

SPECIAL MEETING – PERSONNEL COMMITTEE – COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY

To be held at the JOINT ADMINISTRATION OFFICE
1955 Workman Mill Road, Whittier, California

In Response to concerns about the Novel Coronavirus (COVID-19), and in accordance with the Governor’s Executive Order N-29-20, Directors will attend these meetings via teleconference. Interested members of the public may call in to listen and provide comments by calling (719) 387-1138, passcode 458803 or may submit public comments to: info@lacsdc.org up to two hours prior to the start of the meeting. You may find further information at: www.lacsdc.org/aboutus/governance/agenda_and_minutes/default.asp

WEDNESDAY April 22, 2020 At 12:00 P.M.

District(s)	Chairperson
SBC, 5	FUREY
1, 8	ANDREWS
2	WARNER (Committee Chairperson)
3	SANTA INES
4	HORVATH
9	KUEHL
14	PARRIS
15	BARAKAT
16	JOE
17	TORNEK
18	TAJ
19	ROGERS
20	HOFBAUER
21	----
22	FINLAY
23	DAVIS
27	BARGER
28	----
29	WOODS
SCV	SMYTH

1. Approve Minutes of Special Meeting Held February 26, 2020
2. Re: Update on Districts’ Response to, and Impacts from, Novel Coronavirus (COVID-19)
Summary: The Chief Engineer and General Manager will discuss this matter with the Personnel Committee.
3. Re: Update on Regional Recycled Water Program, a Partnership with Metropolitan Water District of Southern California (MWD)
Summary: The Districts previously approved the Regional Recycled Water Program Agreement with MWD to jointly investigate production and distribution of purified water at the Joint Water Pollution Control Plant (JWPCP). MWD will be considering initiating CEQA studies later this year and some of the work includes potential modifications to existing wastewater treatment facilities at JWPCP. The Chief Engineer and General Manager will discuss the potential scope of work and funding.
4. Re: Job Order Contracting through Joint Powers Agreement with Sourcewell
Summary: Job Order Contracting (JOC) is a project delivery method commonly used by public agencies to deliver smaller building maintenance and renovation projects such as roofing repairs and bathroom, locker room and kitchenette remodeling projects. JOC is based on pre-established, competitively bid construction tasks that will accelerate project delivery and reduce administrative costs of a project. A Joint Powers Agreement (JPA) with Sourcewell will allow the Districts to utilize this project delivery method for these purposes. The JOC project delivery method and proposed JPA with Sourcewell will be discussed with the Committee.

Adjourn

Status Report: Prior to or during the meeting session, the Chief Engineer and General Manager may update the Directors on various matters concerning the Districts that may be of current interest to the Directors.

Public Comment: Members of the public may address the Board of Directors on any item shown on the agenda or matter under the Board’s authority. A “Request to Address Board of Directors” form is available. In compliance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, please contact the Secretary to the Boards’ Office (562) 908-4288, extension 1100. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 35.101 et seq. ADA Title II).

Document Requests: Links to supporting documents are available online at the time of posting. Agendas and supporting documents or other writings that will be distributed to Board members in connection with matters subject to discussion or consideration at this meeting that are not exempt from disclosure under the Public Records Act are available for inspection following the posting of this agenda at the office of the Secretary to the Boards of Directors located at the Districts’ Joint Administration Building, 1955 Workman Mill Road, Whittier, California, 90601, or at the time of the meeting at the address posted on this agenda.



**LOS ANGELES COUNTY
SANITATION DISTRICTS**

Converting Waste Into Resources

Update Regional Recycled Water Program at the Joint Water Pollution Control Plant

Personnel Committee Briefing
April 22, 2020



OUR SERVICE AREA

Background

- Agreement with Metropolitan Water District (MWD) for demonstration plant and potential full-scale project signed November 2015
- Feasibility and Conceptual Studies have been completed
- Construction of demo plant is complete
- Demonstration plant in startup – testing begins in June 2020



Demonstration Test Objectives

- Achieve acceptance of pathogen removal
- Develop data for regulatory approval
- Coordinate operations with Sanitation Districts
- Provide vehicle for public outreach and acceptance



MWD Next Steps

- Start Demo Plant testing
- Hold MWD Board Workshops – Summer 2020
- MWD to seek approval from Board to start program environmental process and associated engineering support – Fall 2020
 - Costs for preliminary work estimated \$30 million (2 year period)





**LOS ANGELES COUNTY
SANITATION DISTRICTS**

Converting Waste Into Resources

Job Order Contracting

Personnel Committee Briefing
April 22, 2020



OUR SERVICE AREA

What is Job Order Contracting?

- Unit prices for a variety of work tasks are pre-set
- Contractors bid an “adjustment factor” applied to the unit costs
- Award of a Job Order Contract is issued to the lowest bidder
- Separate orders are issued to the contractor for each individual project
- Contract remains in place for a fixed term or maximum dollar value, whichever occurs first
- Accelerates project delivery and reduces administrative costs for small projects



Projects Suitable for JOCs

- JOC ideally suited for small building renovation projects, or other types of repetitive work
 - Renovate restrooms at treatment plants
 - Replace roofs on smaller field offices
 - Flooring replacement
 - Replace air conditioners at landfill offices
- JOCs will not be used for:
 - Industrial-type projects such as treatment plant expansions
 - Sewer work
 - Large construction or repair projects



How can JOC be implemented by the Sanitation Districts?

- State law does not allow the Districts to award JOCs directly, but may be allowed through a Joint Powers Agreement (JPA)
- Sourcewell is an agency that can enter into a JPA with local agencies for the purpose of issuing JOCs
- Legality of the Districts to award JOCs under this type of JPA is not well-established, but special counsel has advised it is authorized



Who is Sourcewell?

- Formerly known as National Joint Powers Alliance
- Minnesota public agency service cooperative authorized to provide JOC construction services for its member agencies nationwide
- Maintains standard unit price list and provides administrative support for construction services
- In 2012, the Board authorized utilizing cooperatively bid contracts, including Sourcewell, for the purchase of goods and services (e.g. heavy equipment and vehicles) at a lower cost



Sourcewell

- Has facilitated JOCs for agencies throughout California since 2008, including:
 - Pomona
 - Signal Hill
 - Anaheim
 - Arcadia
 - Beverly Hills
 - Los Angeles County Public Works
 - Inland Empire Utilities Agency



Timeline

- April 22, 2020 – Personnel Committee Briefing
- May 19, 2020 – Sourcewell Board approval of JPA with Districts
- May 27, 2020 – District No. 2 Board approval of JPA with Sourcewell

