

MINUTES OF THE ADJOURNED REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF  
COUNTY SANITATION DISTRICT NO. 2  
HELD AT THE OFFICE OF THE DISTRICT  
VIA TELECONFERENCE

November 15, 2021  
1:30 o'clock, P.M.

The Board of Directors of County Sanitation District No. 2 of Los Angeles County met pursuant to adjournment as declared by the Secretary at the regular meeting held November 10, 2021, via teleconference. The Secretary reported that a copy of the Notice of Adjournment was posted as required by law and that proper affidavits of the posting are on file in the Secretary's Office.

There were present: Katherine Lee, Director from Alhambra  
Ali Sajjad Taj, Director from Artesia  
Ali Saleh, Director from Bell  
Marco Barcena, Director from Bell Gardens  
Ray Dunton, Alternate Director from Bellflower  
Grace Hu, Director from Cerritos  
Leonard Mendoza, Director from Commerce  
Emma Sharif, Director from Compton  
Joe Buscaino, Alternate Director from Los Angeles City  
Yvonne Yiu, Director from Monterey Park  
Jennifer Perez, Director from Norwalk  
Brenda Olmos, Director from Paramount  
Chin Ho Liao, Director from San Gabriel  
Maria Davila, Alternate Director from South Gate  
Cathy Warner, Chairperson, Alternate Director from Whittier

Absent: Claudia M. Frometa, Director from Downey  
Robert Garcia, Director from Long Beach  
Kimberly Ann Cobos-Cawthorne, Director from Montebello  
Raul Elias, Director from Pico Rivera  
Melissa Ybarra, Director from Vernon  
Hilda Solis, Director from Los Angeles County

Also present: Kimberly S. Christensen, Secretary to the Board  
Wes Beverlin, District Counsel

**CONSENT AGENDA**

Upon motion of Director Solis, duly seconded and unanimously carried by a roll-call vote, the Consent Agenda was approved as follows:

RE: PUBLIC COMMENT

were no public comments or questions to address the Board on any matters.

The Chairperson announced this was the time for any questions or comments by members of the public. There

RE: RESOLUTION PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY ON MARCH 4, 2020 BY CALIFORNIA GOVERNOR AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY - ADOPT

conducting its teleconferenced board meetings, during the continued existence of the Governor's proclaimed state of COVID-19 emergency, will be conducted under the provisions of AB 361 which added California Government Code section 54953(e), to the Brown Act. Under the provisions of AB 361 (Government Code section 54953(e)), at their first next meeting, each District must adopt, by majority vote, an initial resolution making certain findings about the continuing COVID state of emergency and health and safety risks of conducting their board meeting in person. By statute, this Resolution and its referenced findings, are only legally

A proposed *Resolution of the Board of Directors of the County Sanitation District No. 2 of Los Angeles County Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency on March 4, 2020 by California Governor and Authorizing Remote Teleconference Meetings of the Legislative Body*, was presented. The Governor's two executive orders (N-29-20 & N-08-21), under which the Districts have been

valid for 30 days. A copy of the proposed Resolution was attached to the agenda. A recommendation was made to adopt the Resolution.

RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
COUNTY SANITATION DISTRICT NO. 2 OF LOS ANGELES COUNTY  
PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION  
OF A STATE OF EMERGENCY ON MARCH 4, 2020  
BY CALIFORNIA GOVERNOR AND AUTHORIZING  
REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY

WHEREAS, County Sanitation District No. 2 of Los Angeles County (“District”) is committed to preserving and nurturing public access and participation in meetings of the District’s Board of Directors and committees; and

WHEREAS, all meetings of the District’s Board of Directors are open and public, pursuant to the requirements of the Ralph M. Brown Act (California Government Code Sections 54950-54963) (the “Brown Act”), so that any member of the public may attend, participate, observe and watch the District’s Board of Directors conduct business; and

WHEREAS, the Brown Act, Section 54953(e), allows for conducting and participating in meetings by members of a legislative body, without compliance with the requirements of the Brown Act Section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition under the Brown Act Section 54953(e) is the declaration of a state of emergency by the Governor pursuant to California Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within California caused by the conditions outlined and described in California Government Code Section 8558; and

WHEREAS, a proclamation of a state of emergency is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-induced disasters; and

WHEREAS, it is further required that the state or local officials have imposed or recommended measures to promote social distancing, or the Board of Directors of the District have held a meeting where it considered and determined that meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, such conditions now exist in the District as Governor Newsom declared a State of Emergency on March 4, 2020 as a result of the threat of COVID-19; and

WHEREAS, the Centers for Disease Prevention and Control, in its publication “How to Protect Yourself & Others” updated August 13, 2021, have recommended social distancing practices, including staying 6 feet away from others and avoiding crowds and poorly ventilated spaces in order to protect individuals and others from COVID-19; and

