

Notice and Agenda

REGULAR MEETING — BOARD OF DIRECTORS — COUNTY SANITATION DISTRICT NO. 22

To be held at the OFFICE OF THE DISTRICT  
1955 Workman Mill Road, Whittier, California

*For the public to join the meeting virtually, click <https://us02web.zoom.us/j/8091438308> or enter the Meeting ID 809 143 8308 into the Zoom app on your smartphone or computer. Alternatively, you may join by phone by calling (669) 900-9128 and entering the Meeting ID. The meeting is not required to be broadcast via Zoom, but as a courtesy for public attendance. You may find further information at: <http://www.lacsd.org/agendas>*

THE DISTRICT MAY TAKE ACTION ON ANY AGENDA ITEM LISTED BELOW

WEDNESDAY	March 27, 2024	At 1:30 P.M.
Governing Body	Director	Alternate
ARCADIA	VERLATO	CAO
AZUSA	GONZALES	ALVAREZ
BALDWIN PARK	ESTRADA	M. GARCIA
BRADBURY	-----	BARAKAT
COVINA	ALLEN III	CORTEZ
DUARTE	TRUONG	FINLAY (Chairperson)
GLENDORA	THOMPSON	ALLAWOS
IRWINDALE	AMBRIZ	BURROLA
LA VERNE	HEPBURN	-----
MONROVIA	SHEVLIN	-----
SAN DIMAS	BADAR	-----
WALNUT	TRAGARZ	WU
WEST COVINA	CASTELLANOS	DIAZ
LOS ANGELES COUNTY	HORVATH	SOLIS

1. Public Comment
2. Approve Minutes of Regular Meeting Held February 28, 2024
3. Approve December 2023 Expenses in Amount of \$79,267

Summary: Local District expenses represent costs that are the sole responsibility of the individual District. Allocated expenses, which are generally distributed twice per year in conjunction with the receipt of the District’s service charge revenue, represent the District’s proportionate share of expenses made by the Joint Outfall System pursuant to the Joint Outfall Agreement. The Agreement provides for the joint administration, technical support and management of the operations, maintenance, and capital costs associated with all the shared facilities for all of the signatory Districts, along with the methodology for determining the proportionate costs for each District. A listing of Districts’ payments and previously approved budgets can be found on the Districts’ website at [lacsd.org/financial-documents](http://lacsd.org/financial-documents). This item is consistent with the Districts’ Guiding Principle of commitment to fiscal responsibility and prudent financial stewardship.

Local District Expenses:	
Operations & Maintenance	<u>\$79,267</u>
Total Expenses	<u>\$79,267</u>

4. Re: Annexation No. 446 to District
  - (a) Adopt Resolution for Making Application to Local Agency Formation Commission (LAFCO) for Annexation and Consent to Waiver of Protest Proceedings
  - (b) Adopt Joint Resolution with County of Los Angeles and Three Valleys Municipal Water District Approving and Accepting Negotiated Exchange of Property Tax Revenues Resulting from Annexation

Summary: Annexation No. 446 consists of one existing single-family home and two proposed duplexes in unincorporated Los Angeles County. Each annexation to the District’s service area requires adoption of two resolutions by the Board. The first resolution authorizes submittal of the annexation application to LAFCO and consents to a waiver of the LAFCO protest hearing. The second resolution is a joint resolution with agencies that already provide services to the proposed annexation territory agreeing to the amount of property tax revenue that will be apportioned to the District in accordance with the Revenue and Taxation Code. A data sheet, map, and Notice of Finding are attached.

## 5. Adopt Amended Conflict of Interest and Disclosure Code

Summary: At its meeting of February 27, 2024, the Districts' code reviewing body, the Los Angeles County Board of Supervisors, adopted an amended Conflict of Interest Code and Disclosure Categories for the Districts. The amendment consists of revisions of deletion of one position from the code as it no longer exists in the agency, changes to nine position titles, addition of eleven positions to the code, and adds one position under "Officials who manage Public Investments." Pursuant to Government Code 87306, each District Board is required to adopt the amended code.

## 6. Re: Wastewater Revenue Program

- (a) Order Wastewater Service Charge Report Containing Description of Each Parcel and Amount of Proposed Wastewater Service Charge for Fiscal Year 2024-25 for Each Parcel; Filed with Clerk of Board of Directors of District(s)
- (b) Establish Date, Time, and Place for Public Hearing on Report; Order Publication of Required Public Notices

Summary: Filing of the Service Charge Report is required each year to collect the wastewater service charge on the property tax roll. The current service charge rate per single-family home is \$15.00 per month (\$180 per year). The rate for fiscal year 2024-25, as previously adopted by the Board of Directors, is \$15.25 per month (\$183 per year). A letter discussing the service charge rate, the fiscal year 2024-25 preliminary budget, and related matters, accompanies the agenda. Staff recommends the Public Hearing be held at the Board meeting scheduled for May 22, 2024. This item is consistent with the Districts' Guiding Principles of commitment to fiscal responsibility and prudent financial stewardship; and to plan for both short-term and long-term needs to minimize the need for significant rate increases.

## Adjourn

**Status Report:**

Prior to or during the meeting session, the Chief Engineer and General Manager may update the Directors on various matters concerning the Districts that may be of current interest to the Directors.

**Public Comment:**

Members of the public may address the Board of Directors on any item shown on the agenda or matter under the Board's authority. A "Request to Address Board of Directors" form is available. In compliance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, please contact the Secretary to the Boards' Office (562) 908-4288, extension 1100. Notification of 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 35.101 et seq. ADA Title II).

**Document Requests:**

Links to supporting documents are available online at the time of posting. Agendas and supporting documents or other writings that will be distributed to Board members in connection with matters subject to discussion or consideration at this meeting that are not exempt from disclosure under the Public Records Act are available for inspection following the posting of this agenda at the office of the Secretary to the Boards of Directors located at the Districts' Joint Administration Building, 1955 Workman Mill Road, Whittier, California, 90601, or at the time of the meeting at the address posted on this agenda.

**COUNTY SANITATION DISTRICT NO. 22 OF LOS ANGELES COUNTY**

**PROPOSED ANNEXATION NO. 446**

**AGENDA DATE:** Resolution Making Application to LAFCO ..... March 27, 2024

**LOCATION:** Located at 19637 East Golden Bough Drive, all within Unincorporated Los Angeles County, as shown on the attached map.

<b>PROCESSING FEES:</b>	District	\$ 2,000.00
	Local Agency Formation Commission	5,600.00
	State Board of Equalization	<u>350.00</u>
	Total:	\$ <u>7,950.00</u>

**DESCRIPTION & REMARKS:** The annexation consists of one existing single-family home and two proposed duplexes.

## NOTICE OF FINDING/CERTIFICATE OF FILING

ANNEXATION NO. 446 TO COUNTY SANITATION DISTRICT NO. 22

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The annexation consists of one existing single-family home, and two proposed duplexes.

1. **BASED UPON REVIEW AND STUDY, I FIND AND CERTIFY THAT:**

- The annexation **is exempt** from the provisions of the California Environmental Quality Act, pursuant to the State CEQA Guidelines,

Section: 15319(a)

Reason: The annexation consists of areas containing existing structures developed to the density allowed by the current zoning

Section: 15319(b)

Reason: Annexations of small parcels of the minimum size for facilities exempted by Section 15303, New Construction or Conversion of Small Structures

