

Sanitation District Nos. 14 and 20 of Los Angeles County
Recycled Water Users Handbook

TAB 10

Recycled Water Spill Report Form

RECYCLED WATER SPILL NOTIFICATION

The Districts' Requirements for Recycled Water Users contain specific provisions for reporting spills or unauthorized discharges. **Timely notifications must be made even if all the information is not available!**

For any unauthorized discharge of more than 50,000 gallons of tertiary recycled water, once you know this has occurred, the Site Supervisor must:

- Immediately (but not later than two (2) hours after the discharge) notify the Districts by telephone and provide the information below.
- Immediately (but not later than two (2) hours after the discharge) notify the following agencies by phone or electronic means (e.g., email, or fax) and provide the information below:
 - Lahontan Regional Water Quality Control Board (LRWQCB)
 - California Department of Public Health (CDPH)
 - Los Angeles County Department of Public Health (LACDPH) or local health department
- Provide written confirmation to the same agencies within three (3) business days from the date of notification electronically (e.g., email or fax) using the form below or by providing the same information in a letter or memo.

For any spills or other release of recycled water from a use site other than minor runoff, once you know this has occurred, the Site Supervisor must:

- Immediately (but not later than two (2) hours after the spill) notify the Districts by telephone and provide the information below.
- Provide written confirmation to the Districts within three (3) business days from the date of notification electronically (e.g., email or fax) using the form below or by providing the same information.

Provide the following information when you notify the agencies:

- Date and time the spill began and ended
- Location of the spill
- If the spill entered a storm drain or receiving water
- Estimated volume of the spill or flow if the spill is ongoing
- Estimated time of repair
- Cause of the spill
- Agencies involved with repair and clean-up
- Corrective actions taken or plans for corrective actions

See next page for contact information

Spill Contact Information

Districts

Spill Reporting Hotline: 866-484-1224

Contact: Water Recycling Coordinator

Email: reuse@lacsds.org

Fax: 562-908-4293

Lahontan Regional Water Quality Control Board

Phone: 760-241-6583

Contact: Mary Dellavalle or Curt Shifrer

Email: mdellavalle@waterboards.ca.gov or cshifrer@waterboards.ca.gov

Fax: 760-241-7308

California Department of Public Health

Phone: 213-580-5723

Contact: Call will be directed to the appropriate person

Email: Kurt Souza (Kurt.Souza@cdph.ca.gov)

Fax: 213-580-5711

Los Angeles County Department of Public Health

Phone: 626-430-5360 or 213-974-1234 (after business hours)

Contact: Eric Edwards, Acting Chief EHS

Email: eedwards@ph.lacounty.gov

Fax: 626-813-3025

**COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY
RECYCLED WATER SPILL REPORTING FORM**
Sanitation Districts No. 14 and 20

Name: _____ Phone: _____

Agency: _____

Site Name: _____

Location: _____

Date: _____

Contact for Follow-up (Name/Phone): _____

INFORMATION ON SPILL OR UNAUTHORIZED DISCHARGE

Date/time spill or discharge began: _____

Date/time spill or discharge ended: _____

Location of spill or discharge: _____

Did the recycled water enter or will it enter storm drains or receiving waters (e.g., rivers, creeks, lakes, or ocean); if so identify.

Estimated volume of spill or discharge (gallons): _____

Estimated time of repair: _____

If still ongoing, estimate flow rate (gallons/minute): _____

Agencies/entities involved with repair and/or clean-up: _____

Cause of the spill or discharge: _____

Corrective actions taken and when, or plan to correct spill/discharge: _____