

MINUTES OF THE REGULAR MEETING OF
 THE BOARD OF DIRECTORS OF
 NEWHALL RANCH SANITATION DISTRICT
 HELD IN THE HEARING ROOM OF THE BOARD OF
 SUPERVISORS, KENNETH HAHN HALL OF ADMINISTRATION
 LOS ANGELES, CALIFORNIA

March 7, 2023
 9:30 o'clock, A.M.

The Board of Directors of Newhall Ranch Sanitation District of Los Angeles County met in regular session.

There were present: Kathryn Barger, Director from Los Angeles County
 Lindsey Horvath, Director from Los Angeles County
 Holly Mitchell, Director from Los Angeles County
 Hilda Solis, Director from Los Angeles County
 Janice Hahn, Chairperson, Director from Los Angeles County

Absent: None

Also present: Kimberly S. Christensen, Secretary to the Board
 Wes Beverlin, District Counsel

RE: PUBLIC COMMENTS Ms. Susie V. Kaufman voted in favor of approval of the agenda.

RE: MINUTES Upon motion of Director Horvath, duly seconded and unanimously carried, the minutes of the special meeting held December 6, 2022, and adjourned regular meeting held January 31, 2023, were approved.

RE: DISTRICT EXPENSES The following expenses for the months of October, November, and December 2022, were presented and upon motion of Director Horvath, duly seconded and unanimously carried, were approved:

Local District Expenses:	
Operations & Maintenance (O&M)	\$ 79,583.16
Capital	8,706.23
Allocated Expenses:	
Joint Administration	11,450.08
Technical Services	4,797.01
Total Expenses	<u>\$104,536.48</u>

RE: RESOLUTION ESTABLISHING TIME AND PLACE FOR REGULAR AND SPECIAL MEETINGS OF THE COUNTY SANITATION DISTRICT NO. 27 OF LOS ANGELES COUNTY AND THE NEWHALL RANCH SANITATION DISTRICT OF LOS ANGELES COUNTY - ADOPT

A proposed resolution establishing the time and place for regular and special meetings, was presented. The Ralph M. Brown Act requires that the Board provide, by ordinance, resolution or other rule, the time and place for regular meetings. It is recommended that regular meetings be held on March 7, June 6, September 12, and December 5, 2023, at 9:30 a.m. in the Board Room of the Board of Supervisors of the Los Angeles County, Los Angeles, California. Special meetings may be called at any time by the Chairperson of the Board as the presiding officer, or by a majority of the members of the Board of Directors and notice must be delivered at least twenty-four (24) hours before the time of such meetings as specified in the notice. This item is consistent with the Districts' Guiding Principle to provide transparent communication to our Boards and the public. A copy of the proposed Resolution was attached to the agenda. A recommendation was made to adopt the Resolution.

Upon motion of Director Horvath, duly seconded and unanimously carried, the following Resolution was adopted:

RESOLUTION ESTABLISHING TIME AND PLACE FOR
REGULAR AND SPECIAL MEETINGS OF THE
COUNTY SANITATION DISTRICT NO. 27 OF LOS ANGELES COUNTY AND THE
NEWHALL RANCH SANITATION DISTRICT OF LOS ANGELES COUNTY

BE IT RESOLVED, that there shall be a regular quarterly meeting of the Board of Directors of the District on March 7, June 6, September 12, and December 5, 2023, at 9:30 a.m. in the Board Room of the Board of Supervisors Hall of Administration, Los Angeles, California, 90012; provided that, should the regular meeting fall upon a legal holiday, said meeting shall be held on the next business day thereafter, at the same time and place, and that no further notice of such regular quarterly meeting shall be required and further provided that for convenience and scheduling conflicts, regular meetings may be rescheduled on a majority vote of the Board of Directors.

