

Notice and Agenda

SPECIAL MEETING — BOARD OF DIRECTORS — COUNTY SANITATION DISTRICT NO. 14

To be held at the OFFICE OF THE DISTRICT
1955 Workman Mill Road, Whittier, California

In Response to concerns about the Novel Coronavirus (COVID-19), and in accordance with the Governor’s Executive Order N-29-20, Directors will attend these meetings via teleconference. Interested members of the public may call in to listen and provide comments by calling (719) 387-1138, passcode 458803 or may submit public comments to: info@lacsdc.org up to two hours prior to the start of the meeting. You may find further information at: www.lacsdc.org/aboutus/governance/agenda_and_minutes/default.asp

THE DISTRICT MAY TAKE ACTION ON ANY AGENDA ITEM LISTED BELOW

THURSDAY	March 11, 2021	At 9:30 A.M.
Governing Body	Director	Alternate
LANCASTER	PARRIS (Chairperson)	CRIST (Chair pro tem)
PALMDALE	HOFBAUER	BISHOP
LOS ANGELES COUNTY	SOLIS	BARGER

At the call of the Chairperson, a special meeting of the Board of Directors of County Sanitation District No. 14 of Los Angeles County will be held at the above time and place for the purpose of:

1. Public Comment
2. Approve Minutes of Special Meeting Held January 21, 2021
3. Approve December 2020 Expenses in Amount of \$1,971,949.53

Summary: Local District expenses represent costs incurred for operations, maintenance, and capital projects that are the sole responsibility of the individual District. Allocated expenses represent the District’s proportionate share of expenses made by District No. 2, the administrative District, on its behalf pursuant to either the Joint Administration Agreement or the Joint Outfall Agreement. These Agreements provide for the joint administration, technical support and management of the operations, maintenance, and capital costs associated with all of the shared facilities for all of the signatory Districts, along with the methodology for determining the proportionate costs for each District. A listing of Districts’ payments and previously approved budgets can be found on the Districts’ websites at lacsdc.org/financial-documents. This item is consistent with the Districts’ Guiding Principle of commitment to fiscal responsibility and prudent financial stewardship.

Local District Expenses:	
Operations & Maintenance (O & M)	\$1,275,219.23
Capital	449,865.97
Legal	17,459.80
Allocated Expenses:	
Joint Administration	111,856.16
Technical Support	116,046.78
Joint Outfall	1,501.59
Total Expenses	<u>\$1,971,949.53</u>

4. Accept Contracts and Order Final Payments as Follows:
 - (a) Contract No. 5277 and Order Final Payment to Insituform Technologies, LLC, for Construction of Trunk “D” Sewer Rehabilitation (Project); Resulting in Total Contract Amount of \$327,326
Summary: The Project consisted of lining approximately 5,360 linear feet of existing 10-inch and 12-inch-diameter corroded non-reinforced concrete pipe that was constructed in 1956. The Project also included the rehabilitation of 16 manholes using a protective coating system. This work is located in the City of Lancaster. There were no change orders for this Project.
 - (b) Contract No. 5285 and Order Final Payment to Lamassu Utility Services, Inc., for Construction of Lancaster Water Reclamation Plant Sewer Rehabilitation (Project); Resulting in Total Contract Amount of \$115,842.07
Summary: The Project consisted of lining approximately 110 linear feet of existing 36-inch-diameter defective vitrified clay pipe located along the treatment plant’s access road. The cost of this repair was paid by Mission Clay Pipe as part of a settlement agreement previously approved by the Board. One no-cost change order for a time extension was approved for this Project.

5. Re: Annexation No. 432 to District
- (a) Adopt Resolution for Making Application to Local Agency Formation Commission (LAFCO) for Annexation; and Consent to Waiver of Protest Proceedings
 - (b) Adopt Joint Resolution with County of Los Angeles, Antelope Valley Cemetery District, Antelope Valley Mosquito & Vector Control District, Antelope Valley Resource Conservation District, Antelope Valley - East Kern Water Agency, and Quartz Hill Water District Approving and Accepting Negotiated Exchange of Property Tax Revenues Resulting from Annexation
- Summary: Annexation No. 432 consists of one proposed single-family home. Each annexation to the District's service area requires adoption of two resolutions by the Board. The first resolution authorizes submittal of the annexation application to LAFCO and consents to a waiver of the LAFCO protest hearing. The second resolution is a joint resolution with agencies that already provide services to the proposed annexation territory agreeing to the amount of property tax revenue that will be apportioned to the District in accordance with the Revenue and Taxation Code. A data sheet, map, and Notice of Finding are attached.
6. Receive and Order Filed [*Comprehensive Annual Financial Report*](#) (CAFR) for Fiscal Year Ending June 30, 2020
- Summary: Copies of the Districts' CAFR for the fiscal year ending June 30, 2020, which includes the annual audit required by state and federal laws, have been previously distributed to the Directors. This item is consistent with the Districts' Guiding Principles of commitment to fiscal responsibility and prudent financial stewardship; and to protect financial and facility assets through prudent investment and maintenance programs.
7. Re: Wastewater Service Charge
- (a) Order Wastewater Service Charge Report, Containing Description of Each Parcel and Amount of Proposed Wastewater Service Charge for Fiscal Year 2021-22 for Each Parcel (\$511.64 Per Single-Family Home), Filed with Clerk of Board of Directors of District
 - (b) Establish Date, Time, and Place for Public Hearing on Report; Order Publication of Required Public Notices, and Authorize Secretary to Board to Revise Date, Time, and Place for Public Hearing if Required Due to Scheduling Conflicts
- Summary: Filing of the Service Charge Report is required each year in order to collect the wastewater service charge on the property tax roll. The service charge rate for the current fiscal year is \$40.66 per month per single-family home (\$487.88 per year). The service charge rate for 2021-22, as previously adopted by the Board, is \$42.64 per month (\$511.64 per year), an increase of \$1.98 per month over the 2020-21 rate. The Board may consider modifying the rate ordinance to reduce or postpone the adopted increases. A letter discussing the service charge rate, the fiscal year 2021-22 preliminary budget, and related matters accompanies the agenda. This item is consistent with the Districts' Guiding Principles of commitment to fiscal responsibility and prudent financial stewardship; and to plan for both short-term and long-term needs to minimize the need for significant rate increases.