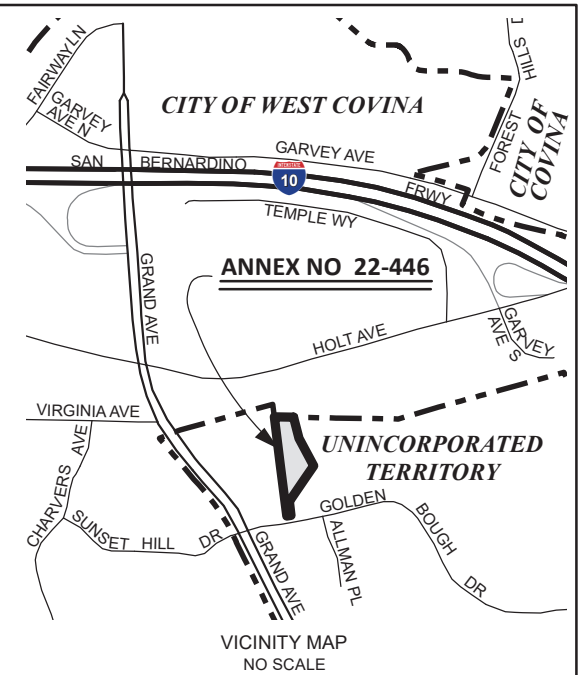
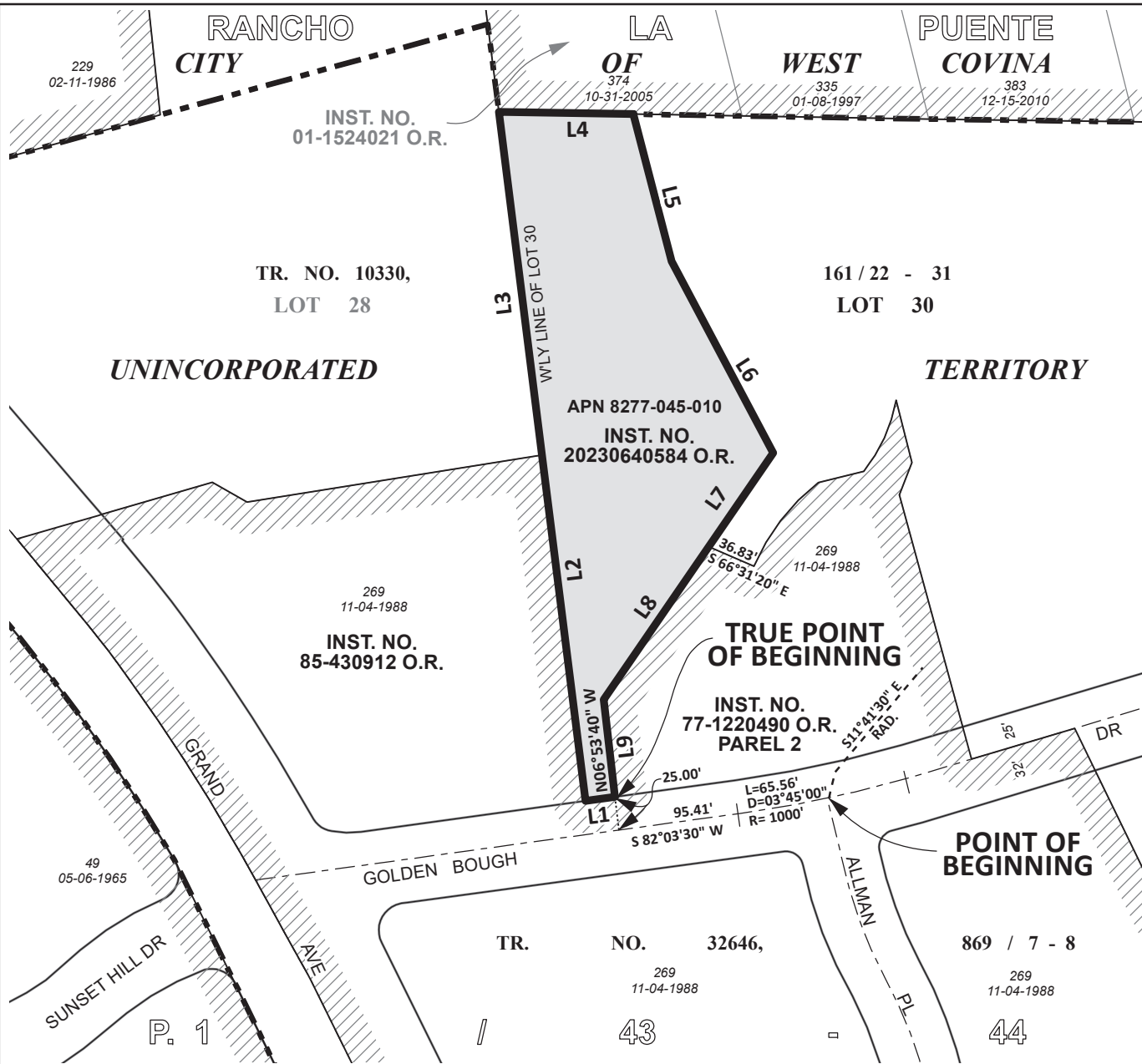
- The **Negative Declaration** is adequate for consideration of the annexation.

- The **Environmental Impact Report** is acceptable for consideration of the annexation.

2. The subject annexation has been set for consideration before the Board of Directors of County Sanitation District No. 22 at their meeting to be held on March 27, 2024, at the time and place as provided for the meeting of said date.
3. The subject annexation and all related documents are on file in the office of the Chief Engineer and General Manager, Los Angeles County Sanitation Districts, 1955 Workman Mill Road, (P.O. Box 4998) Whittier, California and may be examined by any interested person for further particulars. Telephone: (562) 908-4288, extension 2708.

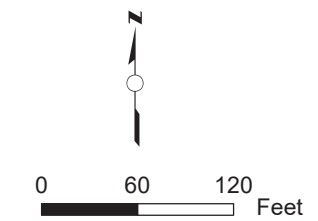


Stan Pegadiotes  
Division Engineer  
Facilities Planning Department



**COURSE DATA**

L1	S 82°03'30" W	20.00'
L2	N 06°53'40" W	266.64'
L3	N 06°53'40" W	253.36'
L4	S 88°42'15" E	105.00'
L5	S 14°47'29" E	113.88'
L6	S 28°08'49" E	162.20'
L7	S 34°20'05" W	101.35'
L8	S 34°20'05" W	138.87'
L9	S 06°53'40" E	60.00'



**"FOR TAX ASSESSMENT PURPOSES ONLY"**

Annexation No. 446 shown thus .....	
Boundary of Sanitation District No. 22 prior to Annexation No. 446 shown thus .....	
City Boundary .....	
Prior Annexations shown thus .....	
Area of Annexation .....	1.263 Acres

COUNTY SANITATION DISTRICT NO. 22  
 OF LOS ANGELES COUNTY, CA  
 OFFICE OF CHIEF ENGINEER  
 ROBERT C. FERRANTE  
 CHIEF ENGINEER & GENERAL MANAGER  
**ANNEXATION NO. 446**  
 TO  
 COUNTY SANITATION DISTRICT NO. 22  
 Recorded:

LA County Assessor Landbase, CAMS Centerline, DPW City boundary, LA County Sanitation Districts, AnnexationLayer and District Layer

JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES  
ACTING IN BEHALF OF

- Los Angeles County General Fund
- Los Angeles County Library
- Los Angeles County Road District #5
- Los Angeles County Consolidated Fire Protection District
- Los Angeles County Flood Control

THE BOARD OF DIRECTORS OF COUNTY SANITATION DISTRICT NO. 22 OF LOS ANGELES  
COUNTY, AND THE GOVERNING BODIES OF

Three Valleys Municipal Water District

APPROVING AND ACCEPTING NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES  
RESULTING FROM ANNEXATION TO COUNTY SANITATION DISTRICT NO. 22

**"ANNEXATION NO. 446"**

**WHEREAS**, pursuant to Section 99 and 99.01 of the Revenue and Taxation Code, prior to the effective date of any jurisdictional change which will result in a special district providing a new service, the governing bodies of all local agencies that receive an apportionment of the property tax from the area must determine the amount of property tax revenues from the annual tax increment to be exchanged between the affected agencies and approve and accept the negotiated exchange of property tax revenues by resolution; and

**WHEREAS**, the governing bodies of the agencies signatory hereto have made determinations of the amount of property tax revenues from the annual tax increments to be exchanged as a result of the annexation to County Sanitation District No. 22 entitled *Annexation No. 446*;

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The negotiated exchange of property tax revenues resulting from the annexation of territory to County Sanitation District No. 22 in the annexation entitled *Annexation No. 446* is approved and accepted.
2. For each fiscal year commencing on July 1, 2023, or after the effective date of this jurisdictional change, whichever is later, the County Auditor shall transfer to County Sanitation District No. 22 a total of 0.5489038 percent of the annual tax increment attributable to the land area encompassed within *Annexation No. 446* as shown on the attached Worksheet.
3. No additional transfer of property tax revenues shall be made from any other tax agencies to County Sanitation District No. 22 as a result of annexation entitled *Annexation No. 446*.
4. No transfer of property tax increments from properties within a community redevelopment project, which are legally committed to a Community Redevelopment Agency, shall be made during the period that such tax increment is legally committed for repayment of the redevelopment project costs.

5. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect thus producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

The foregoing resolution was adopted by the Board of Supervisors of the County of Los Angeles, the Board of Directors of County Sanitation District No. 22 of Los Angeles County, and the governing body of Three Valleys Municipal Water District, signatory hereto.

