

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF  
COUNTY SANITATION DISTRICT NO. 4  
HELD AT THE OFFICE OF THE DISTRICT  
VIA TELECONFERENCE

June 10, 2020  
1:30 o'clock, P.M.

The Board of Directors of County Sanitation District No. 4 of Los Angeles County met in regular session via teleconference.

There were present: Robert Wunderlich, Alternate Director from Beverly Hills  
Joe Buscaino, Alternate Director from Los Angeles City  
Lindsey Horvath, Chairperson, Director from West Hollywood

Absent: None

Also present: Kimberly S. Christensen, Secretary to the Board  
Wes Beverlin, District Counsel

RE: DIRECTOR FROM CITY OF WEST HOLLYWOOD  
A certificate from the City Clerk of the City of West Hollywood was presented to the Secretary stating that at a meeting of the City Council held May 18, 2020, Ms. Lindsey Horvath was elected Mayor of the City of West Hollywood, which is the designation of the presiding officer of the governing body of that city and automatically places Ms. Horvath on this Board.

Upon motion of Director Buscaino, duly seconded and unanimously carried by a roll-call vote, the certificate was accepted and ordered filed.

RE: MINUTES  
Upon motion of Director Buscaino, duly seconded and unanimously carried by a roll-call vote, the minutes of the special meeting held April 8, 2020, were approved.

RE: DISTRICT EXPENSES  
The following expenses for the month of December 2019, and January, February, and March 2020 were presented and upon motion of Director Buscaino, duly seconded and unanimously carried by a roll-call vote, were approved:

Local District Expenses:	
Operations & Maintenance (O & M)	\$ 618,158.95
Capital	480,426.28
Allocated Expenses:	
Joint Administration	2,344.15
Technical Support	<u>3,648.15</u>
Total Expenses	<u>\$1,104,577.53</u>

RE: SERVICE CHARGE PROGRAM  
HOLD PUBLIC HEARING ON  
SERVICE CHARGE REPORT AND  
COLLECTION ON TAX ROLL  
The Board was advised that holding a public hearing and then adopting the Service Charge Report is required each year in order to collect the wastewater service charge on the property tax roll. The current service charge rate per single-family home (SFH) is \$12.50 per month (\$150 per year) and no change is being proposed for fiscal year 2020-21. A letter discussing this matter, together with a copy of the Service Charge Report, the final budget for the District, and a budget explanation and glossary, accompanied the agenda. This item is consistent with the Districts' Guiding Principles of commitment to fiscal responsibility and prudent financial stewardship, and to plan for both short-term and long-term needs to minimize the need for significant rate increases.

In accordance with Section 5473.1 of the Health and Safety Code of the State of California, the *County Sanitation District No. 4 Service Charge Report for Fiscal Year 2020-21* was filed on February 12, 2020, and publication of two newspaper notices for today's public hearing were published in the *Los Angeles Independent*, a weekly newspaper.

The Chairperson opened a public hearing on the Service Charge Report for County Sanitation District No. 4 of Los Angeles County. In response to the Chairperson's question, the Chief Engineer and General Manager reported that the District has received no correspondence or telephone calls on the Service Charge Report.

The Chairperson announced this was the time for any presentations by members of the public. There being none, the Chairperson closed the public hearing.

RE: SERVICE CHARGE PROGRAM  
ADOPT SERVICE CHARGE REPORT

Following a public hearing, upon motion of Director Buscaino, duly seconded and unanimously carried by a roll-call vote, the Board of Directors of County

Sanitation District No. 4 of Los Angeles County approved and adopted *County Sanitation District No. 4 Service Charge Report for Fiscal Year 2020-21*, filed with the Board on February 12, 2020.