Adjourn

- Status Report:** Prior to or during the meeting session, the Chief Engineer and General Manager may update the Directors on various matters concerning the Districts that may be of current interest to the Directors.
- Public Comment:** Members of the public may address the Board of Directors on any item shown on the agenda or matter under the Board's authority. A "Request to Address Board of Directors" form is available. In compliance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, please contact the Secretary to the Boards' Office (562) 908-4288, extension 1100. Notification of 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 35.101 et seq. ADA Title II).
- Document Requests:** Links to supporting documents are available online at the time of posting. Agendas and supporting documents or other writings that will be distributed to Board members in connection with matters subject to discussion or consideration at this meeting that are not exempt from disclosure under the Public Records Act are available for inspection following the posting of this agenda at the office of the Secretary to the Boards of Directors located at the Districts' Joint Administration Building, 1955 Workman Mill Road, Whittier, California, 90601 or at the time of the meeting at the address posted on this agenda.

COUNTY SANITATION DISTRICT NO. 14 OF LOS ANGELES COUNTY

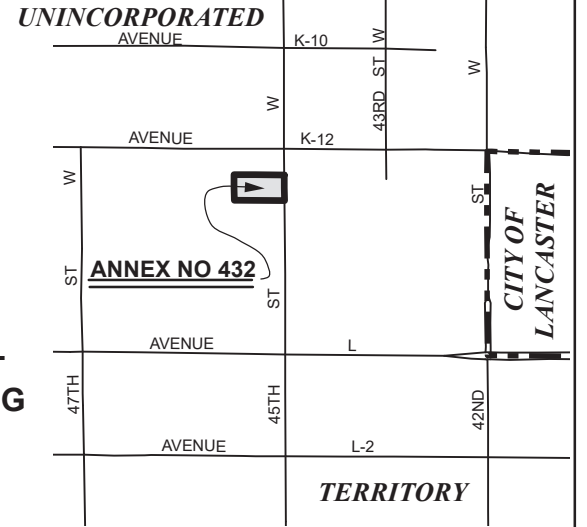
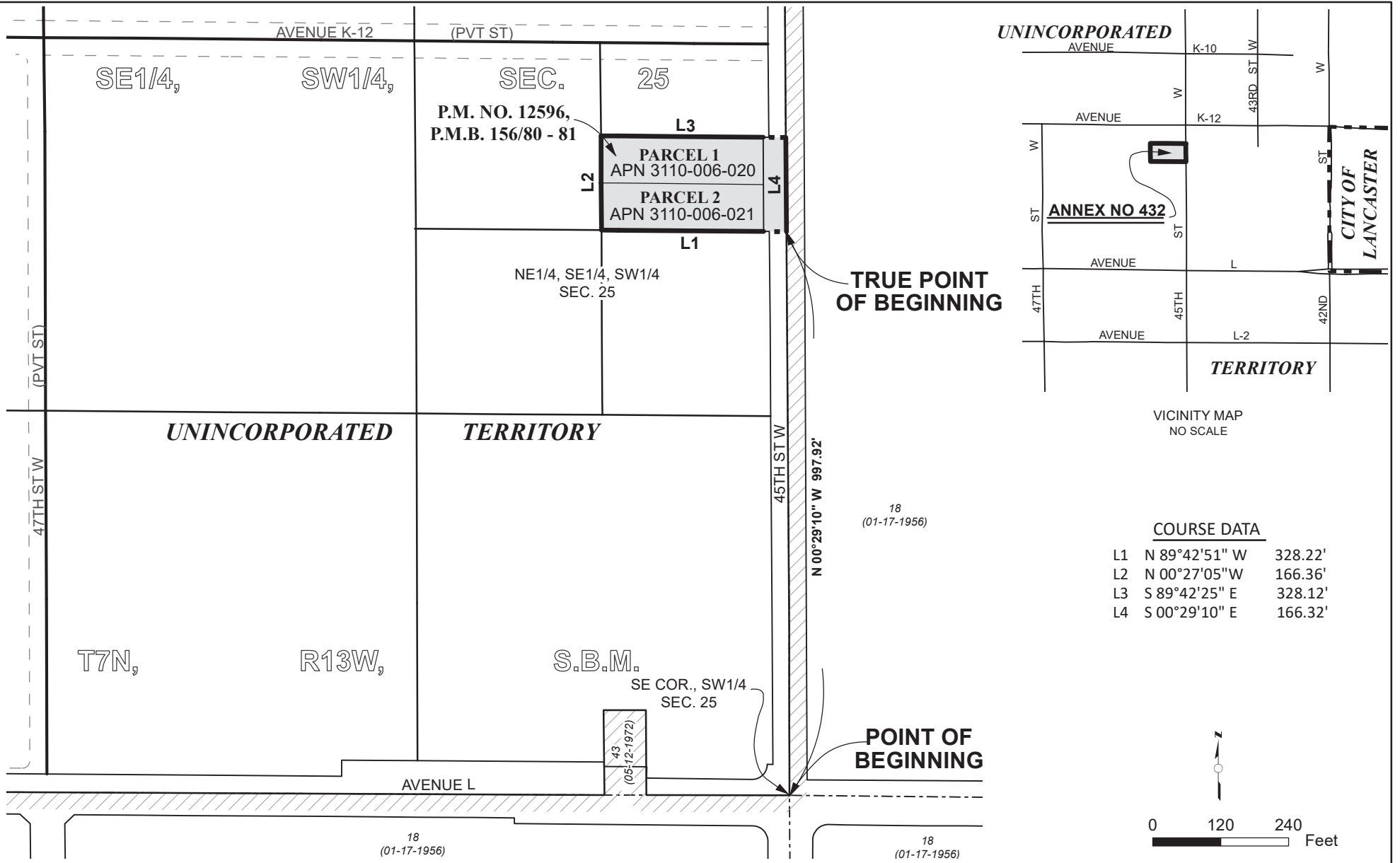
PROPOSED ANNEXATION NO. 432

AGENDA DATE: Resolution Making Application to LAFCO March 11, 2021

LOCATION: Thomas Brothers Map Page 4104 Grid J3
Located on the west side of 45th Street West approximately 200 feet south of Avenue K-12, all within Unincorporated Los Angeles County.