COUNTY SANITATION DISTRICT NO. 22  
OF LOS ANGELES COUNTY

\_\_\_\_\_  
Chairperson, Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date

**(SIGNED IN COUNTERPART)**

ANNEXATION TO: CO.SANITATION DIST.NO 22 DEBT S.  
 ACCOUNT NUMBER: 066.85  
 TRA: 03114  
 EFFECTIVE DATE: 07/01/2024  
 ANNEXATION NUMBER: 446 PROJECT NAME: A-22-446  
 DISTRICT SHARE: 0.009572046

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
001.05	LOS ANGELES COUNTY GENERAL	0.336166628	33.6176 %	0.009572046	0.003217814	-0.003292840	0.332873788
001.20	L.A. COUNTY ACCUM CAP OUTLAY	0.000118457	0.0118 %	0.009572046	0.000001133	0.000000000	0.000118457
003.01	L A COUNTY LIBRARY	0.024490967	2.4490 %	0.009572046	0.000234428	-0.000234428	0.024256539
005.25	ROAD DIST # 5	0.006063250	0.6063 %	0.009572046	0.000058037	-0.000058037	0.006005213
007.30	CONSOL. FIRE PRO.DIST.OF L.A.CO.	0.182130417	18.2130 %	0.009572046	0.001743360	-0.001743360	0.180387057
007.31	L A C FIRE-FFW	0.007719719	0.7719 %	0.009572046	0.000073893	0.000000000	0.007719719
030.10	L.A.CO.FL.CON.DR.IMP.DIST.MAINT.	0.001838866	0.1838 %	0.009572046	0.000017601	-0.000017601	0.001821265
030.70	LA CO FLOOD CONTROL MAINT	0.010406632	1.0406 %	0.009572046	0.000099612	-0.000099612	0.010307020
365.05	THREE VALLEY MWD ORIG AREA	0.004509017	0.4509 %	0.009572046	0.000043160	-0.000043160	0.004465857
400.00	EDUCATIONAL REV AUGMENTATION FD	0.064960336	6.4960 %	0.009572046	0.000621803	EXEMPT	0.064960336
400.01	EDUCATIONAL AUG FD IMPOUND	0.131877650	13.1877 %	0.009572046	0.001262338	EXEMPT	0.131877650
400.15	COUNTY SCHOOL SERVICES	0.001469035	0.1469 %	0.009572046	0.000014061	EXEMPT	0.001469035
400.21	CHILDREN'S INSTIL TUITION FUND	0.002915536	0.2915 %	0.009572046	0.000027907	EXEMPT	0.002915536
809.04	MT.SAN ANTONIO COMMUNITY COLLEGE	0.031465995	3.1465 %	0.009572046	0.000301193	EXEMPT	0.031465995
809.20	MT SAN ANTONIO CHILDRENS CTR FD	0.000303719	0.0303 %	0.009572046	0.000002907	EXEMPT	0.000303719
847.03	COVINA-VALLEY UNIFIED SCHOOL DIS	0.183719318	18.3719 %	0.009572046	0.001758569	EXEMPT	0.183719318
847.06	CO.SCH.SERV.FD.- COVINA-VALLEY	0.008050098	0.8050 %	0.009572046	0.000077055	EXEMPT	0.008050098
847.07	DEV.CTR.HDCPD.MINOR-COVINA-VY.	0.000906707	0.0906 %	0.009572046	0.000008679	EXEMPT	0.000906707
847.20	COVINA-VALLEY CHILDREN,S CTR.FD.	0.000887653	0.0887 %	0.009572046	0.000008496	EXEMPT	0.000887653



PROPERTY TAX TRANSFER RESOLUTION WORKSHEET  
 FISCAL YEAR 2023-2024

ANNEXATION NUMBER: 446

PROJECT NAME: A-22-446

TRA: 03114

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
***066.85	CO.SANITATION DIST.NO 22 DEBT S.	0.000000000	0.0000 %	0.009572046	0.000000000	0.000000000	0.005489038
TOTAL:		1.000000000	100.0000 %		0.009572046	-0.005489038	1.000000000

Conflict of Interest Code  
of the

**Los Angeles County Sanitation Districts**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Exhibit A establishing economic disclosure categories and Exhibit B designating officials and employees shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the Chief Engineer and General Manager; or his or her designee. The agency shall make and retain a copy of the statement filed by its Chief Engineer and General Manager and forward the original of such statement to Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of all statements filed by its Directors\*; Assistant Chief Engineer and Assistant General Manager; Chief Accountant; Department Head, Financial Management and all other Designated Positions named in the agency's conflict of interest code, as appropriate. All retained statements, original or copied, shall be available for public inspection and reproduction. (Gov. Code Section 81008).

- \* Directors shall be deemed to include Alternates but not to include Directors who are members of the Board of Supervisors of Los Angeles County. Directors who are members of the Board of Supervisors of Los Angeles County are not required to file separate Statements of Economic Interests for this Conflict of Interest Code, since they are classified as 87200 filers making disclosure for their County Supervisor position with the Fair Political Practices Commission.

# Los Angeles County Sanitation Districts

## Exhibit "A"

### CATEGORY 1 – REAL PROPERTY

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

### CATEGORY 2 – INVESTMENTS AND BUSINESS POSITIONS

Persons in this category shall disclose all investments and business positions.

### CATEGORY 3 – INCOME AND BUSINESS POSITIONS

Persons in this category shall disclose all income (including gifts, loans, and travel payments) and business positions.

### CATEGORY 4 – PUBLIC WORKS PROJECTS, CONSTRUCTION AND TRANSACTIONS

Persons in this category shall disclose all investments, business positions, and income (including gifts, loans, and travel payments), from business entities that perform public works projects or construction services that are utilized by the District(s) and associated with job assignment of the designated position.

### CATEGORY 5 – PROCUREMENT OF SERVICES

Persons in this category shall disclose all investments, business positions, and sources of income (including gifts, loans and travel payments), from business entities that provide services that are utilized by the District(s) and associated with the job assignment of the designated position.

### CATEGORY 6- PROCUREMENT OF SUPPLIES

Persons in this category shall disclose all investments, business positions, and sources of income (including gifts, loans and travel payments), from business entities that provide supplies, materials, machinery or equipment that are utilized by the District(s) and associated with the job assignment of the designated position.

# Los Angeles County Sanitation Districts

## Exhibit "A"

### CATEGORY 7 – REGULATION, PERMITTING, AND ENFORCEMENT

Persons in this category shall disclose all investments, business positions, and sources of income (including gifts, loans and travel payments), from persons/business entities that are subject to regulatory, permitting, licensing, or enforcement authority of or have an application, permit or license pending before the Districts.

### CATEGORY 8 – PROPERTY MANAGEMENT

Persons in this category shall disclose all investments in, business positions, with and sources of income, gifts, loans and travel payments from business entities that are engaged in any real estate services including, but not limited to, real estate appraisal, development, construction, planning/architectural design, engineering, sales, brokerage, leasing, lending, insurance, rights of way, studies, and/or property or facilities management or maintenance, that are utilized by the District (s) and associated with the job assignment of the designated position.

### CATEGORY 9 – HUMAN RESOURCES

Persons in this category shall disclose all income (including gifts, loans and travel payments) from any County Sanitation District employee, any representative or association of such employee; and business positions or income (including gifts, loans and travel payments) from any entity owned or controlled by such employee's spouse or other financial dependent.

