

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
COUNTY SANITATION DISTRICT NO. 2
HELD AT THE OFFICE OF THE DISTRICT
VIA TELECONFERENCE

May 12, 2021
1:30 o'clock, P.M.

The Board of Directors of County Sanitation District No. 2 of Los Angeles County met in regular session via teleconference.

There were present: Ali Sajjad Taj, Director from Artesia
Ali Saleh, Director from Bell
Marco Barcena, Director from Bell Gardens
Grace Hu, Director from Cerritos
Leonard Mendoza, Director from Commerce
Robert Garcia, Director from Long Beach
Joe Buscaino, Alternate Director from Los Angeles City
Kimberly Ann Cobos-Cawthorne, Director from Montebello
Yvonne Yiu, Director from Monterey Park
Jennifer Perez, Director from Norwalk
Brenda Olmos, Director from Paramount
Gustavo Camacho, Alternate Director from Pico Rivera
Chin Ho Liao, Director from San Gabriel
Maria Davila, Alternate Director from South Gate
Leticia Lopez, Director from Vernon
Hilda Solis, Director from Los Angeles County
Cathy Warner, Chairperson, Alternate Director from Whittier

Absent: Sasha Renée Pérez, Director from Alhambra
Dan Koops, Director from Bellflower
Aja Brown, Director from Compton
Claudia M. Frometa, Director from Downey

Also present: Kimberly S. Christensen, Secretary to the Board
Wes Beverlin, District Counsel

CONSENT AGENDA

Upon motion of Director Saleh, duly seconded and unanimously carried by a roll-call vote, the Consent Agenda was approved as follows:

RE: PUBLIC COMMENT The Chairperson announced this was the time for any questions or comments by members of the public. There were no public comments or questions to address the Board on any matters.

RE: DIRECTOR FROM CITY OF CERRITOS A certificate from the City Clerk of the City of Cerritos was presented to the Secretary stating that at a meeting of the City Council held April 21, 2021, Ms. Grace Hu was elected Mayor of the City of Cerritos, which is the designation of the presiding officer of the governing body of that city and automatically places Ms. Hu on this Board, was accepted and ordered filed.

RE: DIRECTOR FROM CITY OF SOUTH GATE A certificate from the City Clerk of the City of South Gate was presented to the Secretary stating that at a meeting of the City Council held April 13, 2021, Mr. Al Rios was elected Mayor of the City of South Gate, which is the designation of the presiding officer of the governing body of that city and automatically places Mr. Rios on this Board, was accepted and ordered filed.

RE: ALTERNATE DIRECTOR FROM CITY OF SOUTH GATE A copy of an action taken by the City Council of the City of South Gate at a meeting held April 13, 2021 was

presented to the Secretary stating that Ms. Maria Davila, a member of the City Council of the City of South Gate, was appointed to serve as alternate Director from the city, was accepted and ordered filed.

RE: MINUTES The minutes of the regular meeting held April 28, 2021, were approved.

RE: DISTRICT EXPENSES The following expenses for the month of February 2021 were presented and approved:

Local District Expenses:	
Operations & Maintenance (O & M)	\$ 105,113.55
Capital	101,367.55
Allocated Expenses:	
Joint Administration	422,853.39
Technical Support	573,898.74
Joint Outfall	2,078,179.59
Solid Waste System Expenses:	
Operations & Maintenance (O&M)	12,375,401.00
Allocated Expenses	864,578.34
Capital	751,116.95
Stormwater Expenses:	
Operations & Maintenance	45,990.11
Total Expenses	<u>\$17,318,499.22</u>

REGULAR AGENDA

RE: FACILITIES PLANNING
MICROSOFT VOLUME LICENSING
ENTERPRISE AGREEMENT
RENEWAL - REPORT ON
BIDS AND AWARD OF ORDER

On April 21, 2021, five bids were received at the Districts’ office for the *Microsoft Volume Licensing Enterprise Agreement Renewal*. The Districts utilizes various Microsoft Enterprise software to conduct business throughout all facilities. The Districts’ *Volume Licensing Enterprise Agreement* is due for renewal and

this award is to cover the next three (3) years. The bid summary/recommendation to award was attached to the agenda. This item is consistent with the Districts’ Guiding Principle of commitment to operational excellence (protection of public health and the environment, regulatory compliance, and cost effectiveness). A recommendation was made to authorize the Chief Engineer and General Manager, in his capacity as Purchasing Agent, to award a purchase order to the low responsive bidder meeting District specifications, Dell Technologies-CA, in the amount of approximately \$1,717,535.37.

