

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
COUNTY SANITATION DISTRICT NO. 16
HELD AT THE OFFICE OF THE DISTRICT
VIA TELECONFERENCE

May 26, 2021
1:30 o'clock, P.M.

The Board of Directors of County Sanitation District No. 16 of Los Angeles County met in regular session via teleconference.

There were present: Katherine Lee, Alternate Director from Alhambra
Victor Gordo, Director from Pasadena
Susan Jakubowski, Alternate Director from San Marino
Diana Mahmud, Director from South Pasadena
Hilda Solis, Director from Los Angeles County
Joe Buscaino, Chairperson, Alternate Director from Los Angeles City

Absent: None

Also present: Kimberly S. Christensen, Secretary to the Board
Wes Beverlin, District Counsel

RE: PUBLIC COMMENT The Chairperson announced this was the time for any questions or comments by members of the public. There were no public comments or questions to address the Board on any matters.

RE: MINUTES Upon motion of Director Mahmud, duly seconded and unanimously carried by a roll-call vote, the minutes of the regular meeting held April 28, 2021, were approved.

RE: DISTRICT EXPENSES The following expenses for the month of March 2021 were presented and upon motion of Director Mahmud, duly seconded and unanimously carried by a roll-call vote, were approved:

Local District Expenses:	
Operations & Maintenance (O & M)	\$ 69,926.02
Capital	79,552.98
Allocated Expenses:	
Joint Administration	260,162.01
Technical Support	185,423.58
Joint Outfall	921,553.60
Total Expenses	<u>\$1,516,618.19</u>

RE: SERVICE CHARGE PROGRAM
HOLD PUBLIC HEARING ON
SERVICE CHARGE REPORT AND
COLLECTION ON TAX ROLL Prior to meeting in regular session, matters pertaining to the wastewater rates were discussed as recorded in the Status Report presented to the Boards on this date.

In regular session, the Board was advised that holding a public hearing and then adopting the Service Charge Report is required each year in order to collect the wastewater service charge on the property tax roll. No rate increases are recommended for fiscal year 2021-22. A letter discussing this matter, together with a copy of the Service Charge Report, preliminary budget, and a budget explanation and glossary, accompanied the agenda. This item is consistent with the Districts' Guiding Principles of commitment to fiscal responsibility and prudent financial stewardship; and to plan for both short-term and long-term needs to minimize the need for significant rate increases.

The service charge rate for fiscal year 2021-22 is \$160 per sewage unit.

In accordance with Section 5473.1 of the Health and Safety Code of the State of California, the *County Sanitation District No. 16 Service Charge Report for Fiscal Year 2021-22* was filed on February 24, 2021, and

publication of two newspaper notices for today's public hearing were published in the *Pasadena Star News*, a daily newspaper.

The Chairperson opened a public hearing on the Service Charge Report for County Sanitation District No. 16 of Los Angeles County. In response to the Chairperson's question, the Chief Engineer and General Manager reported that the District has received no correspondence or telephone calls on the Service Charge Report.

The Chairperson announced this was the time for any presentations by members of the public. There being none, the Chairperson closed the public hearing.

RE: SERVICE CHARGE PROGRAM
ADOPT SERVICE CHARGE REPORT

Following a public hearing, upon motion of Director Mahmud, duly seconded and unanimously carried by a roll-call vote, the Board of Directors of County

Sanitation District No. 16 of Los Angeles County approved and adopted the *County Sanitation District No. 16 Service Charge Report for Fiscal Year 2021-22*, filed with the Board on February 24, 2021.

Upon motion of Director Mahmud, duly seconded and unanimously carried, the meeting adjourned.

JOE BUSCAINO
Chairperson

ATTEST:

KIMBERLY S. CHRISTENSEN
Secretary

/ak