# Los Angeles County Sanitation Districts

## Exhibit "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
1 Directors and Alternates*	1, 2, 3
2 Department Head, Technical Services	1, 4, 5, 6, 7, 8
3 Department Head, Solid Waste Management	1, 4, 5, 6, 7, 8
4 Department Head, Wastewater Management	1, 4, 5, 6, 7, 8
5 Department Head, Engineering	1, 4, 5, 6, 7, 8
6 Department Head, Facilities Planning	1, 4, 5, 6, 7, 8
7 Human Resources Director	5, 6, 9
8 General Counsel**	1, 2, 3
9 Assistant Departmental Engineer	1, 4, 5, 6, 7, 8
10 Division Engineer, Air Quality Engineering Section, Technical Services	5, 6
11 Division Engineer, Water Quality Section, Technical Services	5, 6
12 Division Engineer, Wastewater Research Section, Technical Services	5, 6
13 Manager of Laboratories, Technical Services	4-7
14 Refuse & Compliance Manager, Technical Services	1, 4-8
15 Environmental Health and Safety Supervisor, Environmental Health and Safety Section, Technical Services	5, 6
16 Superintendent of JWPCP Lab, JWPCP Water Quality Lab, Technical Services	4-7
17 Supervising Engineer, Biosolids Management, Technical Services	4-7
18 Division Engineer, Solid Waste Management	4-7
19 Fleet Manager, Solid Waste Management	5, 6
20 Supervising Engineer, MRFs and Special Projects Engineering, Solid Waste Management	5, 6
21 Project Engineer, Recyclables, Solid Waste Management	5, 6
22 Supervising Engineer, Energy Recovery, Solid Waste Management	5, 6
23 Supervising Engineer, Landfill Engineering, Solid Waste Management	5, 6
24 Division Engineer, Wastewater Management	4-7
25 JWPCP Manager, Wastewater Management	4-7
26 Supervising Engineer, JWPCP Section, Wastewater Management	5, 6
27 Division Engineer, JWPCP Section, Wastewater Management	5, 6

# LOS ANGELES COUNTY SANITATION DISTRICTS

## Exhibit "B" (Cont'd)

Designated Positions

Disclosure Categories

28	Supervising Engineer, Wastewater Collection Systems Operations & Maintenance, Wastewater Management	5, 6
29	Supervising Engineer, Wastewater Collection Systems Engineering	5, 6
30	Supervising Engineer, Water Reclamation Plants Section, Wastewater Management	5, 6
31	Supervising Engineer, Electrical & Instrumentation Engineering Support Group, Wastewater Management	5, 6
32	Supervising Engineer, Field and Compliance Engineering, Inspection, and Monitoring, Wastewater Management	7
33	Supervising Industrial Waste Inspector II	7
34	Supervising Industrial Waste Inspector I	7
35	Project Engineer, Field and Compliance Engineering, Inspection, and Monitoring, Wastewater Management	7
36	Senior Industrial Waste Inspector, Field and Compliance Engineering, Inspection, and Monitoring, Wastewater Management	7
37	Industrial Waste Inspector I, II, Field and Compliance Engineering, Inspection, and Monitoring, Wastewater Management	7
38	Division Engineer, Engineering	4-7
39	Supervising Engineer, Resident Engineer, Construction Management Section, Engineering	4-7
40	Project Engineer, Resident Engineer, Construction Management Section, Engineering	4-7
41	Supervising Construction Inspector, Construction Management Section, Engineering	4-7
42	Construction Inspector, Construction Management Section, Engineering	4-7
43	Budget and Finance Manager, Financial Management	4-7
44	Accounting Services Supervisor, Financial Management	4-7
45	Insurance & Claims Coordinator, Financial Management	4, 5, 6, 8

# Los Angeles County Sanitation Districts

## Exhibit "B" (Cont'd)

Designated Positions

Disclosure Categories

46	Procurement and Risk Manager, Purchasing Section, Financial Management	4, 5, 6, 8
47	Senior Buyer, Purchasing Section, Financial Management	4, 5, 6, 8
48	Buyer, Purchasing Section, Financial Management	4, 5, 6, 8
49	Revenue Collection Supervisor, Financial Management	7
50	Customer Service Specialist (Surcharge), Revenue Collection Group, Financial Management	7
51	Customer Service Specialist (Data Management), Revenue Collection Group, Financial Management	7
52	Customer Service Coordinator (Customer Service), Revenue Collection Group, Financial Management	7
53	Surcharge Assistant, Industrial Waste, Revenue Collection, Financial Management	7
54	Customer Service Representative, Revenue Collection Group, Financial Management	7
55	Division Engineer, Planning & Property Management	1, 4, 5, 7, 8
56	Supervising Engineer, Property Management, Facilities Planning	1, 4, 5, 7, 8
57	Information Technology Manager, Information Technology Section, Facilities Planning	5, 6
58	Division Engineer, Wastewater Planning Section, Facilities Planning	1, 4, 5, 7, 8
59	Division Engineer, Information Services Section, Facilities Planning	5, 6
60	Chief Information Officer	5, 6
61	Legislative Programs Manager	5, 7

## Los Angeles County Sanitation Districts

### Exhibit "B" (Cont'd)

Designated Positions

Disclosure Categories

62	Environmental Health and Safety Manager	5, 6
63	IW Surcharge Supervisor	7
64	Customer Service Supervisor	7
65	Manager of Construction Management	4-7
66	Wastewater Collection Management	4-7
67	Water Reclamation Plants Manager	4-7
68	Solid Waste Operations and Engineering Manager	4-7
69	Manager of Civil and Mechanical Design	4-7
70	Diversity, Equity and Inclusion Programs Manager	5
71	Consultant/New Positions***	

\*Directors shall be deemed to include Alternates but not to include Directors who are members of the Board of Supervisors of Los Angeles County. The jurisdiction for each Director/Alternate is limited to the specific Sanitation District they represent, and not the entire County of Los Angeles. Except for District No. 2 Directors/Alternates who must include in their jurisdiction all the County Sanitation Districts of Los Angeles County.

\*\*General Counsel shall be deemed to be the attorney who regularly attends District Board meetings and under whose directorship the legal affairs of the District are handled.

\*\*\*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Chief Engineer and General Manager or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Chief Engineer and General Manager or his or her designee's determination is



# Los Angeles County Sanitation Districts

## Exhibit "B" (Cont'd)

a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

### Officials Who Manage Public Investments

It has been determined that the positions listed below manage public investments and will file a Statement of Economic Interests pursuant to Government Code Section 87200 et seq.

Chief Engineer and General Manager  
Assistant Chief Engineer and Assistant General Manager  
Deputy Assistant Chief Engineer  
Chief Accountant  
Departmental Head, Financial Management

**EFFECTIVE: 2/28/2024**



February 9, 2024

Boards of Directors  
Los Angeles County Sanitation Districts

Directors:

**Wastewater Revenue Program for Fiscal Year 2024-25**

The agendas for the upcoming meetings of the Boards of Directors contain an item regarding the District's service charges for residential, commercial, and small industrial dischargers which are collected on the property tax roll.

**Service charge rate ordinances have previously been adopted by the Boards and no changes are being proposed to these ordinances. However, to continue to collect the service charge on the property tax roll the Boards must take certain actions.** Specifically, pursuant to state law, the Boards must: (1) order a Service Charge Report be filed with the District Clerk, (2) establish the date, time, and place for a public hearing on the report; and (3) order the publication of the required notices.

**BUDGET FOR FISCAL YEAR 2024-25**

Enclosed for your review is the preliminary budget for fiscal year 2024-25; a list of user fees; information on the monies set aside in various funds/reserves; and an explanation of terms used in the budget. The funds and reserves were established and funded in accordance with the District's *Wastewater Financial Reserve Policy*. For the Joint Outfall System (JOS) Districts, a preliminary budget for the JOS for fiscal year 2024-25, and information on JOS reserves has also been included to provide more detail on the District's share of Joint Outfall expenses, but will only be adopted by District No. 2, the administrative District for the JOS.

A final budget will be presented to the Board for consideration in June as part of the overall budgetary process, adoption of which will authorize budget appropriations.

**SERVICE CHARGE AND SURCHARGE RATES**

No change to previously-adopted rates is proposed for fiscal year 2024-25. Multi-family residential units will pay 60% of the adopted single-family home rate and condominiums will pay 75% of the adopted single-family home rate. Likewise, commercial and industrial dischargers will pay in proportion to their use of the wastewater management system compared to a single-family home. Dischargers with verified low water usage (particularly seniors and retirees) may qualify for a reduced charge.

LOW WATER REBATE PROGRAM

Because the cost of metering wastewater discharges from individual parcels is impractical and cost prohibitive, discharges are estimated using standard loading factors based on the size and types of facilities located on the parcel. With the ongoing efforts by local communities to conserve water and install low-flow plumbing fixtures, many parcels may be discharging at lower rates than is currently estimated. The Districts' low water rebate program allows parcel owners to apply for a reduction in their service charge rate based on their actual water usage. Staff has conducted a concerted public outreach program, including information on the program in our Proposition 218 notices, newspaper advertisements, and the Districts' website, to ensure that parcel owners are aware of the program.

SUMMARY OF REQUIRED ACTIONS

As previously discussed, the Board must order the filing of a Service Charge Report (enclosed) with the District Clerk. The Boards must also schedule a public hearing and instruct the District Clerk to publish newspaper notices to inform the public of the hearing. After the close of its public hearing, the Boards will consider adoption of the Service Charge Report, as is required under the California Health and Safety Code for the District to continue to collect the previously approved wastewater service charge as a separate line item on the property tax roll. This is the most cost-effective and efficient means of collecting the service charges. It is recommended that the public hearing be set for the date, time and location listed on the agenda.