Upon motion of Director Saleh, duly seconded and unanimously carried by a roll-call vote, the Purchasing Agent was authorized to issue a purchase order to the low responsive bidder meeting District specifications, Dell Technologies-CA, for the *Microsoft Volume Licensing Enterprise Agreement Renewal*, in the amount of approximately \$1,717,535.37, in accordance with the bids received April 21, 2021.

RE: WASTEWATER MANAGEMENT
JOINT WATER POLLUTION CONTROL
PLANT - VARIABLE FREQUENCY
DRIVES - REFURBISH- AUTHORIZE
ISSUANCE OF PURCHASE ORDER TO
SIEMENS INDUSTRY, INC.

Variable frequency drives (VFDs) are used to control the speed of the motors on the foul air blowers at the Joint Water Pollution Control Plant’s (JWPCP) Central Odor Control Facility and, currently, both of the existing VFDs are nearing the end of their useful life and require refurbishment. The proposed project will consist of replacing the obsolete components and control system

for the VFDs. Staff has determined that the “Project” is exempt or otherwise not subject to the provisions of the California Environmental Quality Act (CEQA) pursuant to California Public Resources Code Section 21084 and Title 14 of the California Code of Regulations (“CEQA” Guidelines) Sections 15301 and 15302. This item is consistent with the Districts’ Guiding Principles to protect financial and facility assets through prudent investment and maintenance programs; and the commitment to operational excellence (protection of public health and the environment, regulatory compliance, and cost effectiveness). A recommendation was made to authorize the Chief Engineer and General Manager, in his capacity as Purchasing Agent, to issue a purchase order to Siemens Industry, Inc., in the amount of approximately \$244,930 to refurbish two VFDs at JWPCP.

Upon motion of Director Saleh, duly seconded and unanimously carried by a roll-call vote, the Purchasing Agent was authorized to issue a purchase order to Siemens Industry, Inc., to refurbish two variable frequency drives at the Joint Water Pollution Control Plant, at a cost of approximately \$244,930.

RE: TECHNICAL SERVICES
DOWNEY AREA RECYCLING AND
TRANSFER FACILITY - STORMWATER
TREATMENT EQUIPMENT - AUTHORIZE
ISSUANCE OF PURCHASE ORDER TO
WATER TECTONICS, INC.

Stormwater treatment equipment is required at the Downey Area Recycling and Transfer Facility (DART) to maintain compliance with the Industrial General Permit. The treatment equipment will consist of various filtration devices, activated carbon, and an ultraviolet light disinfection system. Proposals were received from five equipment manufacturers. Water Tectonics, Inc.,

was ranked as having the best technical approach and provided a cost-effective proposal. Staff has determined that the "Project" is exempt or otherwise not subject to the provisions of the California Environmental Quality Act (CEQA) pursuant to California Public Resources Code Section 21084 and Title 14 of the California Code of Regulations ("CEQA Guidelines") Sections 15301 and 15304. This item is consistent with the Districts' Guiding Principle of commitment to operational excellence (protection of public health and the environment, regulatory compliance, and cost effectiveness). A recommendation was made to authorize the Chief Engineer and General Manager, in his capacity as Purchasing Agent, to issue a purchase order to Water Tectonics, Inc., in the amount of \$371,040 for the design and supply of stormwater treatment equipment at DART.

Upon motion of Director Saleh, duly seconded and unanimously carried by a roll-call vote, the Purchasing Agent was authorized to issue a purchase order to Water Tectonics, Inc., for the design and supply of stormwater treatment equipment at the Downey Area Recycling and Transfer Facility, at a cost of approximately \$371,040.

RE: WASTEWATER MANAGEMENT
JOINT WATER POLLUTION CONTROL
PLANT - MAINTENANCE BUILDING
UPGRADES - AUTHORIZE ISSUANCE OF
PURCHASE ORDER TO
VINCOR CONSTRUCTION, INC.