PROCESSING FEES:	District	\$ 1,450.00
	Local Agency Formation Commission	2,500.00
	State Board of Equalization	<u>350.00</u>
	Total:	\$ <u>4,300.00</u>

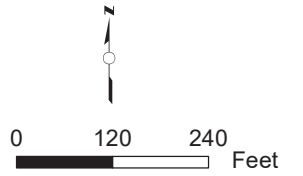
DESCRIPTION & REMARKS: The annexation consists of one proposed single-family home.



VICINITY MAP
NO SCALE

COURSE DATA

L1	N 89°42'51" W	328.22'
L2	N 00°27'05" W	166.36'
L3	S 89°42'25" E	328.12'
L4	S 00°29'10" E	166.32'



- Annexation No. 432 shown thus
 - Boundary of Sanitation District No. 14 prior to Annexation No. 432 shown thus
 - City Boundary
 - Prior Annexations shown thus
 - Area of Annexation 1.253 ± Acres
- ANNEX. NO.
(RECORDING DATE)

LA County Assessor Landbase,
CAMS Centerline, DPW City boundary
LA County Sanitation Districts:
AnnexationLayer and District Layer

COUNTY SANITATION DISTRICT NO. 14
OF LOS ANGELES COUNTY, CA
OFFICE OF CHIEF ENGINEER
ROBERT C. FERRANTE
CHIEF ENGINEER & GENERAL MANAGER
ANNEXATION NO. 432
TO
COUNTY SANITATION DISTRICT NO. 14
Recorded:

NOTICE OF FINDING/CERTIFICATE OF FILING

ANNEXATION NO. 432 TO COUNTY SANITATION DISTRICT NO. 14

THOMAS BROTHERS MAP PAGE 4104 GRID J3

The annexation consists of one proposed single-family home.

1. **BASED UPON REVIEW AND STUDY, I FIND AND CERTIFY THAT:**

- The annexation **is exempt** from the provisions of the California Environmental Quality Act, pursuant to the State CEQA Guidelines,

Section: 15319(b)

Reason: Annexations of small parcels of the minimum size for facilities exempted by Section 15303, New Construction or Conversion of Small Structures

- The **Negative Declaration** is adequate for consideration of the annexation.

- The **Environmental Impact Report** is acceptable for consideration of the annexation.

2. The subject annexation has been set for consideration before the Board of Directors of County Sanitation District No. 14 at their meeting to be held on March 11, 2021 at the time and place as provided for the meeting of said date.
3. The subject annexation and all related documents are on file in the office of the Chief Engineer and General Manager, County Sanitation Districts of Los Angeles County, 1955 Workman Mill Road, (P.O. Box 4998) Whittier, California and may be examined by any interested person for further particulars. Telephone: (562) 908-4288, extension 2708.



Stan Pegadiotes
Division Engineer
Facilities Planning Department

JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES
ACTING IN BEHALF OF

Los Angeles County General Fund
Los Angeles County Library
Los Angeles County Consolidated Fire Protection District
Los Angeles County Road District #5
Los Angeles County Lighting Maintenance District No. 1687

THE BOARD OF DIRECTORS OF COUNTY SANITATION DISTRICT NO. 14 OF LOS ANGELES
COUNTY, AND THE GOVERNING BODIES OF

Antelope Valley Cemetery District
Antelope Valley Mosquito & Vector Control District
Antelope Valley Resource Conservation District
Antelope Valley - East Kern Water Agency
Quartz Hill Water District

APPROVING AND ACCEPTING NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES
RESULTING FROM ANNEXATION TO COUNTY SANITATION DISTRICT NO. 14.

"ANNEXATION NO. 432"

WHEREAS, pursuant to Section 99 and 99.01 of the Revenue and Taxation Code, prior to the effective date of any jurisdictional change which will result in a special district providing a new service, the governing bodies of all local agencies that receive an apportionment of the property tax from the area must determine the amount of property tax revenues from the annual tax increment to be exchanged between the affected agencies and approve and accept the negotiated exchange of property tax revenues by resolution; and

WHEREAS, the governing bodies of the agencies signatory hereto have made determinations of the amount of property tax revenues from the annual tax increments to be exchanged as a result of the annexation to County Sanitation District No. 14 entitled *Annexation No. 432*;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues resulting from the annexation of territory to County Sanitation District No. 14 in the annexation entitled *Annexation No. 432* is approved and accepted.
2. For each fiscal year commencing on and after July 1, 2020 or after the effective date of this jurisdictional change, whichever is later, the County Auditor shall transfer to County Sanitation District No. 14 a total of 0.3433573 percent of the annual tax increment attributable to the land area encompassed within *Annexation No. 432* as shown on the attached Worksheet.

3. No additional transfer of property tax revenues shall be made from any other tax agencies to County Sanitation District No. 14 as a result of annexation entitled *Annexation No. 432*.

4. No transfer of property tax increments from properties within a community redevelopment project, which are legally committed to a Community Redevelopment Agency, shall be made during the period that such tax increment is legally committed for repayment of the redevelopment project costs.

5. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect thus producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

The foregoing resolution was adopted by the Board of Supervisors of the County of Los Angeles, the Board of Directors of County Sanitation District No. 14 of Los Angeles County, and the governing bodies of Antelope Valley Cemetery District, Antelope Valley Mosquito & Vector Control District, Antelope Valley Resource Conservation District, Antelope Valley - East Kern Water Agency, and Quartz Hill Water District, signatory hereto.