At the June Board meetings, final budgets will be presented to the Boards of Directors for consideration as part of the overall budgetary process, adoption of which will authorize budget appropriations. In addition, the Boards must take certain administrative actions that are required of all agencies that receive ad valorem taxes. These include establishing by resolution the amount of the tax levy Districts will request from the Los Angeles County Tax Collector and adopting a limit on authorized expenditures of tax proceeds.

Very truly yours,



Robert C. Ferrante

RCF:gc  
Enclosures

# COUNTY SANITATION DISTRICT NO. 22 SERVICE CHARGE REPORT FOR FISCAL YEAR 2024-25

## INTRODUCTION

County Sanitation District No. 22 of Los Angeles County encompasses all or portions of the cities of Arcadia, Azusa, Baldwin Park, Bradbury, Covina, Duarte, Glendora, Irwindale, La Verne, Monrovia, San Dimas, Walnut, and West Covina and unincorporated Los Angeles County.

District No. 22 is one of seventeen (17) contiguous sanitation districts within the urbanized Los Angeles Basin signatory to the Amended Joint Outfall Agreement. These Districts, known as the Joint Outfall Districts, have formed a regional wastewater management system known as the Joint Outfall System. This regional system provides for operation and maintenance of large sewers, pumping plants, inland water reclamation plants, and the Joint Water Pollution Control Plant. These services are essential to protect the public health of the people served by the system.

District No. 22, as a member of the Joint Outfall System, must provide a proportionate share of the revenue required to operate and maintain the facilities. Additionally, District No. 22 is responsible for any costs associated with the local sewers that are owned by District No. 22 and are solely for its benefit. The general revenue sources currently available to the District include a pro rata share of the ad valorem (property) taxes, service charges, industrial wastewater surcharges, grants, state low-interest loans, interest income, contract revenue and reserves. Any surplus will be transferred to designated reserves to meet targeted reserve requirements.

## PROPOSED SYSTEM DESCRIPTION

The supplemental revenue required under the *Master Service Charge Ordinance of County Sanitation District No. 22 of Los Angeles County* will be allocated among classes of developed parcels of real property on the basis of use of the sewerage system. The revenue derived from the service charge will be used for operation and maintenance and capital costs.

All industrial dischargers in District No. 22 discharging more than 1.0 million gallons per year are required to file a wastewater surcharge statement as prescribed in the *Wastewater Ordinance* to pay their appropriate share of the costs based on their use of the sewerage system. All other users of the sewerage system, except for contractual and local government users, will pay service charges.

The basic term used to define the service charge is a sewage unit. A sewage unit represents the average daily quantity of sewage flow and strength from a single-family home measured in terms of flow, chemical oxygen demand, and suspended solids. The number of sewage units (SU) per unit of measure shall be determined by the following formula:

$$\text{SU} = A \left( \frac{\text{FLOW}_{\text{avg}}}{\text{FLOW}_{\text{sft}}} \right) + B \left( \frac{\text{COD}_{\text{avg}}}{\text{COD}_{\text{sft}}} \right) + C \left( \frac{\text{SS}_{\text{avg}}}{\text{SS}_{\text{sft}}} \right)$$

where:

- A = The proportion of the total operation and maintenance and capital costs required for conveyance, treatment, and disposal of wastewater for the fiscal year which is attributable to flow;
- B = The proportion of the total operation and maintenance and capital costs required for conveyance, treatment, and disposal of wastewater for the fiscal year which is attributable to COD;
- C = The proportion of the total operation and maintenance and capital costs required for conveyance, treatment, and disposal of wastewater for the fiscal year which is attributable to suspended solids;

- FLOW<sub>sfn</sub> = Average flow of wastewater from a single-family home in gallons per day;
- COD<sub>sfn</sub> = Average loading of COD in the wastewater from a single-family home in pounds per day;
- SS<sub>sfn</sub> = Average loading of suspended solids in the wastewater from a single-family home in pounds per day;
- FLOW<sub>avg</sub> = Estimated flow of wastewater which will enter the sewerage system from a user in gallons per day;
- COD<sub>avg</sub> = Estimated loading of COD which will enter the sewerage system from a user in pounds per day;
- SS<sub>avg</sub> = Estimated loading of suspended solids which will enter the sewerage system from a user in pounds per day.

For fiscal year 2024-25 the proportions of the total operation and maintenance and capital costs attributable to flow, chemical oxygen demand, and suspended solids have been assigned the following values:

A	=	0.3049
B	=	0.3348
C	=	0.3603

The service charge for each sewage unit is determined by dividing the total required supplemental revenue by the total number of sewage units in the District. The service charge for each parcel is determined by multiplying the service charge for each sewage unit by the number of sewage units attributable to the parcel, which in turn, is determined by the class of real property and the sewage unit formula and the flow, COD and SS loadings from Table 1, which shows the corresponding value for each class of real property in District No. 22.

Based upon presently anticipated sources of funds, the service charge rate for fiscal year 2024-25 is \$183 per sewage unit. Parcels with significantly lower water usage may be eligible for a reduced rate pursuant to the terms of the *Master Service Charge Ordinance of County Sanitation District No. 22 of Los Angeles County*.

**DESCRIPTION OF PARCELS RECEIVING SERVICES AND IDENTIFICATION OF AMOUNT OF CHARGE FOR EACH PARCEL**

All parcels of real property within the 2024-25 Tax Rate Areas as shown in Table 2 are receiving or benefiting from the services and facilities of District No. 22. Additionally, the parcels listed in Table 3, which do not fall within the Tax Rate Areas shown in Table 2, are receiving or benefiting from the services and facilities of District No. 22. Said parcels are more particularly described in maps prepared in accordance with Section 327, Revenue and Taxation Code, which are on file in the office of the County Assessor, which maps are hereby incorporated herein by reference.

All commercial and institutional parcels assessed a service charge based on the Los Angeles County Assessor's current tax roll shall be charged on the basis of not less than one (1.0) sewage unit.

No charge shall be imposed on the owner or owners of any parcels as to which the fair market value of improvements is less than \$1,000 as determined on the basis of the Assessor's current tax roll. This assumption is predicated on the fact that this type of parcel would be a vacant piece of land; however, should subsequent evaluation reveal that the property is not vacant, then an appropriate service charge would be levied.

**TABLE 1  
LOADINGS FOR EACH CLASS OF LAND USE**

<b><u>DESCRIPTION</u></b>	<b><u>UNIT OF MEASURE</u></b>	<b><u>FLOW (Gallons per Day)</u></b>	<b><u>COD (Pounds per Day)</u></b>	<b><u>SUSPENDED SOLIDS (Pounds per Day)</u></b>
<b>RESIDENTIAL</b>				
Single Family Home	Dwelling Unit	260	1.22	0.59
Condominiums	Dwelling Unit	195	0.92	0.44
Multi-Unit Residential	Dwelling Unit	156	0.73	0.35
Mobile Home Parks	No. of Spaces	156	0.73	0.35
<b>COMMERCIAL</b>				
Hotel/Motel/Rooming House	Room	125	0.54	0.28
Store	1000 ft <sup>2</sup>	100	0.43	0.23
Supermarket	1000 ft <sup>2</sup>	150	2.00	1.00
Shopping Center	1000 ft <sup>2</sup>	325	3.00	1.17
Regional Mall	1000 ft <sup>2</sup>	150	2.10	0.77
Office Building	1000 ft <sup>2</sup>	200	0.86	0.45
Medical, Dental, Veterinary Clinic or Building	1000 ft <sup>2</sup>	300	1.29	0.68
Restaurant	1000 ft <sup>2</sup>	1,000	16.68	5.00
Indoor Theatre	1000 ft <sup>2</sup>	125	0.54	0.28
Car Wash				
Tunnel - No Recycling	1000 ft <sup>2</sup>	3,700	15.86	8.33
Tunnel - Recycling	1000 ft <sup>2</sup>	2,700	11.74	6.16
Wand	1000 ft <sup>2</sup>	700	3.00	1.58
Bank, Credit Union	1000 ft <sup>2</sup>	100	0.43	0.23
Service Shop, Vehicle Maintenance & Repair Shop	1000 ft <sup>2</sup>	100	0.43	0.23
Animal Kennels	1000 ft <sup>2</sup>	100	0.43	0.23
Gas Station	1000 ft <sup>2</sup>	100	0.43	0.23
Auto Sales	1000 ft <sup>2</sup>	100	0.43	0.23
Wholesale Outlet	1000 ft <sup>2</sup>	100	0.43	0.23
Nursery/Greenhouse	1000 ft <sup>2</sup>	25	0.11	0.06
Manufacturing	1000 ft <sup>2</sup>	200	1.86	0.70
Light Manufacturing	1000 ft <sup>2</sup>	25	0.23	0.09
Lumber Yard	1000 ft <sup>2</sup>	25	0.23	0.09
Warehousing	1000 ft <sup>2</sup>	25	0.23	0.09
Open Storage	1000 ft <sup>2</sup>	25	0.23	0.09
Drive-in Theatre	1000 ft <sup>2</sup>	20	0.09	0.05
Night Club	1000 ft <sup>2</sup>	350	1.50	0.79
Bowling/Skating	1000 ft <sup>2</sup>	150	1.76	0.55
Club & Lodge Halls	1000 ft <sup>2</sup>	125	0.54	0.27
Auditorium, Amusement	1000 ft <sup>2</sup>	350	1.50	0.79
Golf Course and Park (Structures and Improvements)	1000 ft <sup>2</sup>	100	0.43	0.23
Campground, Marina, Recreational Vehicle Park	Sites, Slips, or Spaces	55	0.34	0.14
Convalescent Home	Bed	125	0.54	0.28
Horse Stables	Stalls	25	0.23	0.09
Laundromat	1000 ft <sup>2</sup>	3,825	16.40	8.61

