

Notice and Agenda

REGULAR MEETING — BOARD OF DIRECTORS — COUNTY SANITATION DISTRICT NO. 1

To be held at the OFFICE OF THE DISTRICT
1955 Workman Mill Road, Whittier, California

For the public to join the meeting virtually, click <https://us02web.zoom.us/j/8091438308> or enter the Meeting ID 809 143 8308 into the Zoom app on your smartphone or computer. Alternatively, you may join by phone by calling (669) 900-9128 and entering the Meeting ID. The meeting is not required to be broadcast via Zoom, but as a courtesy for public attendance. You may find further information at: <http://www.lacsd.org/agendas>

THE DISTRICT MAY TAKE ACTION ON ANY AGENDA ITEM LISTED BELOW

WEDNESDAY	July 12, 2023	At 1:30 P.M.
Governing Body	Director	Alternate
BELL	ARROYO	SALEH (Chairperson)
COMPTON	SHARIF	-----
CUDAHY	LOMELI	FUENTES
HUNTINGTON PARK	MARTINEZ	MACIAS
LONG BEACH	RICHARDSON	SARO
LOS ANGELES CITY	KREKORIAN	MC OSKER
LYNWOOD	FLORES	SOLACHE
MAYWOOD	F. GARCIA	AGUILUZ
PARAMOUNT	AGUAYO	CUELLAR STALLINGS
SOUTH GATE	AVALOS	DAVILA
VERNON	LARIOS	MERLO
LOS ANGELES COUNTY	HAHN	SOLIS

1. Public Comment
2. Approve Minutes of Regular Meeting Held June 14, 2023
3. Approve April 2023 Expenses in Amount of \$15,492

Summary: Local District expenses represent costs that are the sole responsibility of the individual District. Allocated expenses, which are generally distributed twice per year in conjunction with the receipt of the District’s service charge revenue, represent the District’s proportionate share of expenses made by the Joint Outfall System pursuant to the Joint Outfall Agreement. The Agreement provides for the joint administration, technical support and management of the operations, maintenance, and capital costs associated with all the shared facilities for all of the signatory Districts, along with the methodology for determining the proportionate costs for each District. A listing of Districts’ payments and previously approved budgets can be found on the Districts’ website at lacsd.org/financial-documents. This item is consistent with the Districts’ Guiding Principle of commitment to fiscal responsibility and prudent financial stewardship.

Local District Expenses:	
Operations & Maintenance	<u>\$15,492</u>
Total Expenses	<u>\$15,492</u>

4. Approve and Order Executed and Recorded [Grant of Easement No. 356](#) to Southern California Edison Company (SCE) Affecting Compton Field Office (CFO) Property

Summary: In July 2022, the District No. 2 Board authorized the Chief Engineer and General Manager to execute the necessary documents for SCE to supply power to proposed electric vehicle charging stations at various Districts’ facilities. This non-exclusive easement allows SCE to install, operate and maintain the electrical infrastructure necessary for a charging station at the CFO at no cost to the Districts. As fee title owner of the CFO property, District No. 1 must approve the easement. Staff has determined that approval of the easement does not constitute a “Project” under the California Environmental Quality Act (CEQA) pursuant to California Public Resources Code Section 21065 and Title 14 of the California Code of Regulations (“CEQA Guidelines”) Section 15378. This item is consistent with the Districts’ Guiding Principle to maximize use of our assets and resources (recycled water, recyclables, and energy).