COUNTY SANITATION DISTRICT NO. 14
OF LOS ANGELES COUNTY

Chairperson, Board of Directors

ATTEST:

Secretary

Date

(SIGNED IN COUNTERPART)



March 5, 2021

Board of Directors
County Sanitation District No. 14
of Los Angeles County

Directors:

Wastewater Revenue Program for Fiscal Year 2021-22

The agenda for the March 11, 2021 meeting of the Board of Directors of District No. 14 contains an item regarding the District's service charges for residential, commercial, and small industrial dischargers which are collected on the property tax roll.

The Board previously established the service charge and industrial wastewater surcharge rates for fiscal year 2021-22. In order to continue to collect the service charge on the property tax roll the Board must take certain actions. Specifically, pursuant to state law, the Board must: (1) order a Service Charge Report be filed with the District Clerk, (2) establish the date, time, and place for a public hearing on the report; and (3) direct the publication of the required notices. This letter provides a review of the adopted rate, the preliminary budget for fiscal year 2021-22, and significant expenditures impacting the budget.

SERVICE CHARGE AND SURCHARGE RATES

The service charge rate for the current fiscal year is \$40.66 per month per single-family home (\$487.88 per year). In 2019, the board passed a four-year rate ordinance increasing rates \$11.88 per year. Due to the COVID-19 pandemic, in June 2020 the Directors elected to modify the ordinance to suspend the planned increase the service charge rate July 1, 2020. Under the new ordinance, the rate effective July 1, 2021 is \$42.64 per month (\$511.64 per year), an increase of \$1.98 per month over the current rate which has been in place since July 1, 2019.

The rate increases adopted by the board in 2019, and modified in 2020, provide for an approximate 2.4% annual increase over a four-year period. The increases will ensure that revenue will keep up with increasing operational costs, provide funding for upcoming capital projects, and help the District meet the targets in its board-adopted reserve and debt policies. Regular, moderate rate increases such as the adopted rates will reduce the need for more drastic increases in the future. At the meeting the Board may consider modifying the rate ordinance to reduce or postpone the adopted increases.

Multi-family residential units will pay 60% of the adopted single-family home rate and condominiums will pay 75% of the adopted single-family home rate. Likewise, commercial and industrial dischargers will pay in proportion to their use of the wastewater management system compared to a single-family home. Dischargers with verified low water usage (particularly seniors and retirees) may also qualify for a reduced charge. As previously adopted by the Board, industrial wastewater surcharge rates will also increase.

BUDGET FOR FISCAL YEAR 2021-22

Enclosed for your review is the preliminary budget for fiscal year 2021-22; a list and description of proposed capital projects; a list of user fees; information on the monies set aside in various funds/reserves; and an

explanation of terms used in the budget. The funds and reserves were established and funded in accordance with the District's Wastewater Financial Reserve Policy.

A final budget will be presented to the Board for consideration in June as part of the overall budgetary process, adoption of which will authorize budget appropriations.

LOW WATER REBATE PROGRAMS

Because the cost of metering wastewater discharges from individual parcels is impractical and cost prohibitive, discharges are estimated using standard loading factors based on the size and types of facilities located on the parcel. With the ongoing efforts by local communities to conserve water and install low-flow plumbing fixtures, many parcels may be discharging at lower rates than is currently estimated. The Districts' low water rebate program allows parcel owners to apply for a reduction in their service charge rate based on their actual water usage. Staff has conducted a concerted public outreach program, including information on the program in our Proposition 218 notices, newspaper advertisements, and the Districts' website, to ensure that parcel owners are aware of the program.

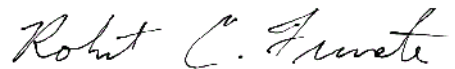
In mid-2020 the Districts modified our low water rebate application process and conducted outreach to facilitate and encourage businesses affected by COVID-19 to apply for rebates if they had shut down or they reduced water use due to business curtailment.

SUMMARY OF REQUIRED ACTIONS

As previously discussed, the Board must order the filing of a Service Charge Report (enclosed) with the District Clerk. The Board must also schedule a public hearing and instruct the District Clerk to publish newspaper notices to inform the public of the hearing. After the close of its public hearing, the Board will consider adoption of the Service Charge Report, as is required under the California Health and Safety Code in order for the District to continue to collect the previously approved wastewater service charge as a separate line item on the property tax roll. This is the most cost-effective and efficient means of collecting the service charges. It is recommended that the date and time of the public hearing be set at the meeting by the Board of Directors.

At the June meeting, a final budget will be presented to the Board for consideration as part of the overall budgetary process, adoption of which will authorize budget appropriations. In addition, the Board must take certain administrative actions that are required of all agencies that receive ad valorem taxes. These include establishing by resolution the amount of the tax levy the District will request from the Los Angeles County Tax Collector and adopting a limit on authorized expenditures of tax proceeds.

Very truly yours,



Robert C. Ferrante

RCF:gc
Enclosures

COUNTY SANITATION DISTRICT NO. 14 SERVICE CHARGE REPORT FOR FISCAL YEAR 2021-22

INTRODUCTION

County Sanitation District No. 14 of Los Angeles County encompasses portions of the cities of Lancaster and Palmdale and unincorporated Los Angeles County.

District No. 14 provides wastewater management services for the area described above. The District is responsible for the operation and maintenance of the Lancaster Water Reclamation Plant and the large trunk sewers which convey wastewater to this facility. These services are essential to protect the public health of the people served by the system.

District No. 14 must provide the revenue required to operate and maintain its facilities. The general revenue sources currently available to the District include a pro rata share of the ad valorem (property) taxes, service charges, industrial wastewater surcharges, interest income, contract revenue and reserves. Any surplus will be transferred to designated reserves to meet targeted reserve requirements.

PROPOSED SYSTEM DESCRIPTION

The required supplemental revenue under the Service Charge Ordinance will be allocated among classes of developed parcels of real property on the basis of use of the sewerage system. The revenue derived from the service charge will be used for operation and maintenance and capital costs.