<b><u>DESCRIPTION</u></b>	<b><u>UNIT OF MEASURE</u></b>	<b><u>FLOW (Gallons per Day)</u></b>	<b><u>COD (Pounds per Day)</u></b>	<b><u>SUSPENDED SOLIDS (Pounds per Day)</u></b>
<b>COMMERCIAL</b>				
Mortuary, Funeral Home	1000 ft <sup>2</sup>	100	1.33	0.67
Health Spa, Gymnasium	1000 ft <sup>2</sup>	600	2.58	1.35
With Showers	1000 ft <sup>2</sup>	300	1.29	0.68
Without Showers	1000 ft <sup>2</sup>	300	1.29	0.68
Convention Center, Fairground, Racetrack, Sports Stadium/Arena	Average Daily Attendance	10	0.04	0.02
<b>INSTITUTIONAL</b>				
College/University	Student	20	0.09	0.05
Private School	1000 ft <sup>2</sup>	200	0.86	0.45
Library, Museum	1000 ft <sup>2</sup>	100	0.43	0.23
Post Office (Local)	1000 ft <sup>2</sup>	100	0.43	0.23
Post Office (Regional)	1000 ft <sup>2</sup>	25	0.23	0.09
Church	1000 ft <sup>2</sup>	50	0.21	0.11

**TABLE 2**  
**TAX RATE AREAS IN SANITATION DISTRICT NO. 22**

000261	000273	001316	001354	001377
001378	001451	001648	001999	002001
002007	002010	002012	002022	002027
002029	002030	002031	002032	002033
002034	002037	002038	002040	002041
002045	002049	002051	002052	002053
002054	002055	002056	002058	002059
002061	002064	002065	002066	002068
002069	002076	002077	002078	002079
002084	002086	002089	002091	002099
002115	002117	002118	002124	002125
002126	002127	002128	002133	002134
002135	002136	002137	002138	002139
002140	002144	002146	002147	002148
002168	002169	002172	002173	002185
002186	002187	002188	002191	002192
002195	002196	002206	002208	002209
002210	002211	002226	002233	002235
002236	002303	002522	002523	002584
002585	002586	002600	002601	002643
002644	002645	002646	002647	002649
002650	002651	002653	002654	002655
002656	002657	002658	002659	002660
002661	002662	002663	002664	002665
002668	002669	002670	002671	002672
002673	002674	002677	002681	002682
002683	002684	002685	002686	002687
002688	002690	002691	002692	002695
002696	002697	002698	002700	002701
002703	002706	002707	002708	002710



002713	002715	002716	002717	002719
002720	002736	002737	002738	002739
002767	002784	002811	002818	002821
002840	002841	002842	002848	002862
002888	002889	002890	002894	002901
002902	002903	002904	002909	002915
002916	002926	002928	002930	002931
002937	002938	002954	003008	003009
003019	003021	003022	003023	003025
003026	003030	003032	003033	003034
003036	003037	003038	003039	003040
003041	003042	003043	003044	003045
003046	003050	003053	003054	003055
003057	003059	003061	003062	003063
003064	003065	003068	003070	003071
003072	003075	003076	003077	003078
003080	003082	003083	003084	003091
003092	003095	003096	003097	003098
003099	003100	003101	003102	003103
003104	003105	003106	003107	003108
003109	003110	003111	003113	003117
003118	003119	003121	003122	003123
003125	003126	003127	003128	003129
003133	003135	003139	003144	003152
003155	003156	003157	003158	003159
003160	003161	003167	003169	003171
003172	003173	003174	003175	003176
003177	003178	003179	003180	003181
003182	003183	003184	003188	003189
003190	003193	003194	003195	003196
003198	003199	003201	003202	003203
003204	003205	003207	003208	003210

003211	003214	003215	003217	003218
003219	003220	003225	003226	003272
003288	003296	003298	003299	003300
003302	003303	003306	003309	003311
003312	003315	003316	003317	003318
003329	003330	003336	003343	003345
003346	003348	003351	003352	003353
003354	003355	003358	003359	003362
003363	003364	003365	003366	003368
003369	003372	003374	003375	003377
003380	003381	003382	003386	003387
003388	003390	003392	003394	003396
003397	003398	003399	003400	003402
003404	003406	003407	003408	003409
003410	003411	003412	003413	003414
003415	003416	003417	003418	003419
003422	003423	003424	003425	003426
003427	003430	003432	003489	003589
003594	003598	003605	003606	003607
003608	003609	003611	003612	003626
003640	003659	003664	003727	003815
003816	003817	003818	003848	003941
003943	003992	004040	004041	004042
004043	004051	004052	004053	004054
004055	004060	004095	004097	004115
004116	004117	004119	004121	004122
004123	004124	004126	004127	004129
004130	004132	004133	004134	004135
004139	004140	004141	004142	004145
004147	004149	004151	004153	004155
004156	004165	004168	004172	004173
004174	004175	004176	004177	004178

004180	004185	004188	004189	004191
004193	004195	004196	004213	004228
004230	004231	004234	004238	004239
004240	004241	004242	004243	004244
004245	004248	004249	004250	004266
004267	004268	004269	004270	004271
004272	004273	004274	004275	004276
004287	004292	004293	004294	004296
004371	004479	004613	004616	004926
004948	005002	005008	005010	005012
005015	005017	005018	005022	005024
005034	005039	005042	005045	005048
005049	005062	005063	005066	005068
005072	005075	005079	005081	005082
005083	005085	005088	005092	005096
005097	005098	005101	005103	005105
005108	005113	005114	005116	005117
005120	005121	005129	005130	005132
005133	005134	005135	005140	005142
005149	005151	005156	005157	005159
005161	005162	005172	005174	005179
005181	005183	005184	005186	005187
005188	005189	005190	005191	005192
005194	005195	005198	005199	005200
005204	005242	005246	005247	005264
005266	005269	005275	005276	005278
005282	005429	005431	005432	005433
005434	005435	005437	005783	006196
006212	006246	006248	006292	006304
006402	006403	006624	006640	007057
007151	007230	007255	007265	007274
007278	007405	007637	007642	007674

007675	007681	007682	007706	007816
008006	008201	008525	008533	008534
008538	008577	008596	008617	008718
008746	008791	008794	008798	008803
008804	008805	008806	008807	008808
008811	008812	008813	008814	008816
008817	008818	008819	008820	008821
008822	008823	008846	008969	009189
009344	009365	009366	009367	009401
009411	009415	009461	009466	009467
009470	009471	009483	009485	009487
009488	009490	009493	009495	009496
009499	009502	009509	009510	009511
009512	009520	009521	009525	009527
009769	009964	010268	010296	010315
010358	010372	010373	010441	010484
010498	010499	010592	010593	010594
010597	010602	010607	010609	010617
010623	010627	010654	010705	010709
010720	010772	010809	010842	011055
011083	011108	011109	011112	011122
011133	011147	011150	011172	011174
011235	011248	011325	011338	011341
011362	011381	011390	011408	011409
011410	011412	011417	011419	011452
011455	011557	011558	011559	011574
011575	011590	011711	011742	011743
011745	011746	011769	011780	011785
011842	011851	011857	011967	011968
011969	011974	012031	012032	012033
012034	012041	012043	012044	012045
012046	012076	012080	012082	012084