Districts' property at the Joint Water Pollution Control Plant (JWPCP) on the north side of Sepulveda Boulevard was vacated by Color Spot Nurseries in December 2018. Without an ongoing presence, the property has been subject to vandalism. One of the two sewer maintenance workgroups currently located at the Compton Field Office will be relocated to this property, which will provide a

Districts' presence, alleviate the crowded conditions at the Compton Field Office, and strategically locate the workgroup closer to its maintenance territory. An existing 8,500-square-foot warehouse building in the southeast corner of the property is suitable for re-purposing for the sewer maintenance workgroup, but it requires renovation. The renovation will include new locker room facilities, restrooms, break room, office spaces, HVAC systems, and other supporting construction. Pursuant to authority previously granted by the Board, the project will be completed utilizing the Job Order Contracting program, which relies on pre-established competitively bid construction tasks that will accelerate project delivery and reduce administration and design costs. Staff has determined that the activities described are not subject to the provisions of the California Environmental Quality Act (CEQA). The activities described herein do not constitute a "Project" as that term is defined in California Public Resources Code Section 20165 and Title 14 of the California Code of Regulations ("CEQA Guidelines") Section 15378. This item is consistent with the Districts' Guiding Principles to protect financial and facility assets through prudent investment and maintenance programs; and commitment to operational excellence (protection of public health and the environment, regulatory compliance, and cost effectiveness). A recommendation was made to authorize the Chief Engineer and General Manager, in his capacity as Purchasing Agent, to issue a purchase order to Vincor Construction, Inc., in the amount of approximately \$419,716 for maintenance building upgrades at JWPCP.

Upon motion of Director Saleh, duly seconded and unanimously carried by a roll-call vote, the Purchasing Agent was authorized to issue a purchase order to Vincor Construction, Inc., for maintenance building upgrades at the Joint Water Pollution Control Plant, at a cost of approximately \$419,716.

RE: WASTEWATER MANAGEMENT
JOINT WATER POLLUTION CONTROL
PLANT - HARDWARE UPGRADES
SOFTWARE UPGRADES, SPARE PARTS
THREE-YEAR CYBERSECURITY
PACKAGES - AUTHORIZE ISSUANCE OF
PURCHASE ORDER TO ABB, INC.

Upgrades to the computer hardware and software of the computer-based control systems at the Joint Water Pollution Control Plant (JWPCP) are required to mitigate potential cybersecurity threats and to allow for future enhancements to the network. The current operating system software is obsolete and is no longer supported by the manufacturer. Upgrades are only available from ABB, Inc., (ABB) due to the existing proprietary ABB network and

control system. Under the software maintenance of ABB Care, JWPCP is receiving free software normally sold for \$208,400 with this package. ABB has been providing satisfactory service and support for over 30 years to JWPCP via other separate maintenance agreements, and this upgrade would serve the best interests of the District. The upgrade will increase reliability of the control system. Staff has determined that the activities described are not subject to the provisions of the California Environmental Quality Act (CEQA). The activities described herein do not constitute a "Project" as that term is defined in California Public Resources Code ("PRC") Section 21065 and Title 14 of the California Code of Regulations ("CEQA Guidelines") Section 15378. This item is consistent with the Districts'

Guiding Principle of commitment to operational excellence (protection of public health and the environment, regulatory compliance, and cost effectiveness). A recommendation was made to authorize the Chief Engineer and General Manager, in his capacity as Purchasing Agent, to issue a purchase order to ABB, Inc., in the amount of approximately \$493,000 for hardware upgrades, software upgrades, spare parts, and three-year cybersecurity packages at JWPCP.

Upon motion of Director Saleh, duly seconded and unanimously carried by a roll-call vote, the Purchasing Agent was authorized to issue a purchase order to ABB, Inc., for hardware upgrades, software upgrades, spare parts, and three-year cybersecurity packages at the Joint Water Pollution Control Plant, at a cost of approximately \$493,000.