WHEREAS, the County of Los Angeles Department of Public Health Order of the Health Officer issued September 17, 2021 (the “County Order”) includes a finding that the existing community transmission of COVID-19 in Los Angeles County remains high and continues to present a high risk of infection and harm to the health of those who are not and cannot be vaccinated against COVID-19 especially when there is an absence of capacity limits and physical distancing requirements for both indoor and outdoor settings. The County Order further finds that COVID-19 infection remains a significant health hazard to all residents; and

WHEREAS, the District’s Board of Directors does hereby find that the ongoing and significant risks associated with COVID-19 infection, especially in the absence of capacity limits and physical distancing requirements for indoor activities, on those who are not and cannot be vaccinated, and that COVID-19 infection remains a significant health hazard to all residents, has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of a state of emergency by the Governor of the State of California, and further, ratify the County Order findings related to the ongoing health hazards of COVID-19; and

WHEREAS, as a consequence of the declared state of emergency and the local emergency, the Board of Directors of the District does hereby find that the District shall continue to conduct its meetings in accordance with the provisions and requirements of the Brown Act Section 54953(e), and that the legislative bodies of the

District shall comply with the requirements to provide the public with access to, and an opportunity to comment at all meetings of the District's legislative bodies in accordance with the requirements of the Brown Act Section 54953(e)(2); and

WHEREAS, the District will continue its practice of live streaming its meetings via the Zoom software platform which allows members of the public to observe and participate in the meetings via video or call-in options, and will continue to offer members of the public an opportunity to make oral comments during the meetings and/or submit written comments before the meetings.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF COUNTY SANITATION DISTRICT NO. 2 OF LOS ANGELES COUNTY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true, correct, and are incorporated in this Resolution by reference.

Section 2. Proclamation of Local Emergency. The Board of Directors of the District does hereby proclaim that a local emergency now exists throughout the territory of the District and, as described in the County Order, there remains evidence of sustained and high community transmission rates of COVID-19 resulting in high risks of infection and harm to the health of those who are not and cannot be vaccinated against COVID-19, especially when there is an absence of capacity limits and physical distancing requirements for both indoor and outdoor settings, and COVID-19 infection remains a significant health hazard to all residents of the District.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The District's Board of Directors hereby ratifies the Governor of the State of California's Proclamation of a State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The Chief Engineer and General Manager, staff and legislative bodies are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, without limitation, conducting open and public meetings in accordance with the Brown Act Section 54953(e) and all other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) 30 days after the date of this resolution, or such time that the District's Board of Directors adopts a subsequent resolution in accordance with the Brown Act Section 54953(e)(3) to extend the time during which the legislative bodies of the District may continue to teleconference without compliance with the requirements of the Brown Act Section 54953(b)(3).

PASSED AND ADOPTED by the Board of Directors of County Sanitation District No. 2 of Los Angeles County this 15<sup>th</sup> day of November 2021 by the following vote:

AYES: Directors Lee, Taj, Saleh, Barcena, Dunton, Hu, Mendoza, Sharif, Buscaino, Yiu, Perez, B. Olmos, Liao, Davila, and Warner

NOES: None

ABSTAIN: None

ABSENT: Directors Frometa, R. Garcia, Cobos-Cawthorne, Elias, and Solis

## REGULAR AGENDA

RE: WASTEWATER MANAGEMENT  
DISTRICT 5 INTERCEPTOR SEWER  
REHABILITATION PHASE I  
AWARD CONTRACT NO. 5401  
TO INSITUFORM TECHNOLOGIES, LLC  
ORDER SECRETARY TO EXECUTE

The *District 5 Interceptor Sewer Rehabilitation Phase 1* (Project) will consist of rehabilitation of approximately 2,950 feet of existing 54-inch-diameter corroded reinforced concrete pipe sewer and appurtenant structures that were constructed in 1960. The work is located within the City of Torrance as shown on the map that was attached to the agenda. The bid

summary/recommendation to award was attached to the agenda. Staff has determined that the Project is exempt or otherwise not subject to the provisions of the California Environmental Quality Act (CEQA) pursuant to California Public Resources Code Sections 21080 and 21080.21 and Title 14 of the California Code of Regulations ("CEQA Guidelines") Section 15301. This item is consistent with the Districts' Guiding Principles to protect financial and facility assets through prudent investment and maintenance programs; and commitment

to operational excellence (protection of public health and the environment, regulatory compliance, and cost effectiveness). A recommendation was made to award a contract to Insituform Technologies, LLC, in the amount of approximately \$3,125,623 for this Project. The bids received at the District’s office on October 26, 2021, for construction of the Project are as follows:

<u>BIDDER</u>	<u>TOTAL BID</u>
Insituform Technologies, LLC	\$3,125,623.00
SAK Construction, LLC	\$3,155,550.00

The bid of Insituform Technologies, LLC, was the lowest bid received and that Insituform Technologies, LLC, was the lowest, regular, responsible bidder for the work, and a recommendation was made to award a contract to Insituform Technologies, LLC, at the unit prices and lump sums stated in its bid amounting to approximately \$3,125,623. Furthermore, a recommendation was made to order Staff to review the surety bonds for performance and payment and, if sufficient, order Secretary to execute a contract with Insituform Technologies, LLC, for construction of the Project.