All industrial dischargers in District No. 14 discharging more than 1.0 million gallons per year are required to file a wastewater surcharge statement as prescribed in the Wastewater Ordinance to pay their appropriate share of the costs based on their use of the sewerage system. All other users of the sewerage system, except for contractual and local government users, will pay service charges.

The basic term used to define the service charge is a sewage unit. A sewage unit represents the average daily quantity of sewage flow and strength from a single-family home measured in terms of flow, chemical oxygen demand, and suspended solids. The number of sewage units (SU) per unit of measure shall be determined by the following formula:

$$\text{SU} = A \left(\frac{\text{FLOW}_{\text{avg}}}{\text{FLOW}_{\text{sfh}}} \right) + B \left(\frac{\text{COD}_{\text{avg}}}{\text{COD}_{\text{sfh}}} \right) + C \left(\frac{\text{SS}_{\text{avg}}}{\text{SS}_{\text{sfh}}} \right)$$

where:

A = The proportion of the total operation and maintenance and capital costs required for conveyance, treatment, and disposal of wastewater for the fiscal year which is attributable to flow;

B = The proportion of the total operation and maintenance and capital costs required for conveyance, treatment, and disposal of wastewater for the fiscal year which is attributable to COD;

C = The proportion of the total operation and maintenance and capital costs required for conveyance, treatment, and disposal of wastewater for the fiscal year which is attributable to suspended solids;

FLOW_{sfh} = Average flow of wastewater from a single-family home in gallons per day;

COD_{sfh} = Average loading of COD in the wastewater from a single-family home in pounds per day;

SS_{sfh} = Average loading of suspended solids in the wastewater from a single-family home in pounds per day;

FLOW_{avg} = Estimated flow of wastewater which will enter the sewerage system from a user in gallons per day;

COD_{avg} = Estimated loading of COD which will enter the sewerage system from a user in pounds per day;

SS_{avg} = Estimated loading of suspended solids which will enter the sewerage system from a user in pounds per day.

For fiscal year 2021-22, the proportions of the total operation and maintenance and capital costs attributable to flow, chemical oxygen demand, and suspended solids have been assigned the following values:

A	=	0.3863
B	=	0.3210
C	=	0.2927

The service charge for each sewage unit is determined by dividing the total required supplemental revenue by the total number of sewage units in the District. The service charge for each parcel is determined by multiplying the service charge for each sewage unit by the number of sewage units attributable to the parcel, which in turn, is determined by the class of real property and the sewage unit formula and the flow, COD and SS loadings from Table 1, which shows the corresponding value for each class of real property in District No. 14.

Based upon presently anticipated sources of funds, the service charge rate for fiscal year 2021-22 is \$511.64 per sewage unit. Parcels with significantly lower water usage may be eligible for a reduced rate pursuant to the terms of the Master Service Charge Ordinance of District No. 14 of Los Angeles County.

DESCRIPTION OF PARCELS RECEIVING SERVICES AND IDENTIFICATION OF AMOUNT OF CHARGE FOR EACH PARCEL

All parcels of real property within the 2021-22 Tax Rate Areas as shown in Table 2 are receiving or benefiting from the services and facilities of District No. 14. Additionally, the parcels listed in Table 3, which do not fall within the Tax Rate Areas shown in Table 2, are receiving or benefiting from the services and facilities of District No. 14. Said parcels are more particularly described in maps prepared in accordance with Section 327, Revenue and Taxation Code, which are on file in the office of the County Assessor, which maps are hereby incorporated herein by reference.

All commercial and institutional parcels assessed a service charge based on the Los Angeles County Assessor's current tax roll shall be charged on the basis of not less than one (1.0) sewage unit.

No charge shall be imposed on the owner or owners of any parcels as to which the fair market value of improvements is less than \$1,000 as determined on the basis of the Assessor's current tax roll. This assumption is predicated on the fact that this type of parcel would be a vacant piece of land; however, should subsequent evaluation reveal that the property is not vacant, then an appropriate service charge would be levied.

**TABLE 1
LOADINGS FOR EACH CLASS OF LAND USE**

<u>DESCRIPTION</u>	<u>UNIT OF MEASURE</u>	<u>FLOW (Gallons per Day)</u>	<u>COD (Pounds per Day)</u>	<u>SUSPENDED SOLIDS (Pounds per Day)</u>
RESIDENTIAL				
Single Family Home	Dwelling Unit	260	1.22	0.59
Condominiums	Dwelling Unit	195	0.92	0.44
Multi-Unit Residential	Dwelling Unit	156	0.73	0.35
Mobile Home Parks	No. of Spaces	156	0.73	0.35
COMMERCIAL				
Hotel/Motel/Rooming House	Room	125	0.54	0.28
Store	1000 ft ²	100	0.43	0.23
Supermarket	1000 ft ²	150	2.00	1.00
Shopping Center	1000 ft ²	325	3.00	1.17
Regional Mall	1000 ft ²	150	2.10	0.77
Office Building	1000 ft ²	200	0.86	0.45
Medical, Dental, Veterinary Clinic or Building	1000 ft ²	300	1.29	0.68
Restaurant	1000 ft ²	620	10.34	3.10
Indoor Theatre	1000 ft ²	125	0.54	0.28
Car Wash				
Tunnel - No Recycling	1000 ft ²	3,700	15.86	8.33
Tunnel - Recycling	1000 ft ²	2,700	11.74	6.16
Wand	1000 ft ²	700	3.00	1.58
Bank, Credit Union	1000 ft ²	100	0.43	0.23
Service Shop, Vehicle Maintenance & Repair Shop	1000 ft ²	100	0.43	0.23
Animal Kennels	1000 ft ²	100	0.43	0.23
Gas Station	1000 ft ²	100	0.43	0.23
Auto Sales	1000 ft ²	100	0.43	0.23
Wholesale Outlet	1000 ft ²	100	0.43	0.23
Nursery/Greenhouse	1000 ft ²	25	0.11	0.06
Manufacturing	1000 ft ²	200	1.86	0.70
Light Manufacturing =< 300,000 sq ft	1000 ft ²	25	0.23	0.09
Light Manufacturing > 300,000 sq ft	1000 ft ²	10	0.09	0.05
Lumber Yard =< 300,000 sq ft	1000 ft ²	25	0.23	0.09
Lumber Yard > 300,000 sq ft	1000 ft ²	10	0.09	0.05
Warehousing =< 300,000 sq ft	1000 ft ²	25	0.23	0.09
Warehousing > 300,000 sq ft	1000 ft ²	10	0.09	0.05
Open Storage =< 300,000 sq ft	1000 ft ²	25	0.23	0.09
Open Storage > 300,000 sq ft	1000 ft ²	10	0.09	0.05
Drive-in Theatre	1000 ft ²	20	0.09	0.05
Night Club	1000 ft ²	350	1.50	0.79