RE: APPROPRIATIONS LIMIT  
FOR FISCAL YEAR 2020-21  
ESTABLISH AND ADOPT

A letter discussing the 2020-21 fiscal year budget matters accompanied the agenda. Since November 1979, the State Constitution has placed a limit, on the authorization to expend the proceeds of taxes levied by state and local

governments in California. In January 1981, the Government Code was amended to require the governing body of each local jurisdiction to establish, by resolution, an appropriations limit for each fiscal year. The documentation used in the determination of the appropriations limits must be available 15 days prior to this action being taken. The method by which the Districts' appropriations limits were calculated has been available to the public at the Districts' Joint Administration Office since May 20, 2020, and was provided to the Directors as Exhibit No. 1 to the letter of June 3, 2020, mailed with the agenda. This item is consistent with the Districts Guiding Principle of commitment to fiscal responsibility and prudent financial stewardship, and to plan for both short and long term needs to minimize the need for significant rate increases.

The appropriations limit for fiscal year 2020-21 has been determined by adjusting the previous fiscal year's limits using the factors specified in the procedures outlined in Article XIII B of the Constitution and Section 7910 of the Government Code. A recommendation was made that, in order to comply with legal requirements, this Board adopt an appropriations limit of \$3,045,496 for fiscal year 2020-21.

Upon motion of Director Buscaino, duly seconded and unanimously carried by a roll-call vote, the following resolution was adopted:

BE IT RESOLVED, that pursuant to Section 7910 of the Government Code of the State of California, the Board of Directors of County Sanitation District No. 4 of Los Angeles County does hereby establish and adopt an appropriations limit of \$3,045,496 for fiscal year 2020-21, utilizing the population change and the change in the personal per capita income.

RE: BUDGET 2020-21  
OPERATING FUND

In a letter dated June 3, 2020, to the Board, matters were discussed pertaining to the budget for the 2020-21 fiscal year. A sewerage system final budget for the 2020-21

fiscal year was presented and a recommendation was made that the budget be adopted.

Upon motion of Director Buscaino, duly seconded and unanimously carried by a roll-call vote, the sewerage system final budget for 2020-21 was approved, adopted, and ordered filed.

RE: TAX LEVY  
OPERATING FUND

Data for the tax levy necessary for the Operating Fund was presented and a recommendation was made that the tax levy be requested in accordance therewith.

Upon motion of Director Buscaino, duly seconded and unanimously carried by a roll-call vote, the following resolution was adopted:

BE IT HEREBY DETERMINED, RESOLVED, AND ORDERED AS FOLLOWS:

That pursuant to the provisions of Article 6, Section 4815 of the County Sanitation District Act (Chapter 3, Part 3, Division V, of the Health & Safety Code of the State of California), the Board of Directors of County Sanitation District No. 4 of Los Angeles County does hereby find and declare that the sum of \$653,000 is and will be the amount necessary to maintain, operate, extend, or repair any work or improvements of the District for the collection, treatment, and disposal of sewage, and to defray all other expenses incidental to the exercise of any of the District's powers, except the amounts necessary to acquire, construct, maintain, and operate a refuse transfer or disposal system, or both, and any other expenses incidental to the operation of the

system during the ensuing year and prior to the annual levy of taxes for the fiscal year 2021-22, and the Board of Supervisors of Los Angeles County is hereby requested to cause to be levied and collected at the same time and in the same manner as the next general tax levy for the County a tax upon the real property in the District, in an amount sufficient to raise the required amount, to wit: \$653,000, to be paid into the County Treasury to the credit of the Operating Fund of the District.

The Secretary is hereby instructed to furnish a copy of this resolution and statement to the Board of Supervisors of Los Angeles County at least fifteen (15) days before the first day of September 2020.

RE: APPROPRIATIONS  
OPERATING FUND 2020-21

Upon motion of Director Buscaino, duly seconded and unanimously carried by a roll-call vote, the appropriations from the Operating Fund for Fiscal Year 2020-21 were ordered made as shown in the Operating Fund Final Wastewater Budget that was attached to the agenda.

Upon motion of Director Buscaino, duly seconded and unanimously carried, the meeting adjourned.

LINDSEY HORVATH  
Chairperson

ATTEST:

KIMBERLY S. CHRISTENSEN  
Secretary

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