Zoom software platform which allows members of the public to observe and participate in the meetings via video or call-in options, and will continue to offer members of the public an opportunity to make oral comments during the meetings and/or submit written comments before the meetings.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF COUNTY SANITATION DISTRICT NO. 29 OF LOS ANGELES COUNTY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true, correct, and are incorporated in this Resolution by reference.

Section 2. Proclamation of Local Emergency. The Board of Directors of the District does hereby proclaim that a local emergency now exists throughout the territory of the District and, as described in the County Order, there remains evidence of sustained and high community transmission rates of COVID-19 resulting in high risks of infection and harm to the health of those who are not and cannot be vaccinated against COVID-19, especially when there is an absence of capacity limits and physical distancing requirements for both indoor and outdoor settings, and COVID-19 infection remains a significant health hazard to all residents of the District.

Section 3. Ratification of Governor’s Proclamation of a State of Emergency. The District’s Board of Directors hereby ratifies the Governor of the State of California’s Proclamation of a State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The Chief Engineer and General Manager, staff and legislative bodies are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, without limitation, conducting open and public meetings in accordance with the Brown Act Section 54953(e) and all other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) 30 days after the date of this resolution, or such time that the District’s Board of Directors adopts a subsequent resolution in accordance with the Brown Act Section 54953(e)(3) to extend the time during which the legislative bodies of the District may continue to teleconference without compliance with the requirements of the Brown Act Section 54953(b)(3).

PASSED AND ADOPTED by the Board of Directors of County Sanitation District No. 29 of Los Angeles County this 12<sup>th</sup> day of January 2022 by the following vote:

AYES: Directors Copeland, Wilson, Woods, Hansen, and Jones

NOES: None

ABSENT: None

ABSTAIN: None

RE: ANNUAL COMPREHENSIVE  
FINANCIAL REPORT FOR FISCAL  
YEAR ENDING JUNE 30, 2021  
RECEIVE AND ORDER FILED

Prior to meeting in regular session and as reported in the status report, the Chief Engineer and General Manager advised that copies of the Districts' Annual Comprehensive Financial Report (ACFR) for the fiscal year ending June 30, 2021, which includes the annual audit

required by state and federal laws, was attached to the agenda. This item is consistent with the Districts' Guiding Principles of commitment to fiscal responsibility and prudent financial stewardship; and to protect financial and facility assets through prudent investment and maintenance programs. A recommendation was made to receive and order filed the Districts' ACFR for fiscal year ending June 30, 2021.

Upon motion of Director Hansen, duly seconded and unanimously carried by a roll-call vote, the Annual Comprehensive Financial Report for fiscal year ending June 30, 2021, which includes the annual audit required by state and federal laws, and was previously mailed to the Directors, was accepted and ordered filed.

Upon motion of Director Hansen, duly seconded and unanimously carried, the meeting was adjourned.

ATTEST:

KEIR JONES  
Chairperson

KIMBERLY S. CHRISTENSEN  
Secretary

/ee