

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF  
SOUTH BAY CITIES SANITATION DISTRICT  
HELD AT THE OFFICE OF THE DISTRICT  
VIA TELECONFERENCE

March 17, 2021  
1:30 o'clock, P.M.

The Board of Directors of South Bay Cities Sanitation District of Los Angeles County met in regular session via teleconference.

There were present: Chris Pimentel, Alternate Director from El Segundo  
Michael Detoy, Alternate Director from Hermosa Beach  
David McGowan, Alternate Director from Palos Verdes Estates  
David Bradley, Alternate Director from Rancho Palos Verdes  
Bill Brand, Director from Redondo Beach  
Frank Zerunyan, Alternate Director from Rolling Hills Estates  
Patrick J. Furey, Chairperson, Director from Torrance

Absent: Suzanne Hadley, Director from Manhattan Beach

Also present: Kimberly S. Christensen, Secretary to the Board  
Wes Beverlin, District Counsel

RE: PUBLIC COMMENT The Chairperson announced this was the time for any questions or comments by members of the public. There were no public comments or questions to address the Board on any matters.

RE: MINUTES Upon motion of Director Brand, duly seconded and unanimously carried by a roll-call vote, the minutes of the regular meeting held February 17, 2021, were approved.

RE: DISTRICT EXPENSES The following expenses for the month of January 2021 were presented and upon motion of Director Brand, duly seconded and unanimously carried by a roll-call vote, were approved:

Local District Expenses:	
Operations & Maintenance (O & M) Local District Sewers	\$100,399.74
Capital	3,743.77
Allocated Operations & Maintenance Expenses:	
Joint Administration	86,177.15
Technical Support	76,337.52
Joint Facilities	409,060.15
Allocated Capital Expenses:	
Joint Administration	920.06
Joint Facilities	<u>1,886.25</u>
Total Expenses	<u>\$678,524.64</u>

RE: SERVICE CHARGE REPORT RECEIVE AND ORDER FILED SET PUBLIC HEARING FOR MAY 19, 2021, AND GIVE REQUIRED NOTICE A report titled *South Bay Cities Sanitation District Service Charge Report for Fiscal Year 2021-22*, prepared in accordance with Section 5473 of the Health and Safety Code of the State of California and which establishes the formula for the calculation of a sewage unit that represents the average daily quantity of sewage flow and strength from a single-family home, was presented.

Filing of the Service Charge Report is required each year in order to collect the wastewater service charge on the property tax roll. No rate increases are recommended for fiscal year 2021-22. A letter discussing the service charge rate, the fiscal year 2021-22 preliminary budget, and related matters accompanied the agenda. This item is consistent with the Districts' Guiding Principles of commitment to fiscal responsibility and prudent

financial stewardship; and to plan for both short-term and long-term needs to minimize the need for significant rate increases.

The Chief Engineer and General Manager updated the Directors on the Districts' wastewater rates. He stated that a service charge rate increase is not proposed for District No. 5, South Bay Cities Sanitation District, and other Joint Outfall System (JOS) Districts this year. Both Districts are in good financial shape. The revenue collected on property taxes was not impacted by COVID-19.

He stated that there is an Ad Hoc Committee of Directors, which Chairperson Furey is a member. The Ad Hoc Committee was formed to review how the Districts set-up rates in the JOS. The Ad Hoc Committee is working through a number of guidelines and policies to ensure there is sound principles on how customers are charged from District to District. He plans to share the committee's recommendations sometime in late summer/fall so that year and subsequent years can use the guidance from the Ad Hoc Committee.

A recommendation was made that, in accordance with Section 5473 of the Health and Safety Code, the Board instructed the District Clerk to publish newspaper notices to inform the public of the date, time, and place for a public hearing on the Service Charge Report, and that the public hearing be set for May 19, 2021, at 1:30 p.m., in the District's Board Room at the Joint Administration Office via teleconference, 1955 Workman Mill Road, Whittier, California, for the purpose of public discussion of the adopted service charge and industrial wastewater surcharge rates and in order to continue to collect these charges on the next property tax roll. After the public hearing is closed, the Board must adopt the Service Charge Report in order to ensure collection of the service charge through property tax billing.

Upon motion of Director Zerunyan, duly seconded and unanimously carried by a roll-call vote, the *South Bay Cities Sanitation District Service Charge Report for Fiscal Year 2021-22* was ordered filed with the Clerk of the District and the Board does hereby fix May 19, 2021, at 1:30 p.m., as the date and time, and in the District's Board Room at the Joint Administration Office via teleconference, 1955 Workman Mill Road, Whittier, California, as the place for a public hearing on *South Bay Cities Sanitation District Service Charge Report for Fiscal Year 2021-22*, the Report having been duly filed with the District Clerk.

The Clerk of this Board shall cause notice of the filing of the Report and the time and place of the public hearing to be published once a week for two successive weeks in *The Daily Breeze*, a daily newspaper printed and published within the District, and in such other publications as are deemed appropriate by the Chief Engineer and General Manager.

Upon motion of Director Zerunyan, duly seconded and unanimously carried, the meeting adjourned to March 24, 2021, 11:30 a.m., at the Joint Administration Office, 1955 Workman Mill Road, Whittier, California.

PATRICK J. FUREY  
Chairperson

ATTEST:

KIMBERLY S. CHRISTENSEN  
Secretary

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