

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
COUNTY SANITATION DISTRICT NO. 15
HELD AT THE OFFICE OF THE DISTRICT

January 24, 2024
1:30 o'clock, P.M.

The Board of Directors of County Sanitation District No. 15 of Los Angeles County met in regular session.

There were present: April Verlato, Director from Arcadia
Vinh Truong, Director from Duarte
Jessica Ancona, Director from El Monte
Cory C. Moss, Director from Industry
Albert Ambriz, Director from Irwindale
Charlie Klinakis, Alternate Director from La Puente
Becky Shevlin, Director from Monrovia
Scarlet Peralta, Director from Montebello
Felicia Williams, Alternate Director from Pasadena
Margaret Clark, Alternate Director from Rosemead
Tony Ding, Alternate Director from San Gabriel
Robert Parkhurst, Alternate Director from Sierra Madre
Cathy Warner, Alternate Director from Whittier
Kathryn Barger, Alternate Director from Los Angeles County
Richard Barakat, Chairperson, Alternate Director from Bradbury

Absent: Emmanuel J. Estrada, Director from Baldwin Park
Jose Sanchez, Director from Monterey Park
Steve Talt, Director from San Marino
Gloria Olmos, Director from South El Monte
Cynthia Sternquist, Director from Temple City
Dario Castellanos, Director from West Covina

Also present: Kimberly S. Christensen, Secretary to the Board
Jessica Lienau, District Counsel

RE: PUBLIC COMMENT The Chairperson announced this was the time for any questions or comments by members of the public. There were no public comments or questions to address the Board on any matters.

RE: DIRECTOR FROM CITY OF IRWINDALE A certificate from the Chief Deputy City Clerk of the City of Irwindale was presented to the Secretary stating that at a meeting of the City Council held December 13, 2023, Mr. Albert Ambriz was elected Mayor of the City of Irwindale, which is the designation of the presiding officer of the governing body of that city and automatically places Mr. Ambriz on this Board.

Upon motion of Director Barger, duly seconded and unanimously carried, the certificate was accepted and ordered filed.

RE: ALTERNATE DIRECTOR FROM CITY OF IRWINDALE A copy of an action taken by the City Council of the City of Irwindale at a meeting held December 13, 2023, was presented to the Secretary stating that Mr. Larry Burrola, a member of the City Council of the City of Irwindale, was appointed to serve as alternate Director from the city.

Upon motion of Director Barger, duly seconded and unanimously carried, the action was accepted and ordered filed.

RE: DIRECTOR FROM CITY OF LA PUENTE A certificate from the City Clerk of the City of La Puente was presented to the Secretary stating that at a meeting of the City Council held January 9, 2024, Mr. Gabriel

Quinones was elected Mayor of the City of La Puente, which is the designation of the presiding officer of the governing body of that city and automatically places Mr. Quinones on this Board.

Upon motion of Director Barger, duly seconded and unanimously carried, the certificate was accepted and ordered filed.

RE: ALTERNATE DIRECTOR
FROM CITY OF LA PUENTE

A copy of an action taken by the City Council of the City of La Puente at a meeting held January 9, 2024, was presented to the Secretary stating that Mr. Charlie

Klinakis, a member of the City Council of the City of La Puente, was appointed to serve as alternate Director from the city.

Upon motion of Director Barger, duly seconded and unanimously carried, the action was accepted and ordered filed.

RE: DIRECTOR FROM
CITY OF MONTEBELLO

A certificate from the Senior Deputy City Clerk of the City of Montebello was presented to the Secretary stating that at a meeting of the City Council held

December 13, 2023, Ms. Scarlet Peralta was elected Mayor of the City of Montebello, which is the designation of the presiding officer of the governing body of that city and automatically places Ms. Peralta on this Board.

Upon motion of Director Barger, duly seconded and unanimously carried, the certificate was accepted and ordered filed.

RE: ALTERNATE DIRECTOR
FROM CITY OF MONTEBELLO

A copy of an action taken by the City Council of the City of Montebello at a meeting held December 13, 2023, was presented to the Secretary stating that Mr. Salvador

Melendez, a member of the City Council of the City of Montebello, was appointed to serve as alternate Director from the city.

Upon motion of Director Barger, duly seconded and unanimously carried, the action was accepted and ordered filed.

RE: DIRECTOR FROM
CITY OF SIERRA MADRE

A certificate from the Executive Assistant to the City Manager of the City of Sierra Madre was presented to the Secretary stating that at a meeting of the City Council

held January 9, 2024, Ms. Kelly Kriebs was elected Mayor of the City of Sierra Madre, which is the designation of the presiding officer of the governing body of that city and automatically places Ms. Kriebs on this Board.

Upon motion of Director Barger, duly seconded and unanimously carried, the certificate was accepted and ordered filed.

RE: ALTERNATE DIRECTOR
FROM CITY OF SIERRA MADRE

A copy of an action taken by the City Council of the City of Sierra Madre at a meeting held January 9, 2024, was presented to the Secretary stating that Mr. Robert

Parkhurst, a member of the City Council of the City of Sierra Madre, was appointed to serve as alternate Director from the city.

Upon motion of Director Barger, duly seconded and unanimously carried, the action was accepted and ordered filed.

RE: MINUTES

Upon motion of Director Barger, duly seconded and unanimously carried, the minutes of the adjourned

regular meeting held December 18, 2023, were approved.

RE: DISTRICT EXPENSES

The following expenses for the month of October 2023, were presented and upon motion of Director Barger, duly

seconded and unanimously carried, were approved:

Local District Expenses:

Operations & Maintenance

\$4,401

Total Expenses

\$4,401

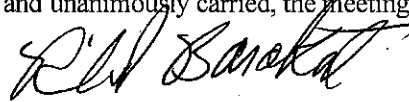
RE: JOINT ADMINISTRATION
PURCHASING POLICY - ADOPT

As part of the continuing effort to ensure the Districts follows best practices as it relates to financial matters, revisions to the Policy are being recommended. The

Policy establishes rules for purchase of materials, supplies, equipment, services, and construction projects. Proposed revisions to the Policy clarify several sections and modify the provisions for emergency orders and contracts. In September 2023, the Personnel Committee, comprised of the Chairpersons of all active Districts, unanimously endorsed the proposed revisions. Subsequent minor modifications requested by District No. 14 and District No. 20 that only apply to the smaller Districts have also been incorporated. A letter summarizing the proposed changes is attached. This item is consistent with the Districts' Guiding Principles of commitment to fiscal responsibility and prudent financial stewardship; and to plan for both short-term and long-term needs to minimize the need for significant rate increases. A recommendation was made that the Policy be approved and adopted.

Upon motion of Director Barger, duly seconded and unanimously carried, the Purchasing Policy was approved and adopted.

Upon motion of Director Moss, duly seconded and unanimously carried, the meeting was adjourned.



RICHARD BARAKAT
Chairperson

ATTEST:



KIMBERLY S. CHRISTENSEN
Secretary

/ee