<u>DESCRIPTION</u>	<u>UNIT OF MEASURE</u>	<u>FLOW (Gallons per Day)</u>	<u>COD (Pounds per Day)</u>	<u>SUSPENDED SOLIDS (Pounds per Day)</u>
COMMERCIAL				
Bowling/Skating	1000 ft ²	150	1.76	0.55
Club& Lodge Halls	1000 ft ²	125	0.54	0.27
Auditorium, Amusement	1000 ft ²	350	1.50	0.79
Golf Course and Park (Structures and Improvements)	1000 ft ²	100	0.43	0.23
Campground, Marina, Recreational Vehicle Park	Sites, Slips, or Spaces	55	0.34	0.14
Convalescent Home	Bed	125	0.54	0.28
Horse Stables	Stalls	25	0.23	0.09
Laundromat	1000 ft ²	3,825	16.40	8.61
Mortuary, Funeral Home	1000 ft ²	100	1.33	0.67
Health Spa, Gymnasium				
With Showers	1000 ft ²	600	2.58	1.35
Without Showers	1000 ft ²	300	1.29	0.68
Convention Center, Fairground, Racetrack, Sports Stadium/Arena	Average Daily Attendance	10	0.04	0.02
INSTITUTIONAL				
College/University	Student	20	0.09	0.05
Private School	1000 ft ²	200	0.86	0.45
Library, Museum	1000 ft ²	100	0.43	0.23
Post Office (Local)	1000 ft ²	100	0.43	0.23
Post Office (Regional)	1000 ft ²	25	0.23	0.09
Church	1000 ft ²	50	0.21	0.11

**TABLE 2
TAX RATE AREAS IN SANITATION DISTRICT NO. 14**

000229	000237	000242	000254	000255
000264	001446	001599	001632	001739
001751	001779	001837	001838	001948
001962	001977	001993	002036	002203
002279	002368	002370	002400	002401
002404	002405	002406	002413	002415
002428	002431	002432	002437	002438
002440	002441	002443	002459	002464
002498	002546	002548	002549	002551
002959	003440	003446	003452	003453
003466	003468	003650	003733	003803
003853	003881	003905	003907	003908
003909	003912	003981	003994	004170
004299	004647	004754	004786	004796
004817	004820	004823	004826	004837
004840	004841	004844	004846	004847
004852	004854	004856	004860	004861
004863	004866	004878	004879	004886
004889	004890	004891	004892	004893
004895	004896	004897	004899	004900
004901	004911	005221	005227	005228
005229	005290	005292	005372	005385
005392	005397	005401	005403	005404
005405	005406	005407	005409	005410
005412	005438	005452	005454	005456
005457	005458	005459	005460	005467
005469	005471	005494	005553	005558
005559	005569	005605	005606	005607
005610	005618	005627	005628	005631
005635	005636	005642	005695	005711
005720	005726	005729	005733	005739
005744	005747	005755	005799	005809
005814	005815	005816	005818	005821
005823	005824	005827	005828	005833
005835	005837	005838	005844	005845
005847	005849	005850	005854	005856
005858	005859	005861	005863	005864
005866	005870	005871	005872	005873
005877	005881	005882	005884	005885
005886	005887	005888	005889	005890
005891	005895	005896	005897	005899
006024	006026	006048	006083	006084

006085	006098	006104	006105	006106
006109	006117	006122	006124	006146
006164	006171	006176	006228	006239
006243	006257	006273	006274	006306
006317	006393	006587	006673	006727
006731	006741	006840	006851	007237
007238	007264	007350	007613	007639
007712	007713	007714	007715	007716
007888	008021	008023	008083	008085
008369	008388	008393	008545	008555
008557	008563	008583	008622	008648
008650	008773	009041	009205	009412
009537	009540	009543	009554	009557
009562	009568	009569	009575	009583
009592	009595	009596	009598	009609
009776	009777	009778	009779	009804
009805	009809	009810	009812	009816
009826	009827	009841	009845	009846
009886	009895	009905	009911	009915
009916	009918	009919	009920	009921
009923	009927	009929	009930	009931
009932	009933	009934	009991	009992
009993	009994	009995	009997	010221
010226	010228	010229	010234	010239
010240	010241	010259	010261	010264
010312	010322	010332	010351	010397
010402	010404	010460	010464	010474
010475	010482	010553	010572	010604
010605	010626	010647	010664	010665
010666	010668	010669	010670	010715
010724	010725	010773	010775	010776
010780	010800	011057	011082	011090
011091	011092	011093	011096	011120
011148	011177	011188	011230	011231
011251	011336	011354	011361	011374
011379	011384	011398	011415	011416
011430	011435	011441	011442	011443
011487	011489	011490	011491	011530
011531	011581	011586	011633	011635
011649	011697	011698	011718	011732
011822	011871	011872	012128	012264
012389	012555	012556	012568	012571
012591	012640	012659	012660	012662
012666	012672	012673	012735	012746
012748	012751	012760	012762	012777