RE: WASTEWATER MANAGEMENT
CITIES OF BELL GARDENS AND
COMMERCE - DISTRICT 2 INTERCEPTOR
TRUNK SEWER REHABILITATION
AUTHORIZE PROPOSALS

The proposed *District 2 Interceptor Trunk Sewer Rehabilitation* (Project) will consist of sliplining approximately 6,828 feet of existing 48-inch, 54-inch, and 57-inch-diameter corroded concrete pipe constructed in 1965. The work is located within the cities of Bell Gardens and Commerce as shown on the map that was attached to the

agenda. There are many technical challenges with the Project, including sliplining within curved segments of the sewer, private property impacts, and interfering utilities at the sliplining installation pits. Due to the poor condition of the sewer, it is recommended to expedite the repair. Pursuant to the authority previously granted by the Board, competitive proposals will be solicited from a preselected group of contractors to expedite completion of the work. The competitive proposal approach shortens the time for design and construction and assures selection of a well-qualified contractor. Staff has determined that the Project is exempt or otherwise not subject to the provisions of the California Environmental Quality Act (CEQA) pursuant to California Public Resources Code Section 21080(b)(4) and Title 14 of the California Code of Regulations (“CEQA Guidelines”) Section 15301. The item is consistent with the Districts’ Guiding Principles to protect financial and facility assets through prudent investment and maintenance programs; and commitment to operational excellence (protection of public health and the environment, regulatory compliance, and cost effectiveness). A recommendation was made to authorize the Chief Engineer and General Manager, in his capacity as Purchasing Agent, to solicit proposals and a negotiation with qualified contractors for construction of the *District 2 Interceptor Trunk Sewer Rehabilitation*.

Upon motion of Director Saleh, duly seconded and unanimously carried by a roll-call vote, the Purchasing Agent was authorized to solicit proposals and a negotiation with qualified contractors for construction of the *District 2 Interceptor Trunk Sewer Rehabilitation* to provide sliplining approximately 6,828 feet of existing 48-inch, 54-inch, and 57-inch-diameter corroded concrete pipe constructed in 1965.

RE: FACILITIES PLANNING
LICENSE AGREEMENT - SOUTHERN
CALIFORNIA EDISON COMPANY
CONTRACT NO. 5362 - APPROVE

A portion of the Joint Outfall “B” Unit 1C Trunk Sewer (Sewer) is located in Southern California Edison Company (SCE) property in the City of Paramount. Rights for the Districts’ operation and maintenance of the Sewer are provided through a five-year license

agreement with SCE that expires on May 31, 2021. The proposed *License Agreement* allows the Districts to continue using SCE property for operation and maintenance of the Sewer for an additional five-year term at a cost of \$26,186.52. Staff has determined that approval of the License is not a “Project” under the California Environmental Quality Act (CEQA) pursuant to the California Public Resources Code Section 21065 and Title 14 of the California Code of Regulations (“CEQA Guidelines”) Section 15378. This item is consistent with the Districts’ Guiding Principle of commitment to continual improvement. A recommendation was made to approve and order executed an Agreement with Southern California Edison for the Joint Outfall “B” Unit 1C Trunk Sewer through SCE property for a five-year term at a cost of \$26,186.52.

Upon motion of Director Saleh, duly seconded and unanimously carried by a roll-call vote, the Board of Directors of County Sanitation District No. 2 of Los Angeles County found and determined that it would be to the advantage of the District to enter into a *License Agreement* with Southern California Edison (SCE) providing for the Districts to continue using SCE property for operation and maintenance of the Joint Outfall “B” Unit 1C Trunk Sewer for an additional five-year term at a cost of \$26,186.52, as set forth in the Agreement and under terms and conditions contained therein. All the terms and conditions of the *License Agreement*, Contract No. 5362, dated May 12, 2021, were accepted and approved, and the Chairperson and Secretary were authorized to execute the Agreement on behalf of the District.

RE: FINANCIAL MANGEMENT
INTRODUCE ORDINANCES PRESCRIBING
FEE AND CHARGE RATES FOR SOLID WASTE
MANAGEMENT ACTIVITIES AND WAIVE
READING OF ORDINANCE IN ITS ENTIRETY

Proposed *An Ordinance Prescribing Fee and Charge Rates for Solid Waste Management Activities at the Puente Hills Materials Recovery Facility (MRF), the South Gate Transfer Station (SGTS) and the Downey Area Recycling and Transfer (DART) Facility and Waive*

