

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
COUNTY SANITATION DISTRICT NO. 15  
HELD AT THE OFFICE OF THE DISTRICT

May 24, 2023  
1:30 o'clock, P.M.

The Board of Directors of County Sanitation District No. 15 of Los Angeles County met in regular session.

There were present: Paul Cheng, Director from Arcadia  
Margaret Finlay, Alternate Director from Duarte  
Jessica Ancona, Director from El Monte  
Cory C. Moss, Director from Industry  
H. Manuel Ortiz, Director from Irwindale  
Charlie Klinakis, Director from La Puente  
Becky Shevlin, Director from Monrovia  
Felicia Williams, Alternate Director from Pasadena  
Sean Dang, Director from Rosemead  
Tony Ding, Alternate Director from San Gabriel  
Gloria Olmos, Director from South El Monte  
Cynthia Sternquist, Director from Temple City  
Rosario Diaz, Alternate Director from West Covina  
Cathy Warner, Alternate Director from Whittier  
Kathryn Barger, Alternate Director from Los Angeles County  
Richard Barakat, Chairperson, Alternate Director from Bradbury

Absent: Emmanuel J. Estrada, Director from Baldwin Park  
David Torres, Director from Montebello  
Jose Sanchez, Director from Monterey Park  
Steve Talt, Director from San Marino  
Edward Garcia, Director from Sierra Madre

Also present: Kimberly S. Christensen Secretary to the Board  
Jessica Lienau, District Counsel

RE: PUBLIC COMMENT The Chairperson announced this was the time for any questions or comments by members of the public. There were no public comments or questions to address the Board on any matters.

RE: MINUTES Upon motion of Director Finlay, duly seconded and unanimously carried, the minutes of the regular meeting held April 26, 2023, were approved.

RE: DISTRICT EXPENSES The following expenses for the month of February 2023, were presented and upon motion of Director Finlay, duly seconded and unanimously carried, were approved:

Local District Expenses:

Operations & Maintenance	<u>\$4,832</u>
Total Expenses	<u>\$4,832</u>

RE: FACILITIES PLANNING - JOINT OUTFALL "B" UNIT 8H TRUNK SEWER - SEWER RELOCATION AGREEMENT - APPROVE ACTION BY DISTRICT NO. 2 TO APPROVE AND ORDER EXECUTED AGREEMENT To accommodate construction of a new gymnasium for Duarte High School, Duarte Unified School District (DUSD) has requested the Districts' permission to relocate approximately 500 feet of the Sewer located in an easement through DUSD property. The proposed *Sewer Relocation Agreement* (Agreement) requires

DUSD to prepare the necessary environmental documents and relocate the affected portion of the Sewer in accordance with the Districts' specifications at no cost to the Districts. In addition, DUSD must grant an easement to the Districts for access to and maintenance of the relocated Joint Outfall "B" Unit 8H Trunk Sewer (Sewer) at no cost, and the existing easement held by District No. 15 will be quitclaimed. Staff has determined that approval of the Agreement does not constitute a "Project" under the California Environmental Quality Act

(CEQA) pursuant to California Public Resources Code Section 21065 and Title 14 of the California Code of Regulations ("CEQA Guidelines") Section 15378. As owner of the Sewer, District No. 2 must approve the Agreement, and District No. 15, as holder of the existing easement to be quitclaimed, must approve the action by District No. 2. This item is consistent with the Districts' Guiding Principles to provide reliable and responsible services with safety first; and to protect financial and facility assets through prudent investment and maintenance programs. A recommendation was made to approve the action by District No. 2 for the relocation of a portion of the Sewer.

Upon motion of Director Finlay, duly seconded and unanimously carried, the Board of Directors of County Sanitation District No. 15 of Los Angeles County approved and consented to the action taken by District No. 2 to approve and order executed a *Sewer Relocation Agreement* with Duarte Unified School District for the relocation of a portion of the Joint Outfall "B" Unit 8H Trunk Sewer.

RE: SERVICE CHARGE PROGRAM  
HOLD PUBLIC HEARING ON  
SERVICE CHARGE REPORT, AND  
COLLECTION ON TAX ROLL

The Chief Engineer and General Manager announced that today the Board would hold a public hearing, and the proposed rate increases associated with the service charge, industrial wastewater surcharge, and connection fee rates, and the collection of the service charge on the

property tax roll were presented. Holding a public hearing and then adopting the Service Charge Report is required each year to collect the wastewater service charge on the property tax roll. The current service charge rate per single-family home is \$13.92 per month (\$167 per year). The rate for fiscal year 2023-24, as previously adopted by the Board of Directors, is \$14.25 per month (\$171 per year). A letter discussing this matter, together with the Service Charge Report, the preliminary budget, and a budget explanation and glossary, accompanies the agenda. This item is consistent with the Districts' Guiding Principles of commitment to fiscal responsibility and prudent financial stewardship; and to plan for both short-term and long-term needs to minimize the need for significant rate increases.

In accordance with Section 5473 of the Health and Safety Code of the State of California, the *County Sanitation District No. 15 Service Charge Report for Fiscal Year 2023-24*, was filed on March 22, 2023, and publication of two newspaper notices for today's public hearing were published in the *San Gabriel Valley Tribune*, a daily newspaper. The Service Charge Report addresses the continued collection of the service charge for the District on the tax roll. These charges are needed to supplement the District's existing revenue sources for the forthcoming fiscal year, as discussed in the letter to the Boards, dated February 3, 2023.

The Chairperson opened a public hearing on the Service Charge Report for County Sanitation District No. 15 of Los Angeles County. In response to the Chairperson's question, the Secretary reported that the District has received no correspondence or telephone calls on the Service Charge Report.


There being no further comments, the Chairperson closed the public hearing.

RE: SERVICE CHARGE PROGRAM  
ADOPT SERVICE CHARGE REPORT

Following the public hearing, upon motion of Director Finlay, duly seconded and unanimously carried, the Board of Directors of County Sanitation District No. 15

of Los Angeles County approved and adopted the *County Sanitation District No. 15 Service Charge Report for Fiscal Year 2023-24*, which was filed with the Clerk of the Board on March 22, 2023.

Upon motion of Director Barger, duly seconded and unanimously carried, the meeting was adjourned.

  
RICHARD BARAKAT  
Chairperson

ATTEST:



KIMBERLY S. CHRISTENSEN  
Secretary

/ee