012085	012086	012087	012088	012089
012121	012124	012125	012126	012127
012132	012155	012156	012157	012158
012159	012160	012184	012185	012187
012189	012258	012259	012276	012279
012280	012286	012295	012296	012317
012318	012319	012320	012321	012335
012341	012342	012343	012344	012356
012357	012358	012368	012371	012372
012454	012468	012469	012470	012472
012479	012496	012515	012573	012575
012593	012601	012602	012611	012612
012646	012679	012712	012713	012715
012717	012718	012719	012729	012730
012731	012788	012789	012790	012803
012804	012826	012827	012841	012843
012859	012988	012989	012990	013013
013014	013016	013035	013038	013044
013052	013146	013174	013176	013208
013222	013223	013224	013260	013331
013332	013342	013343	013387	013388
013390	013392	013393	013394	013395
013396	013397	013398	013426	013430
013542	013544	013545	013546	013547
013569	013570	013571	013572	013573
013574	013575	013715	013719	013720
013721	013723	013724	013735	013752
013754	013755	013756	013786	013795
013804	013836	013837	013838	013841
013847	013849	013886	013891	013892
013924	013926	013933	013934	014060
014061	014187	014188	014189	014190

014352	014353	014393	014494	014533
014562	014566	014574	014593	014596
014598	014599	014600	014712	014725
014735	014780	014781	014782	014783
014788	014801	014841	014853	014858
014872	014873	014874	014878	014879
014949	015007	015010	015012	015030
015031	015056	015058	015101	015121
015124	015166	015211	015214	015226
015227	015228	015261	015262	015293
015310	015324	015325	015332	015348
015379	015449	015450	015452	015458
015459	015460	015462	015463	015464
015470	015471	015483	015485	015489
015490	015491	015532	015533	015567
015594	015597	015598	015599	015609
015610	015663	015664	015665	015674
015683	015684	015686	015687	015689
015695	015696	015697	015705	015726
015737	015741	015753	015754	015758
015795	015799	015801	015802	015807
015811	015812	016075	016083	016091
016108	016109	016124	016151	016152
016158	016167	016181	016191	016207
016208	016209	016211	016218	016220
016221	016222	016223	016224	016227
016228	016234	016235	016239	016246
016247	016253	016262	016268	016285
016286	016295	016309	016314	016372
016377	016387	016409	016457	016483
016485	016487	016491	016492	016493
016498	016505	016506	016508	016529

016530	016533	016577	016594	016607
016608	016609	016611	016612	016623
016626	016628	016641	016650	016711
016712	016713	016716	016734	016744
016745	016752	016758	016763	016812
016813	016814	016815	016851	016857
016884	016885	016889	016893	016931
016932	016939	016940	016947	016963
016995	016998	017008	017009	017014
017018	017032	017033	017138	017181
017182	017192	017193	017222	017223
017224				

**TABLE 3  
 PARCEL NUMBERS SERVED BY SANITATION DISTRICT NO. 22  
 OUTSIDE OF TAX RATE AREAS**

2827025003	8277002055	8277008034	8277043021	8277043022	8277043023
8277045004	8382004064	8382004065	8382004066	8382004067	8382004068
8382004069	8382004070	8382004071	8385023040	8402015082	8402015083
8402015110	8426012013	8426012014	8447014026	8447024034	8482004002
8482035025	8490022031	8493060036	8493060037	8493060038	8493060039
8493060041	8493060042	8493060044	8527019042	8527020033	8527020042
8527020043	8527022018	8527022025	8636019022	8636019023	8636027031
8664003029	8664003030	8664003031	8664003032	8664003033	8664003035
8664003036	8664003037	8664004003	8664004004	8664004005	8664004006
8664004007	8664004008	8664004009	8664004010	8664004011	8664004012
8664004013	8664004014	8664004015	8664004016	8664004017	8664004018
8664004019	8664004020	8664004021	8664004022	8664004023	8664004024
8664004025	8664004026	8664004027	8664004028	8664004029	8664004030
8665015027	8665021045	8665027074	8684013088	8684013134	8710001031



**County Sanitation District No. 22 of Los Angeles County  
Preliminary Operating Fund Budget (\$ in thousands)  
Fiscal Year 2024-25**

	<b>Adopted 2023-24 <sup>(1)</sup></b>	<b>Proposed 2024-25 <sup>(1)</sup></b>
<b><u>Starting Balance</u></b>	<b>\$ 23,006</b>	<b>\$ 42,573</b>
<b><u>Sources of Funds</u></b>		
Service Charge	\$ 23,304	\$ 23,625
Contract Revenue	6	-
Total Operating Revenue	23,310	23,625
Ad Valorem Tax Revenue	5,730	6,462
Interest	575	1,064
Total Non-Operating Revenue	6,305	7,527
<b>Total Sources of Funds</b>	<b>\$ 29,616</b>	<b>\$ 31,151</b>
<b><u>Use of Funds</u></b>		
Joint Outfall Operations	\$ 25,166	\$ 28,458
Other Operational Expenditures	84	72
Operations and Maintenance Expense	25,250	28,530
Joint Outfall Capital	4,295	1,850
Capital Expense	4,295	1,850
<b>Total Use of Funds</b>	<b>\$ 29,544</b>	<b>\$ 30,380</b>
<b><u>Ending Balance</u></b>	<b>\$ 23,077</b>	<b>\$ 43,344</b>

(1) The Adopted FY 23-24 Budget is presented as adopted by the Board in 2023. The ending balance reflects the estimate at that time, and therefore may not match the current estimated starting balance for the Proposed FY 24-25 Budget.

**County Sanitation District No. 22 of Los Angeles County  
Reserve Funds Proposed Budget (\$ in thousands)  
Fiscal Year 2024-25**

	<b>Unrestricted</b>	<b>Designated</b>	
	Operating	Rate Stabilization	<b>Total</b>
Starting Balance	\$ 42,573	134	<b>42,706</b>
Operating Revenue	23,625	-	<b>23,625</b>
Non-Operating Revenue	7,527	3	<b>7,530</b>
Operations and Maintenance Expense	28,530	-	<b>28,530</b>
Capital Expense	1,850	-	<b>1,850</b>
Ending Balance	<b>43,344</b>	<b>137</b>	<b>43,481</b>

**County Sanitation District No. 22 of Los Angeles County  
Wastewater Budget Rate and Other Information Summary  
Fiscal Year 2024-25**

	<u>Adopted 2023-24</u>	<u>Proposed 2024-25</u>
<b><u>Service Charge Rate (\$ per Sewage Unit)</u></b>	180.00	183.00
<b><u>Industrial Waste (Surcharge) Rates</u></b>		
Flow (\$ per MGY)	839.00	865.00
COD (\$ per 1000 lbs)	167.80	173.00
SS (\$ per 1000 lbs)	401.30	413.90
Peak Flow (\$ per gpm)	114.80	118.40
Short Form Rate (\$ per million gallon per year)	3,709.51	3,824.92
Liquid Waste Disposal (\$ per 100 gallon)	5.50	5.70
<b><u>Total Connection Fee Rate (\$ per Capacity Unit)</u></b>	1,750.00	1,753.00
<b><u>Projected Sewage Units</u></b>		
Residential/Commercial	129,466	129,096
Contract In	109	122
Total Served Sewage Units	<u>129,575</u>	<u>129,218</u>