Upon motion of Director Davila, duly seconded and unanimously carried by a roll-call vote, Contract No. 5401 for construction of the *District 5 Interceptor Sewer Rehabilitation Phase 1* was awarded to the lowest, regular, responsible bidder, to wit: Insituform Technologies, LLC, at the unit prices and lump sums stated in its bid amounting to approximately \$3,125,623. Furthermore, the Board of Directors of County Sanitation District No. 2 of Los Angeles County ordered the Staff to review the surety bonds for performance and payment and, if sufficient, order the Secretary to execute the contract with Insituform Technologies, LLC, for construction of the Project.

RE: WASTEWATER MANAGEMENT  
 JOINT WATER POLLUTION CONTROL  
 PLANT, LANCASTER AND PALMDALE  
 WATER RECLAMATION PLANTS  
 CATIONIC EMULSION POLYMER  
 AUTHORIZE ISSUANCE OF PURCHASE  
 ORDER TO SNF POLYDYNE, INC.

In February 2018, the Board authorized issuance of a purchase order to SNF Polydyne, Inc., (Polydyne) the lowest responsive bidder in a competitive bid process, to furnish and deliver cationic emulsion polymer used in biosolids dewatering at the Joint Water Pollution Control Plant (JWPCP) and the Lancaster and Palmdale Water Reclamation Plants (WRPs). The Districts exhausted the original contract duration, including two 1-year

extensions, in February 2021 and the contract was then extended for one additional year to continue to supply emulsion polymer at the same terms and conditions as the 2020 contract extension. Polydyne has historically been an extremely reliable supplier including throughout the recent pandemic and, due to the current global supply chain instability, transportation labor shortages, and rising energy costs, it would be in the Districts’ best interest to extend the contract for another year with Polydyne at a unit price increase of approximately 24 percent. A review of cost increases in shipping, raw materials, and labor has determined that the increase is justified, the proposal is competitive, and it is in the best interest of the Districts to extend at this time. This item is consistent with the Districts’ Guiding Principles of commitment to fiscal responsibility and prudent financial stewardship; and commitment to operational excellence (protection of public health and the environment, regulatory compliance, and cost effectiveness). A recommendation was made to authorize the Chief Engineer and General Manager, in his capacity as Purchasing Agent, to issue a purchase order to SNF Polydyne, Inc., in the amount of approximately \$7,604,380 to furnish and deliver cationic emulsion polymer at JWPCP and the Lancaster and Palmdale WRPs.

Upon motion of Director Davila, duly seconded and unanimously carried by a roll-call vote, the Purchasing Agent was authorized to issue a purchase order to SNF Polydyne, Inc., to furnish and deliver cationic emulsion polymer at the Joint Water Pollution Control Plant and the Lancaster and Palmdale Water Reclamation Plants, at a cost of approximately \$7,604,380.

RE: FINANCIAL MANAGEMENT  
 INSURANCE - ON-ROAD VEHICLE  
 FLEET LIABILITY INSURANCE COVERAGE  
 AUTHORIZE ISSUANCE OF PURCHASE  
 ORDER TO AON RISK SERVICES, INC.

Aon Risk Services, Inc., (AON) the Districts’ insurance broker, solicited quotes from 14 auto insurance carriers, and two quotes were received. Travelers Property Casualty Company offered the lowest quote for \$1,000,000 of coverage per accident with no deductible at a rate of approximately \$1,368 per vehicle, compared

to last year’s rate of \$1,255 per vehicle, an increase of 9 percent. The rate increase, combined with slight decrease in the number of vehicles, resulted in a premium that is 7.7 percent above last year. The increase is due to a general increase in premiums in the insurance market, combined with several recent claims by the Districts. The Districts’ rates are still considered below average for a zero-deductible policy. This item is consistent with the Districts’ Guiding Principle of commitment to fiscal responsibility and prudent financial stewardship. A

recommendation was made to authorize a payment to Aon Risk Services, Inc., the Districts' insurance broker, for Districts' on-road vehicle fleet liability insurance coverage in the amount of \$917,887 for a one-year period.

Upon motion of Director Davila, duly seconded and unanimously carried by a roll-call vote, the Purchasing Agent was authorized to issue a purchase order to Aon Risk Services, Inc., the Districts' insurance broker, for the Districts' on-road vehicle fleet liability insurance coverage for a one-year period, at a cost of approximately \$917,887.

Upon motion of Director Olmos, duly seconded and unanimously carried, the meeting was adjourned in memory of Roger Chandler, City of Arcadia.

CATHY WARNER  
Chairperson

ATTEST:

KIMBERLY S. CHRISTENSEN  
Secretary

/mh