5. Re: Wastewater Revenue Program
 - (a) Hold Public Hearing on Service Charge Report
 - (b) Adopt Service Charge Report

Summary: Holding a public hearing and then adopting the Service Charge Report is required each year to collect the wastewater service charge on the property tax roll. The Board previously held a public hearing on the Service Charge Report during the May 10, 2023, meeting. After that hearing, District staff

5. Contd.

was informed that the newspaper hired to publish the legally required notices for the public hearing failed to publish the first of the required two public hearing notices. In addition, the service hired to ensure publication takes place failed to verify that the public notices were published in a timely manner and informed District staff of the publication failure for the first time on June 13, 2023. Therefore, the Board will need to conduct another duly noticed public hearing on the Service Charge Report. District staff will confirm that the required public notices are published in accordance with the requirements of California Government Code 6066 in advance of this hearing. The current service charge rate per single-family home is \$16.33 per month (\$196 per year). The rate for fiscal year 2023-24, as previously adopted by the Board of Directors, is \$16.58 per month (\$199 per year). The Service Charge Report accompanies the agenda. This item is consistent with the Districts’ Guiding Principles of commitment to fiscal responsibility and prudent financial stewardship; and to plan for both short-term and long-term needs to minimize the need for significant rate increases.

Adjourn

Status Report: Prior to or during the meeting session, the Chief Engineer and General Manager may update the Directors on various matters concerning the Districts that may be of current interest to the Directors.

Public Comment: Members of the public may address the Board of Directors on any item shown on the agenda or matter under the Board’s authority. A “Request to Address Board of Directors” form is available. In compliance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, please contact the Secretary to the Boards’ Office (562) 908-4288, extension 1100. Notification of 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 35.101 et seq. ADA Title II).

Document Requests: Links to supporting documents are available online at the time of posting. Agendas and supporting documents or other writings that will be distributed to Board members in connection with matters subject to discussion or consideration at this meeting that are not exempt from disclosure under the Public Records Act are available for inspection following the posting of this agenda at the office of the Secretary to the Boards of Directors located at the Districts’ Joint Administration Building, 1955 Workman Mill Road, Whittier, California, 90601, or at the time of the meeting at the address posted on this agenda.

COUNTY SANITATION DISTRICT NO. 1 SERVICE CHARGE REPORT FOR FISCAL YEAR 2023-24

INTRODUCTION

County Sanitation District No. 1 of Los Angeles County encompasses all or portions of the cities of Bell, Compton, Cudahy, Huntington Park, Long Beach, Los Angeles, Lynwood, Maywood, Paramount, South Gate and Vernon and unincorporated Los Angeles County.

District No. 1 is one of seventeen (17) contiguous sanitation districts within the urbanized Los Angeles Basin signatory to the Amended Joint Outfall Agreement. These Districts, known as the Joint Outfall Districts, have formed a regional wastewater management system known as the Joint Outfall System. This regional system provides for operation and maintenance of large sewers, pumping plants, inland water reclamation plants, and the Joint Water Pollution Control Plant. These services are essential to protect the public health of the people served by the system.

District No. 1, as a member of the Joint Outfall System, must provide a proportionate share of the revenue required to operate and maintain the facilities. Additionally, District No. 1 is responsible for any costs associated with the local sewers and pumping plants that are owned by District No. 1 and are solely for its benefit. The general revenue sources currently available to the District include a pro rata share of the ad valorem (property) taxes, service charges, industrial wastewater surcharges, grants, state low-interest loans, interest income, contract revenue and reserves. Any surplus will be transferred to designated reserves to meet targeted reserve requirements.

PROPOSED SYSTEM DESCRIPTION

The supplemental revenue required under the *Master Service Charge Ordinance of County Sanitation District No. 1 of Los Angeles County* will be allocated among classes of developed parcels of real property on the basis of use of the sewerage system. The revenue derived from the service charge will be used for operation and maintenance and capital costs.

All industrial dischargers in District No. 1 discharging more than 1.0 million gallons per year are required to file a wastewater surcharge statement as prescribed in the Wastewater Ordinance to pay their appropriate share of the costs based on their use of the sewerage system. All other users of the sewerage system, except for contractual and local government users, will pay service charges.