012834	012840	012863	012888	013177
013279	013312	013346	013375	013377
013378	013446	013447	013463	013464
013468	013471	013472	013508	013509
013529	013558	013585	013616	013619
013620	013621	013625	013799	013800
013801	013809	013812	013817	013825
013856	013895	013900	013901	013903
013904	013910	013911	013913	013915
013916	013918	013920	013923	013927
013928	013931	013932	013935	013936
013950	013987	013988	013991	013992
013993	013996	013997	014008	014011
014012	014019	014020	014030	014031
014055	014066	014068	014123	014134
014135	014136	014137	014138	014139
014140	014144	014146	014154	014165
014244	014292	014293	014294	014304
014306	014307	014308	014347	014371
014376	014400	014432	014439	014440
014442	014447	014448	014449	014450
014452	014453	014456	014504	014522
014523	014524	014527	014530	014531
014532	014540	014541	014542	014543
014544	014545	014573	014575	014576
014641	014646	014653	014659	014660
014666	014677	014688	014729	014731
014732	014742	014743	014744	014850
014851	014852	014854	014881	014882
014883	014884	014885	014886	014887
014888	014889	014890	014892	014893
014894	014895	014896	014897	014904
014928	014930	014944	014952	015003
015004	015005	015011	015013	015014
015018	015020	015021	015026	015027
015032	015035	015059	015068	015069
015076	015102	015122	015126	015127
015129	015130	015133	015134	015176
015195	015197	015198	015219	015223
015225	015229	015230	015232	015233
015268	015270	015271	015272	015274
015276	015305	015309	015323	015328
015329	015330	015334	015336	015337
015341	015345	015346	015347	015371
015373	015375	015376	015415	015417

015472	015473	015474	015557	015559
015571	015770	015772	015777	015790
015805	015806	015808	015809	015810
015846	016137	016148	016149	016156
016157	016161	016219	016225	016282
016302	016303	016304	016327	016341
016343	016347	016349	016351	016420
016421	016424	016425	016510	016571
016652	016668	016669	016724	016731
016732	016766	016779	016782	016789
016823	016825	016826	016832	

TABLE 3
PARCEL NUMBERS SERVED BY SANITATION DISTRICT NO. 14
OUTSIDE OF TAX RATE AREAS

3001094033	3001138001	3001138002	3001138003	3001138004	3005039001
3005039002	3005039003	3005039004	3005039005	3005039006	3005039007
3005039008	3005039009	3005039010	3005039011	3005039012	3005039014
3005040011	3005040012	3005040013	3005040014	3005040015	3005040016
3005040017	3005040018	3005040019	3005040020	3005040021	3005040022
3005040023	3005040024	3005040025	3005040026	3005040027	3005040028
3005040029	3005040035	3005040036	3005040037	3005040038	3005040039
3005040040	3005040041	3005040042	3005040043	3005040044	3005049002
3005049023	3101009025	3101014045	3101015029	3110006021	3128009106
3129027055	3129027062	3204068057	3204085027	3208016102	

**County Sanitation District No. 14 of Los Angeles County
Operating Fund Preliminary Wastewater Budget (\$000)
Fiscal Year 2021-22**

	2020-21	2021-22
<u>Beginning Balance</u>	\$ 24,492	\$ 20,834
<u>Sources of Funds</u>		
Service Charge	\$ 32,394	\$ 35,282
Industrial Waste	2,449	2,889
Contract Revenue	1,432	1,036
Total Operating Revenues	36,275	39,206
Ad Valorem Taxes	1,474	1,843
Interest	649	549
Total Non-Operating Revenues	2,123	2,391
Transfers from Capital Improvement Funds	667	4,784
Total Sources of Funds	\$ 39,064	\$ 46,382
<u>Use of Funds</u>		
Joint Administration Operations	\$ 3,049	\$ 3,220
District No. 14 Sewer System Operations	662	685
Treatment Plant Operations	11,889	12,292
Other Operational Expenditures	343	141
Total Operations and Maintenance Expenditures	15,944	16,337
Joint Administration Capital	185	262
District No. 14 Sewer System Capital	650	-
Treatment Plant Capital	1,449	4,525
Total Capital Expenditures	2,284	4,787
Loan Repayment	6,856	6,856
Bond Repayment	9,999	9,998
Total Debt Service	16,854	16,854
Transfers to Designated Reserves	4,852	8,783
Total Use of Funds	\$ 39,934	\$ 46,761
<u>Ending Balance</u>	\$ 23,622	\$ 20,455

**County Sanitation District No. 14 of Los Angeles County
Local Capital Project Preliminary Wastewater Budget (\$000)
July 1, 2021 through June 30, 2022**

Project	Description	2021-22 Budget	Expected Completion	Total Budget (1)
Digester Gas Biotrickling Filter	Filters will reduce corrosive digester gases and the need to dose chemicals to control corrosive gas formation	450	2021-22	1,000
Biosolids Air Drying	Pilot project to test the feasibility of full-scale biosolids air drying	840	2021-22	1,100
Power Distribution System Modifications	Modernization of the existing system to include redundant power feeds and improve the maintainability and reliability of the power systems	3,000	2022-23	4,500
Groundwater Adjudication	Ongoing legal costs to protect the District's groundwater allotment as a result of ongoing appeals to the groundwater adjudication	135	2023-24	1,325
Contingency for treatment plant capital projects	Contingency funding for unplanned capital projects at the Lancaster WRP	100	N/A	N/A
District No. 14 Treatment Plants		\$ 4,525		
Total Capital Projects		\$ 4,525		

(1) Includes past, current, and future amounts

**County Sanitation District No. 14 of Los Angeles County
Reserve Funds Preliminary Budget (\$000)
Fiscal Year 2021-22**

	Unrestricted	Designated			Restricted	Total
	Operating Fund	Emergency Fund	O&M Financial Stability Fund	Capital Project Financial Stability Fund	Capital Improvement Fund	
Beginning Balance	\$ 20,834	\$ 418	\$ 23,808	\$ 18,770	\$ 3,887	\$ 67,717
Total Operating Revenues	39,206	-	-	-	-	39,206
Total Non-operating Revenues (1)	2,391	-	-	-	39	2,430
Total Capital Revenues (2)	-	-	-	-	858	858
Total O&M Expenditures	16,337	-	-	-	-	16,337
Total Capital Expenditures	4,787	-	-	-	-	4,787
Total Debt Service	16,854	-	-	-	-	16,854
Net Transfer to (from) Fund	(3,999)	3	(97)	(95)	(4,784)	(8,973)
Ending Balance	\$ 20,455	\$ 421	\$ 23,711	\$ 18,674	\$ -	\$ 63,262

(1) Total Non-operating Revenues for Designated and Restricted Reserves represent interest revenue restricted to that fund.

