

MINUTES OF THE REGULAR MEETING OF
 THE BOARD OF DIRECTORS OF
 NEWHALL RANCH SANITATION DISTRICT
 OF LOS ANGELES COUNTY
 HELD IN THE HEARING ROOM OF THE BOARD OF
 SUPERVISORS, KENNETH HAHN HALL OF ADMINISTRATION
 LOS ANGELES, CALIFORNIA

March 9, 2021
 9:30 o'clock, A.M.

The Board of Directors of Newhall Ranch Sanitation District of Los Angeles County met in regular session.

There were present: Kathryn Barger, Director from Los Angeles County
 Janice Hahn, Director from Los Angeles County
 Sheila Kuehl, Director from Los Angeles County
 Holly Mitchell, Director from Los Angeles County
 Hilda Solis, Chairperson, Director from Los Angeles County

Absent: None

Also present: Kimberly S. Christensen, Secretary to the Board
 Wes Beverlin, District Counsel

RE: MINUTES Upon motion of Director Barger, duly seconded and unanimously carried by a roll-call vote, the minutes of the regular meeting held December 8, 2021, were approved.

RE: DISTRICT EXPENSES The following expenses for the months of October, November, and December 2020 were presented and upon motion of Director Barger, duly seconded and unanimously carried by a roll-call vote, were approved:

Local District Expenses:	
Operations & Maintenance (O & M)	\$ 81,980.95
Capital	28,372.36
Allocated Expenses:	
Joint Administration	5,137.43
Technical Support	2,733.64
Total Expenses	<u>\$ 118,224.38</u>

RE: COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDING JUNE 30, 2020 RECEIVE AND ORDER FILED Copies of the Districts' Comprehensive Annual Financial Report (CAFR) for the fiscal year ending June 30, 2020, which includes the annual audit required by state and federal laws, have been previously distributed to the Directors. This item is consistent with the Districts' Guiding Principles of commitment to fiscal responsibility and prudent financial stewardship; and to protect financial and facility assets through prudent investment and maintenance programs. A recommendation was made to receive and order filed the Districts' CAFR for fiscal year ending June 30, 2020.

Upon motion of Director Barger, duly seconded and unanimously carried by a roll-call vote, the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2020, which includes the annual audit required by state and federal laws, and was previously mailed to the Directors, was accepted and ordered filed.

RE: RE: SERVICE CHARGE REPORT RECEIVE AND ORDER FILED SET PUBLIC HEARING FOR JUNE 22, 2021, AND GIVE REQUIRED NOTICE A report titled *Newhall Ranch Sanitation District of Los Angeles County Service Charge Report for Fiscal Year 2021-22*, prepared in accordance with Section 5473 of the Health and Safety Code of the State of California and which establishes the formula for the calculation of a sewage unit that represents the average daily quantity of sewage flow and strength from a single-family home, was presented.

In this District, filing of the Service Charge Report is required each year in order to collect the wastewater service charge on the property tax roll. The current service charge rate per single-family home is \$54.72 per month

(\$656.60 per year). The rate for fiscal year 2021-22, as previously adopted by the Board of Directors, is \$56.36 per month (\$676.30 per year). The service charge report was attached to the agenda.

A recommendation was made that, in accordance with Section 5473 of the Health and Safety Code, the Board instructed the District Clerk to publish newspaper notices to inform the public of the date, time, and place for a public hearing on the Service Charge Report, and that the public hearing be set for June 22, 2021, in the Kenneth Hahn Hall of Administration, Los Angeles, California, for the purpose of public discussion of the adopted service charge and industrial wastewater surcharge rates and in order to continue to collect these charges on the next property tax roll. After the public hearing is closed, the Board must adopt the Service Charge Report in order to ensure collection of the service charge through property tax billing.

Upon motion of Director Barger, duly seconded and unanimously carried by a roll-call vote, the *Newhall Ranch Sanitation District of Los Angeles County Service Charge Report for Fiscal Year 2021-22* was ordered filed with the Clerk of the District.

BE IT RESOLVED, that the Board does hereby fix June 22, 2021, at 9:30 a.m., in the Kenneth Hahn Hall of Administration, Los Angeles, California, as the place for a public hearing on *Newhall Ranch Sanitation District Service Charge Report for Fiscal Year 2021-22*, the proposed service charge and industrial wastewater surcharge rates, and the collection of the service charge on the property tax roll.

The Clerk of this Board shall cause notice of the filing of the Report and the time and place of the public hearing to be published once a week for two successive weeks in *The Signal (Santa Clarita)*, a daily newspaper, there being no newspaper of general circulation printed and published within the District, and in such other publications as are deemed appropriate by the Chief Engineer and General Manager.

The meeting was adjourned by the Chairperson

HILDA SOLIS
Chairperson

ATTEST:

KIMBERLY S. CHRISTENSEN
Secretary

/ak