The basic term used to define the service charge is a sewage unit. A sewage unit represents the average daily quantity of sewage flow and strength from a single-family home measured in terms of flow, chemical oxygen demand, and suspended solids. The number of sewage units (SU) per unit of measure shall be determined by the following formula:

$$\text{SU} = A \left(\frac{\text{FLOW}_{\text{avg}}}{\text{FLOW}_{\text{sft}}} \right) + B \left(\frac{\text{COD}_{\text{avg}}}{\text{COD}_{\text{sft}}} \right) + C \left(\frac{\text{SS}_{\text{avg}}}{\text{SS}_{\text{sft}}} \right)$$

Where:

- A = The proportion of the total operation and maintenance and capital costs required for conveyance, treatment, and disposal of wastewater for the fiscal year which is attributable to flow;
- B = The proportion of the total operation and maintenance and capital costs required for conveyance, treatment, and disposal of wastewater for the fiscal year which is attributable to COD;
- C = The proportion of the total operation and maintenance and capital costs required for conveyance, treatment, and disposal of wastewater for the fiscal year which is attributable to suspended solids.

**COUNTY SANITATION DISTRICT NO. 1
SERVICE CHARGE REPORT FOR FISCAL YEAR 2023-24**

- FLOW_{sffh} = Average flow of wastewater from a single-family home in gallons per day;
- COD_{sffh} = Average loading of COD in the wastewater from a single-family home in pounds per day;
- SS_{sffh} = Average loading of suspended solids in the wastewater from a single-family home in pounds per day;
- FLOW_{avg} = Estimated flow of wastewater which will enter the sewerage system from a user in gallons per day;
- COD_{avg} = Estimated loading of COD which will enter the sewerage system from a user in pounds per day;
- SS_{avg} = Estimated loading of suspended solids which will enter the sewerage system from a user in pounds per day.

For fiscal year 2023-24, the proportions of the total operation and maintenance and capital costs attributable to flow, chemical oxygen demand, and suspended solids have been assigned the following values:

A	=	0.3049
B	=	0.3348
C	=	0.3603

The service charge for each sewage unit is determined by dividing the total required supplemental revenue by the total number of sewage units in the District. The service charge for each parcel is determined by multiplying the service charge for each sewage unit by the number of sewage units attributable to the parcel, which in turn, is determined by the class of real property and the sewage unit formula and the flow, COD and SS loadings from Table 1, which shows the corresponding value for each class of real property in District No. 1.

Based upon presently anticipated sources of funds, the service charge rate for fiscal year 2023-24 is \$199 per sewage unit. Parcels with significantly lower water usage may be eligible for a reduced rate pursuant to the terms of the *Master Service Charge Ordinance of County Sanitation District No. 1 of Los Angeles County*.

DESCRIPTION OF PARCELS RECEIVING SERVICES AND IDENTIFICATION OF AMOUNT OF CHARGE FOR EACH PARCEL

All parcels of real property within the 2023-24 Tax Rate Areas as shown in Table 2 are receiving or benefiting from the services and facilities of District No. 1. Additionally, the parcels listed in Table 3, which do not fall within the Tax Rate Areas shown in Table 2, are receiving, or benefiting from the services and facilities of District No. 1. Said parcels are more particularly described in maps prepared in accordance with Section 327, Revenue and Taxation Code, which are on file in the office of the County Assessor, which maps are hereby incorporated herein by reference.

All commercial and institutional parcels assessed a service charge based on the Los Angeles County Assessor's current tax roll shall be charged on the basis of not less than one (1.0) sewage unit.

No charge shall be imposed on the owner or owners of any parcels as to which the fair market value of improvements is less than \$1,000 as determined on the basis of the Assessor's current tax roll. This assumption is predicated on the fact that this type of parcel would be a vacant piece of land; however, should subsequent evaluation reveal that the property is not vacant, then an appropriate service charge would be levied.

