

MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
NEWHALL RANCH SANITATION DISTRICT  
OF LOS ANGELES COUNTY  
HELD IN THE HEARING ROOM OF THE BOARD OF  
SUPERVISORS, KENNETH HAHN HALL OF ADMINISTRATION  
LOS ANGELES, CALIFORNIA

June 9, 2020  
9:30 o'clock, A.M.

The Board of Directors of Newhall Ranch Sanitation District of Los Angeles County met in regular session.

There were present: Janice Hahn, Director from Los Angeles County  
Sheila Kuehl, Director from Los Angeles County  
Hilda Solis, Director from Los Angeles County  
Mark Ridley-Thomas, Director from Los Angeles County  
Kathryn Barger, Chairperson, Director from Los Angeles County

Absent: None

Also present: Kimberly S. Christensen, Secretary to the Board

RE: MINUTES  
held March 10, 2020, were approved. Upon motion of Director Kuehl, duly seconded and unanimously carried, the minutes of the regular meeting

RE: DISTRICT EXPENSES  
of Director Kuehl, duly seconded and unanimously carried, were approved: The following expenses for the months of January, February, March 2020 were presented and upon motion

Local District Expenses:	
Operations & Maintenance (O & M)	\$ 40,756.84
Capital	116,418.98
Allocated Expenses:	
Joint Administration	<u>1,960.03</u>
Total Expenses	<u>\$159,135.85</u>

RE: PURCHASING POLICY  
RESOLUTIONS - ADOPT  
*Disposition of Districts' Property (Purchasing Policy), Resolution of the Board of Directors of Newhall Ranch Sanitation District of Los Angeles County Electing to Become Subject to the Uniform Public Construction Cost Accounting Procedures, and Resolution of the Board of Directors of Newhall Ranch Sanitation District of Los Angeles County to Provide Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act* were presented. The Districts' Purchasing Policy establishes rules for the purchase of materials, supplies, and services. In October 2019, the Personnel Committee endorsed proceeding with revisions as recommended by staff. The revisions will keep current with sound procurement practices; provide consistency with state laws; formalize existing practices; increase transparency and efficiency; and increase Board approval limits consistent with inflation since the last revision. The revised Purchasing Policy also aligns the Districts' efforts to increase participation of small and disadvantaged businesses with those of the County of Los Angeles. In addition, the revised Purchasing Policy incorporates the provisions of the California Uniform Public Construction Cost Accounting Act (CUPCCAA), which requires the Resolutions in order to implement those provisions. This item is consistent with the Districts' Guiding Principle of commitment to fiscal responsibility and prudent financial stewardship. Copies of the proposed Resolutions were attached to the agenda. A recommendation was made to adopt the Resolutions.

Upon motion of Director Kuehl, duly seconded and unanimously carried, the *Rules, Regulations and Policies for the Purchase or Lease of Materials, Supplies, Equipment, Services, and Construction Projects and for the Sale and Disposition of Districts' Property (Purchasing Policy), Resolution of the Board of Directors of Newhall Ranch Sanitation District of Los Angeles County Electing to Become Subject to the Uniform Public Construction Cost Accounting Procedures, and Resolution of the Board of Directors of Newhall Ranch*

*Sanitation District of Los Angeles County to Provide Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act* were adopted.

RE: BUDGET 2020-21  
OPERATING FUND

A copy of the proposed budget for FY 2020-21 for Newhall Ranch Sanitation District with a breakdown of the items included in the budget was attached to the agenda. The main revenue source for Newhall Ranch Sanitation District has been payments from Newhall Land and Farming. For the coming fiscal year, it is anticipated that additional service charge revenues will also be collected as new homes and businesses connect to the District's sewerage system. The budget was prepared in accordance with the Joint Administration Agreement and other agreements and engineering reports prepared for estimating the initial startup costs of the sewerage system for this District. A recommendation was made that the budget be adopted.

Upon motion of Director Kuehl, duly seconded and unanimously carried, the sewerage system final budget for 2020-21 was approved, adopted, and ordered filed.

RE: APPROPRIATIONS  
OPERATING FUND 2020-21

Upon motion of Director Kuehl, duly seconded and unanimously carried, the appropriations from the Operating Fund for Fiscal Year 2020-21 were ordered made as shown in the Operating Fund Final Wastewater Budget that was attached to the agenda.

The following individuals submitted written testimony: Marina Heintze and Mimi Kebede

The meeting was adjourned by the Chairperson.

KATHRYN BARGER  
Chairperson

ATTEST:

KIMBERLY S. CHRISTENSEN  
Secretary

/ak