(2) Total Capital Revenues for the Capital Improvement Fund are Connection Fees Received.

**County Sanitation District No. 14 of Los Angeles County
Preliminary Wastewater Budget Rate and Other Information Summary
Fiscal Year 2021-22**

	<u>2020-21</u>	<u>2021-22</u>
<u>Service Charge Rate (\$ per Sewage Unit)</u>	487.88	511.64
<u>Industrial Waste (Surcharge) Rates</u>		
Flow (\$ per million gallon per year)	3,232.00	3,390.00
COD (\$ per 1000 lb)	363.80	381.60
SS (\$ per 1000 lb)	878.20	921.00
Peak Flow (\$ per gpm)	621.60	651.80
Short Form Rate (\$ per million gallon per year)	7,190.00	7,540.00
Liquid Waste Disposal (\$ per 100 gallon)	13.70	14.30
<u>Connection Fee Rate (\$ per Capacity Unit)</u>	3,151.76	3,163.64
<u>Projected Sewage Units</u>		
Residential and Commercial	66,398	68,958
Industrial Waste	2,002	1,926
Industrial Waste Contract	297	250
Contract In	135	110
Total Served Sewage Units	<u>68,832</u>	<u>71,244</u>

Sanitation Districts of Los Angeles County
Wastewater Budget Explanation and Glossary of Terms
Fiscal Year 2021-22

Introduction

The budget package for each District consists of the following sections:

- **Operating Fund Wastewater Budget:** Details of the sources and uses of funds for the Operating Fund, which is the only Unrestricted Reserve fund as described in the District’s wastewater reserve policy. The preliminary budget for the upcoming fiscal year is compared to the final adopted budget for the current fiscal year.
- **Proposed Capital Projects:** Shows major capital projects budgeted expenditures for the fiscal year. If a District has no major capital projects budgeted, this section is omitted.
- **Designated and Restricted Reserve Budget:** Provides beginning and ending balances of each category of reserves along with major inflows to and outflows from that reserve.
- **Rate and Other Information Summary:** Shows current and budgeted rates for the various user fees; summary of projected sewage units; and other metrics.

Terms used in the Budget

Below are explanations of budget line items and other terms used in the budgets. Note that some terms may not apply for certain Districts.

Operating Fund Beginning Balance	Projected cash balance in the Operating Fund as of July 1 at the beginning of the fiscal year shown.
Ad Valorem Taxes Revenue	The District’s share of Ad Valorem (property) taxes paid by property owners in the District.
Service Charge Revenue	Fees paid by residential, commercial and small industrial users of the District’s wastewater system. These fees are generally collected on the property tax bill as a separate line item.
Industrial Waste Revenue	Fees paid by large industrial users of the District’s wastewater system.
Contract Revenue	Sales of reclaimed water; commodity and energy revenue; leases; and other similar sources of revenue.
Interest Revenue	Interest generated by District’s Unrestricted and Designated Reserves.
Grant Revenue	Grant proceeds received, generally state and/or federal grants toward capital projects.

Loan Proceeds	Funds received from loans taken out to finance capital projects, primarily State Revolving Fund Clean Water Loans.
Transfers from Capital Improvement Funds	Funds transferred from Capital Improvement Funds to be used toward capital expenditures.
Joint Administration Operations Expenditures	The District's share of Joint Administration Operating Expenditures less any operational or non-operational Joint Administration Revenues
Joint Outfall Operations Expenditures	The District's share of Joint Outfall System Operating Expenditures less any operational or non-operational Joint Outfall System Revenues
District's Sewer System Operations Expenditures	Expenditures related to operating and maintaining the District's sewers and pumping plants.
Treatment Plant Operations Expenditures	Expenditures related to operating and maintaining treatment plants.
Composting Facility Operations and Maintenance Expenditures	Expenditures related to operating and maintaining composting facilities.
Contract Disposal Operations and Maintenance Expenditures	Expenditures related to the operation and maintenance for conveyance and treatment of wastewater performed by another entity.
Other Operational Expenditures	The District's operational expenditures that are not directly related to the District's facilities, such as insurance, annexations, and certain regulatory work.
Joint Administration Capital Expenditures	The District's share of Joint Capital Expenses minus Joint Capital Revenues.
District Sewer System Capital Expenditures	Capital expenditures related to rehabilitation or expansion of the District's sewers and pumping plants.
Treatment Plant Capital Expenditures	Capital expenditures related to upgrade, repair or expansion of treatment plants.
Composting Facility Capital Expenditures	Capital expenditures related to upgrade, repair or expansion of composting facilities.
Field Office Capital Expenditures	Capital expenditures related to upgrade, repair or expansion of field offices.
Contract Disposal Capital Expenditures	Capital expenditures related to conveyance and treatment of wastewater performed by another entity.

Loan Repayment	Interest and principal payments toward loans, primarily State Revolving Fund Clean Water Loans.
Bond Repayment	Interest and principal payments toward bond debt.
Transfers to Designated Reserves	Surplus funds at the end of the fiscal year not required for operating or cash-flow purposes that are transferred to designated reserves. Designated reserves are primarily used to help stabilize future rates and to set aside funds for future capital projects.
Operating Fund Ending Balance	Projected balance in the Operating Fund as of June 30 at the end of the fiscal year shown.