TABLE 1
LOADINGS FOR EACH CLASS OF LAND USE

<u>DESCRIPTION</u>	<u>UNIT OF MEASURE</u>	<u>FLOW (Gallons per Day)</u>	<u>COD (Pounds per Day)</u>	<u>SUSPENDED SOLIDS (Pounds per Day)</u>
RESIDENTIAL				
Single Family Home	Dwelling Unit	260	1.22	0.59
Condominiums	Dwelling Unit	195	0.92	0.44
Multi-Unit Residential	Dwelling Unit	156	0.73	0.35
Mobile Home Parks	No. of Spaces	156	0.73	0.35
COMMERCIAL				
Hotel/Motel/Rooming House	Room	125	0.54	0.28
Store	1,000 ft ²	100	0.43	0.23
Supermarket	1,000 ft ²	150	2.00	1.00
Shopping Center	1,000 ft ²	325	3.00	1.17
Regional Mall	1,000 ft ²	150	2.10	0.77
Office Building	1,000 ft ²	200	0.86	0.45
Medical, Dental, Veterinary Clinic or Building	1,000 ft ²	300	1.29	0.68
Restaurant	1,000 ft ²	1,000	16.68	8.33
Indoor Theatre	1,000 ft ²	125	0.54	0.28
Car Wash:				
Tunnel – No Recycling	1,000 ft ²	3,700	15.86	8.33
Tunnel – Recycling	1,000 ft ²	2,700	11.74	6.16
Wand	1,000 ft ²	700	3.00	1.58
Bank, Credit Union	1,000 ft ²	100	0.43	0.23
Service Shop, Vehicle Maintenance & Repair Shop	1,000 ft ²	100	0.43	0.23
Animal Kennels	1,000 ft ²	100	0.43	0.23
Gas Station	1,000 ft ²	100	0.43	0.23
Auto Sales	1,000 ft ²	100	0.43	0.23
Wholesale Outlet	1,000 ft ²	100	0.43	0.23
Nursery/Greenhouse	1,000 ft ²	25	0.11	0.06
Manufacturing	1,000 ft ²	200	1.86	0.70
Light Manufacturing	1,000 ft ²	25	0.23	0.09
Lumber Yard	1,000 ft ²	25	0.23	0.09
Warehousing	1,000 ft ²	25	0.23	0.09
Open Storage	1,000 ft ²	25	0.23	0.09
Drive-In Theatre	1,000 ft ²	20	0.09	0.05
Night Club	1,000 ft ²	350	1.50	0.79
Bowling/Skating	1,000 ft ²	150	1.76	0.55
Club & Lodge Halls	1,000 ft ²	125	0.54	0.27
Auditorium, Amusement	1,000 ft ²	350	1.50	0.79
Golf Course & Park (Structures & Improvements)	1,000 ft ²	100	0.43	0.23
Campground, Marina, Recreational Vehicle Park	Sites, Slips, or Spaces	55	0.34	0.14
Convalescent Home	Bed	125	0.54	0.28
Horse Stables	Stalls	25	0.23	0.09
Laundromat	1,000 ft ²	3,825	16.40	8.61

TABLE 1
LOADINGS FOR EACH CLASS OF LAND USE

<u>DESCRIPTION</u>	<u>UNIT OF MEASURE</u>	<u>FLOW (Gallons per Day)</u>	<u>COD (Pounds per Day)</u>	<u>SUSPENDED SOLIDS (Pounds per Day)</u>
COMMERCIAL				
Mortuary, Funeral Home	1,000 ft ²	100	1.33	0.67
Health Spa, Gymnasium:				
With Showers	1,000 ft ²	600	2.58	1.35
Without Showers	1,000 ft ²	300	1.29	0.68
Convention Center, Fairground, Racetrack, Sports Stadium/Arena	Average Daily Attendance	10	0.04	0.02
INSTITUTIONAL				
College/University	Student	20	0.09	0.05
Private School	1,000 ft ²	200	0.86	0.45
Library, Museum	1,000 ft ²	100	0.43	0.23
Post Office (Local)	1,000 ft ²	100	0.43	0.23
Post Office (Regional)	1,000 ft ²	25	0.23	0.09
Church	1,000 ft ²	50	0.21	0.11

