

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF  
COUNTY SANITATION DISTRICT NO. 17  
HELD AT THE OFFICE OF THE DISTRICT  
VIA TELECONFERENCE

September 23, 2020  
1:30 o'clock, P.M.

The Board of Directors of County Sanitation District No. 17 of Los Angeles County met in regular session via teleconference.

There were present: Sheila Kuehl, Director from Los Angeles County  
Terry Tornek, Chairperson, Director from Pasadena

Absent: Kathryn Barger, Director from Los Angeles County

Also present: Kimberly S. Christensen, Secretary to the Board  
Wes Beverlin, District Counsel

RE: MINUTES Upon motion of Director Kuehl, duly seconded and unanimously carried by a roll-call vote, the minutes of the regular meeting held June 24, 2020, were approved.

RE: DISTRICT EXPENSES The following expenses for the months of May, June, and July 2020 were presented and upon motion of Director Kuehl, duly seconded and unanimously carried by a roll-call vote, were approved:

Local District Expenses:	
Operations & Maintenance (O & M)	\$ 24,929.49
Allocated Expenses:	
Joint Administration	92,884.90
Technical Support	75,210.57
Joint Outfall	426,883.13
Total Expenses	<u>\$619,908.09</u>

RE: FINANCIAL MANAGEMENT  
RELEASE OF ALL CLAIMS (PROPERTY DAMAGE ONLY) - PRIME PERFORMANCE CONTRACTORS, INC., AND KINSALE INSURANCE COMPANY - APPROVE

On August 1, 2019, fiber optic conduits were discovered installed through District 17 Main Trunk Sewer. Through investigation, it was determined that on October 23, 2017, Prime Performance Contractors, Inc., (Prime Performance) installed the conduits through the sewer. Kinsale Insurance Company, Prime Performance's insurance carrier, offered \$15,387.50 for the costs to repair the damages to the sewer in exchange for a signed release. This item is consistent with the Districts' Guiding Principle of commitment to fiscal responsibility and prudent financial stewardship. A recommendation was made to approve and order executed a *Release of All Claims (Property Damage Only)* with Prime Performance Contractors, Inc., and Kinsale Insurance Company relating to the damages to District 17 Main Trunk Sewer.

In response to Director Tornek, the Chief Engineer and General Manager stated that during routine maintenance, sometimes staff discover that other utilities go through or cause damage to sewer lines. At this particular time, conduits were installed through a portion of the District 17 Main Trunk Sewer.

Upon motion of Director Kuehl, duly seconded and unanimously carried by a roll-call vote, the Board of Directors of County Sanitation District No. 17 of Los Angeles County found and determined that it would be to the advantage of the District to enter into a *Release of All Claims (Property Damage Only)* with Prime Performance Contractors, Inc., and Kinsale Insurance Company providing for the costs to repair the damages to District 17 Main Trunk Sewer in exchange for a signed release, as set forth in the signed release and under terms and conditions contained therein. All the terms and conditions of the *Release of All Claims (Property Damage Only)*, dated September 23, 2020, were accepted and approved, and the Chairperson and Secretary were authorized to execute the signed release on behalf of the District.

Upon motion of Director Kuehl, duly seconded and unanimously carried, the meeting adjourned.

TERRY TORNEK  
Chairperson

ATTEST:

KIMBERLY S. CHRISTENSEN  
Secretary

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