Reading of Ordinance in its Entirety and An Ordinance Prescribing Fee and Charge Rates for Solid Waste Management Activities at the Scholl Canyon Landfill and Waive Reading of Ordinance in its Entirety (Ordinances) were presented to the Board for consideration and introduction. The Ordinances would increase the municipal solid and inert waste (MSW) rate at the Puente Hills MRF from \$70.60 per ton to \$74.13 per ton. The MSW rate at SGTS would remain at \$79.70 per ton. The MSW rate at DART would increase from \$75.16 per ton to \$78.92 per ton. Changes to the rates for hard-to-handle and bulky items are also proposed at all three facilities. The minimum charge at all Districts-owned facilities would be replaced with a one-ton minimum charge. The MSW rate at the Scholl Canyon Landfill would increase from \$53.88 per ton to \$56.57 per ton. Changes to the rates for minimum load, hard-to-handle, bulky items, tires, and special handling are also proposed at Scholl Canyon Landfill. These increases are needed to offset increasing operational and capital costs. The City of Glendale and Los Angeles County have concurred with the increases. This item is consistent with the Districts' Guiding Principles of commitment to fiscal responsibility and prudent financial stewardship; and to plan for both short-term and long-term needs to minimize the need for significant rate increases. A letter describing the recommended Board action and copies of the proposed Ordinances accompanied the agenda. A recommendation was made to waive the reading of the Ordinances in their entirety.

The Chief Engineer and General Manager stated that Scholl Canyon Landfill is partly owned by the City of Glendale and Los Angeles County (County). Per the Joint Powers Agreement, it is required that both parties concur with rate increases. The agenda summary states that both the City of Glendale and County have concurred. He advised, however, that the County was expected to concur by today's meeting. The County has not completed its process and has to go through several steps. He recommended that the item be modified that the rate increase be conditional until concurrence from the County. Once received, the rated increase can be implemented.

Upon motion of Director Saleh, duly seconded and unanimously carried by a roll-call vote, *An Ordinance Prescribing Fee and Charge Rates for Solid Waste Management Activities at the Puente Hills Materials Recovery Facility (MRF), the South Gate Transfer Station (SGTS) and the Downey Area Recycling and Transfer (DART) Facility and Waive Reading of Ordinance in its Entirety and An Ordinance Prescribing Fee and Charge Rates for Solid Waste Management Activities at the Scholl Canyon Landfill and Waive Reading of Ordinance in its Entirety* (Ordinances) were introduced, and after reading of the titles thereof, further reading of the Ordinances were waived. Furthermore, the Board voted the rate increase be conditional at the Scholl Canyon Landfill until concurrence from the County.

RE: SERVICE CHARGE PROGRAM
HOLD PUBLIC HEARING ON
SERVICE CHARGE REPORT AND
COLLECTION ON TAX ROLL

Holding a public hearing and then adopting the Service Charge Report is required each year in order to collect the wastewater service charge on the property tax roll. No rate increases are recommended for fiscal year 2021-22. A letter discussing this matter, together with a copy

of the Service Charge Report, preliminary budget, and a budget explanation and glossary, accompanied the agenda. This item is consistent with the Districts' Guiding Principles of commitment to fiscal responsibility and prudent financial stewardship; and to plan for both short-term and long-term needs to minimize the need for significant rate increases.

The service charge rate for fiscal year 2021-22 is \$181 per sewage unit.

In accordance with Section 5473.1 of the Health and Safety Code of the State of California, the *County Sanitation District No. 2 Service Charge Report for Fiscal Year 2021-22* was filed on March 10, 2021, and publication of two newspaper notices for today's public hearing were published in the *Montebello News*, a weekly newspaper.

The Chairperson opened a public hearing on the Service Charge Report for County Sanitation District No. 2 of Los Angeles County. In response to the Chairperson's question, the Chief Engineer and General Manager reported that the District has received no correspondence or telephone calls on the Service Charge Report.

The Chairperson announced this was the time for any presentations by members of the public. There being none, the Chairperson closed the public hearing.

RE: SERVICE CHARGE PROGRAM
ADOPT SERVICE CHARGE REPORT

Following a public hearing, upon motion of Director Saleh, duly seconded and unanimously carried by a roll-call vote, the Board of Directors of County

Sanitation District No. 2 of Los Angeles County approved and adopted the *County Sanitation District No. 2 Service Charge Report for Fiscal Year 2021-22*, filed with the Board on March 10, 2021.

Upon motion of Director Saleh, duly seconded and unanimously carried, the meeting adjourned.

CATHY WARNER
Chairperson

ATTEST:

KIMBERLY S. CHRISTENSEN
Secretary

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