TABLE 2
TAX RATE AREAS IN SANITATION DISTRICT NO. 1

000022	000053	000073	000112	000113
000168	000169	000170	000284	000460
000461	000462	000463	000465	000509
000516	000518	000519	000521	000522
000587	000588	000589	000590	000591
000592	000593	000594	000595	000609
000630	000631	000633	000634	000635
000636	000637	000638	000639	000640
000641	000642	000643	000644	000653
000655	000656	000657	000662	000664
000665	000666	000668	000669	000670
000671	000672	000674	000817	000864
000865	000866	000910	000911	001033
001060	001064	001116	001117	001124
001152	001156	001157	001160	001164
001166	001168	001169	001170	001172
001173	001176	001178	001179	001180
001185	001186	001187	001193	001197
001198	001200	001214	001215	001216
001238	001239	001241	001244	001245
001265	001268	001276	001307	001375
001392	001407	001408	001409	001410
001416	001434	001555	001561	001562
001563	001575	001612	001945	002800
002801	002803	002805	002806	002807
002809	002820	002822	002826	002833
002837	002843	002849	002850	002851
002853	002857	002861	002863	002864
002865	002869	002870	002880	002881

TABLE 2
TAX RATE AREAS IN SANITATION DISTRICT NO. 1

002882	002884	002885	002886	002895
002898	002906	002907	002913	002914
002923	002924	002934	002935	002940
002941	002942	002945	002947	002948
002949	002950	002951	002952	002956
002957	002958	002961	002962	002963
002964	002966	002969	002973	002974
002975	002977	002979	002980	002981
002982	002983	002984	002988	002999
003001	003002	003003	003010	003012
003015	003016	003017	003018	003228
003750	003756	003757	003777	003778
003779	003781	003782	003783	003792
003793	003795	003797	003799	003810
003820	003822	003825	003897	004553
005376	005377	005378	005379	005490
005573	005608	006059	006068	006069
006071	006072	006073	006075	006076
006081	006086	006087	006089	006090
006529	006541	006650	006654	006666
006757	006856	006857	006858	008834
008835	009728	009741	009742	009748
009749	009750	009751	009752	009753
009754	009757	009758	009759	009760
009762	009763	009764	009765	009766
009767	009768	009770	009771	009772
009773	009774	010718	011252	011253
011254	011256	011257	011259	011260
011261	011262	011266	011267	011268

TABLE 2
TAX RATE AREAS IN SANITATION DISTRICT NO. 1

011269	011293	011294	011295	011368
011740	011747	011748	011982	011983
011986	012038	012039	012040	012068
012071	012141	012142	012383	012934
012994	013201	013483	013515	013516
013517	013518	013530	013531	013532
013533	013534	013535	013556	013884
014525	015185	015186	015187	015188
016376	016451	016452	016453	016454
016463	016581	016582	016743	017012

TABLE 3
PARCEL NUMBERS SERVED BY SANITATION DISTRICT NO. 1
OUTSIDE OF TAX RATE AREAS

6008035290	6008035291	6022020010	6040039018	6040039020
6040039023	6040039024	6040039025	6040039026	6040039027
6040039028	6040039029	6040039031	6040039033	6040040014
6040040015	6040040016	6040040017	6040040018	6040040019
6040040020	6040040021	6040040022	6040040023	6040040024
6040040025	6040040026	6040040027	6040040028	6040040029
6049033013	6049033014	6049033019	6052008008	6052008021
6052008022	6052008023	6052008024	6052008025	6052008026
6052008027	6052008028	6052008029	6052008030	6052008031
6052008032	6052008033	6075033028	6211007044	