**Joint Outfall System  
Preliminary Operating Fund Budget (\$ in thousands)  
Fiscal Year 2024-25**

	<b>Adopted 2023-24 <sup>(1)</sup></b>	<b>Proposed 2024-25 <sup>(1)</sup></b>
<b>Starting Balance</b>	<b>\$ 297,791</b>	<b>\$ 397,211</b>
 <b>Sources of Funds</b>		
Industrial Waste Charges	\$ 64,909	\$ 66,982
Operating Payments by Districts	331,563	376,429
Contract Revenue	5,185	5,629
Agricultural and Recycled Water Sales	9,784	10,405
Total Operating Revenue	411,440	459,445
 Interest	 7,636	 9,971
Total Non-Operating Revenue	7,636	9,971
 Loan Proceeds	 141,647	 102,442
Bond Proceeds	145,775	286,000
Capital Payments by Districts	56,585	24,466
Total Capital Revenue	344,007	412,908
 Transfers from Designated Funds	 271,965	 80,117
Transfers from Restricted Funds	166,547	-
Transfers from Districts	7,654	1,626
Total Transfers In	446,167	81,743
 <b>Total Sources of Funds</b>	<b>\$ 1,209,250</b>	<b>\$ 964,068</b>
 <b>Use of Funds</b>		
Joint Administration Operations	\$ 115,111	\$ 120,873
Sewer System Operations	60,931	81,406
Treatment Plant Operations	214,640	237,592
Composting Facility Operations	16,216	16,224
Contract Disposal Operations <sup>(2)</sup>	1,863	-
Other Operational Expenditures	10,317	13,321
Operations and Maintenance Expense	419,077	469,416
 Joint Administration Capital	 16,377	 22,609
Sewer System Capital	158,280	145,437
Treatment Plant Capital	276,090	170,859
Composting Facility Capital	375	-
Field Office Capital	2,150	1,000
Contract Disposal Capital	698	591
Capital Expense	453,969	340,496
 Loan Repayment	 600	 5,859
Bond Repayment	10,733	10,733
Debt Service	11,333	16,592
 <b>Total Use of Funds</b>	<b>\$ 884,379</b>	<b>\$ 826,504</b>
 <b>Ending Balance</b>	<b>\$ 622,662</b>	<b>\$ 534,775</b>

(1) The Adopted FY 23-24 Budget is presented as adopted by the Board in 2023. The ending balance reflects the estimate at that time, and therefore may not match the current estimated starting balance for the Proposed FY 24-25 Budget.

(2) Contract Disposal Operations is included in the Other Operational Expenditures line in the preliminary 2024-25 budget, and will be separated for final budgets.

**Joint Outfall System  
Reserve Funds Proposed Budget (\$ in thousands)  
Fiscal Year 2024-25**

	Unrestricted	Designated			Restricted		Total
	Operating	Emergency	O&M Financial Stability	Capital Projects Financial Stability	Capital Improvement	Closure/ Postclosure Reserves	
Starting Balance	\$ 397,211	13,223	170,735	100	667	474	582,410
Operating Revenue	459,445	-	-	-	-	-	459,445
Non-Operating Revenue	9,971	331	4,268	3	17	12	14,601
Capital Revenue	412,908	-	-	-	8,596	-	421,504
Transfers In	81,743	319	-	-	-	-	82,063
Operations and Maintenance Expense	469,416	-	-	-	-	-	469,416
Capital Expense	340,496	-	-	-	-	-	340,496
Debt Service	16,592	-	-	-	-	-	16,592
Transfers Out	-	-	80,434	3	-	-	80,437
Ending Balance	<b>534,775</b>	<b>13,873</b>	<b>94,570</b>	<b>100</b>	<b>9,279</b>	<b>486</b>	<b>653,082</b>

# Sanitation Districts of Los Angeles County

## Wastewater Budget Explanation and Glossary of Terms

### Fiscal Year 2024-25

#### INTRODUCTION

The budget package for each District consists of the following sections: Note that some sections may not apply for certain Districts.

- **Operating Fund Wastewater Budget:** Details of the sources and uses of funds for the Operating Fund, which is the only Unrestricted Reserve fund as described in the District’s wastewater reserve policy. The budget for the upcoming fiscal year is compared to the final adopted budget for the current fiscal year.
- **Proposed Capital Projects:** Shows major capital projects budgeted expenditures for the fiscal year. Note this section may be omitted from the preliminary budget package or if a District has no major capital projects.
- **Designated and Restricted Reserve Budget:** Provides beginning and ending balances of each category of reserves along with major inflows to and outflows from that reserve.
- **Rate and Other Information Summary:** Shows current and budgeted rates for the various user fees; summary of projected sewage units; and other metrics.

#### TERMS USED IN THE BUDGET

Below are explanations of budget line items and other terms used in the budgets. *Note that some terms may not apply for certain Districts.*

<b>Ad Valorem Taxes Revenue</b>	The District’s share of Ad Valorem (property) taxes paid by property owners in the District.
<b>Agricultural and Recycled Water Sales Revenue</b>	Sales of reclaimed water.
<b>Bond Proceeds</b>	Funds received from the issuance of bonds.
<b>Bond Repayment</b>	Interest and principal payments toward bond debt.
<b>Capital Payments by Districts</b>	Payments received by Joint Outfall System Districts to be used toward Joint Outfall system’s capital expenditures.
<b>Composting Facility Capital Expenditures</b>	Capital expenditures related to upgrade, repair, or expansion of composting facilities.
<b>Composting Facility Operations and Maintenance Expenditures</b>	Expenditures related to operating and maintaining composting facilities.
<b>Contract Disposal Capital Expenditures</b>	Capital expenditures related to conveyance and treatment of wastewater performed by another entity.

<b>Contract Disposal Operations and Maintenance Expenditures</b>	Expenditures related to the operation and maintenance for conveyance and treatment of wastewater performed by another entity.
<b>Contract Revenue</b>	Commodity and energy revenue; leases; and other similar sources of revenue.
<b>District Sewer System Capital Expenditures</b>	Capital expenditures related to rehabilitation or expansion of the District’s sewers and pumping plants.
<b>District’s Sewer System Operations Expenditures</b>	Expenditures related to operating and maintaining the District’s sewers and pumping plants.
<b>Field Office Capital Expenditures</b>	Capital expenditures related to upgrade, repair, or expansion of field offices.
<b>Grant Revenue</b>	Grant proceeds received toward capital projects, primarily state and/or federal grants.
<b>Industrial Waste Revenue</b>	Fees paid by large industrial users of the District’s wastewater system.
<b>Interest Revenue</b>	Interest generated by District’s Reserves.
<b>Joint Administration Capital Expenditures</b>	The District's share of Joint Capital Expenses minus Joint Capital Revenues.
<b>Joint Administration Operations Expenditures</b>	The District's share of Joint Administration Operating Expenditures less any operational or non-operational Joint Administration Revenues.
<b>Joint Outfall Capital Expenditures</b>	The District's share of the Joint Outfall system capital payment.
<b>Joint Outfall Operations Expenditures</b>	The District's share of Joint Outfall System Operating Expenditures less any operational or non-operational Joint Outfall System Revenues.
<b>Loan Proceeds</b>	Funds received from loans taken out to finance capital projects, primarily State Revolving Fund Clean Water Loans.
<b>Loan Repayment</b>	Interest and principal payments toward loans, primarily State Revolving Fund Clean Water Loans.
<b>Operating Fund Ending Balance</b>	Projected balance in the Operating Fund as of June 30 at the end of the fiscal year shown.
<b>Operating Fund Starting Balance</b>	Projected cash balance in the Operating Fund as of July 1 at the beginning of the fiscal year shown.

<b>Operating Payments by Districts</b>	Payments received by Joint Outfall System Districts to be used for Joint Outfall system’s net operating expenditures.
<b>Other Capital Expenditures</b>	Capital expenditures not related to District’s sewers, treatment plants, composing facilities, field offices, or contract disposal.
<b>Other Operational Expenditures</b>	The District’s operational expenditures that are not directly related to the District’s facilities, such as insurance, annexations, and certain regulatory work.
<b>Service Charge Revenue</b>	Fees paid by residential, commercial, and small industrial users of the District’s wastewater system. These fees are generally collected on the property tax bill as a separate line item.
<b>Total Served Sewage Units</b>	Total number of Sewage Units (single family home equivalent dischargers) that are served by treatment plants owned by the Districts.
<b>Transfers from Designated Funds</b>	Funds transferred from Designated Funds when projected operating reserve balance is below target; these funds are to be used toward operating expenditures.
<b>Transfers from Districts</b>	Payments received from Joint Outfall System Districts to fund the Joint Outfall reserves per June 1, 2022, Joint Outfall Agreement.
<b>Transfers from Restricted Funds</b>	Funds transferred from Restricted Funds to be used toward capital expenditures.
<b>Transfers to Designated Reserves</b>	Surplus funds at the end of the fiscal year not required for operating or cash-flow purposes that are transferred to designated reserves. Designated reserves are primarily used to help stabilize future rates and to set aside funds for future capital projects.
<b>Transfers to Joint Outfall System</b>	Individual District’s contribution to the Joint Outfall System reserves per June 1, 2022, Joint Outfall Agreement.
<b>Treatment Plant Capital Expenditures</b>	Capital expenditures related to upgrade, repair, or expansion of treatment plants.
<b>Treatment Plant Operations Expenditures</b>	Expenditures related to operating and maintaining treatment plants.