BE IT FURTHER RESOLVED, that special meetings of the Board of Directors of the District may be called at any time by the Chairman of the Board as the presiding officer, or by a majority of the members of the Board of Directors by delivering personally or by mail written notice to each member of the Board of Directors and to each local newspaper of general circulation, radio station, or television station requesting notice in writing. Such notice shall be delivered personally or by mail at least twenty-four (24) hours before the time of such meeting as specified in the notice. The call and notice shall specify the time and place of the special meeting and the business to be transacted. However, such written notice of special meetings may be dispensed with as to any member who has previously filed a written waiver of notice with the Secretary of the District. Such waiver may be given by fax or electronic mail. Such written notice may also be dispensed with as to any member of the Board of Directors who is actually present at the meeting at the time the special meeting is requested.

AYES: Five (5)

NOES: None

ABSTAIN: None

ABSENT: None

RE: ANNUAL COMPREHENSIVE
FINANCIAL REPORT FOR FISCAL
YEAR ENDING JUNE 30, 2022
RECEIVE AND ORDER FILED

Copies of the Districts' Annual Comprehensive Financial Report (ACFR) for fiscal year ending June 30, 2022, which includes the annual audit required by state and federal laws, were previously distributed to the Directors, and was attached to the agenda. The first

several pages in the ACFR include a management summary that discusses the Districts' capital projects, goals, and upcoming major projects. The ACFR provides an overview of the Districts' operations and financial position. The ACFR was reviewed by an independent Certified Public Accounting firm and there were no findings. This item is consistent with the Districts' Guiding Principles of commitment to fiscal responsibility and prudent financial stewardship; and to protect financial and facility assets through prudent investment and maintenance programs. A recommendation was made to receive and order filed the Districts' ACFR for fiscal year ending June 30, 2022.

Upon motion of Director Horvath, duly seconded and unanimously carried, Annual Comprehensive Financial Report for the fiscal year ending June 30, 2022, which includes the annual audit required by state and federal laws, and was previously mailed to the Directors, was accepted and ordered filed.

RE: SERVICE CHARGE REPORT RECEIVE
AND ORDER FILED - SET PUBLIC HEARING
FOR JUNE 13, 2023, AND GIVE REQUIRED
NOTICE

A report titled *Newhall Ranch Sanitation District of Los Angeles County Service Charge Report for Fiscal Year 2023-24*, prepared in accordance with Section 5473 of the Health and Safety Code of the State of California and which establishes the formula for the calculation of a

sewage unit that represents the average daily quantity of sewage flow and strength from a single-family home (SFH), was presented.

For the Newhall Ranch Sanitation District, filing of the Service Charge Report is required each year to collect the wastewater service charge on the property tax roll. The current service charge rate per SFH is \$58.05 per month (\$696.60 per year) and no increase is recommended for fiscal year 2023-24. The Service Charge Report was attached to the agenda.

A recommendation was made that, in accordance with Section 5473 of the Health and Safety Code, the Board instruct the District Clerk to publish newspaper notices to inform the public of the date, time, and place

for a public hearing on the Service Charge Report, and that the public hearing be set for June 13, 2023, at 9:30 a.m. in the Hearing Room of the Board of Supervisors, Kenneth Hahn Hall of Administration, Los Angeles, California, for the purpose of public discussion of the adopted service charge and industrial surcharge rates, and in order to continue to collect these charges on the next property tax roll. After the public hearing is closed, the Board must adopt the Service Charge Report in order to ensure collection of the service charge through property tax billing.

Upon motion of Director Horvath, duly seconded and unanimously carried, the *Newhall Ranch Sanitation District of Los Angeles County Service Charge Report for Fiscal Year 2023-24* was ordered filed with the Clerk of the District, and the Board does hereby fix June 13, 2023, at 9:30 a.m. as the date and time, and in the Hearing Room of the Board of Supervisors, Kenneth Hahn Hall of Administration, Los Angeles, California, as the place for a public hearing on *Newhall Ranch Sanitation District of Los Angeles County Service Charge Report for Fiscal Year 2023-24*, the proposed service charge and industrial wastewater surcharge rates, and the collection of the service charge on the property tax roll.

The Clerk of this Board shall cause notice of the filing of the Report and the time and place of the public hearing to be published once a week for two successive weeks in *The Signal Newspaper (Santa Clarita)*, a weekly newspaper, there being no newspaper of general circulation printed and published within the District, and in such other publications as are deemed appropriate by the Chief Engineer and General Manager.

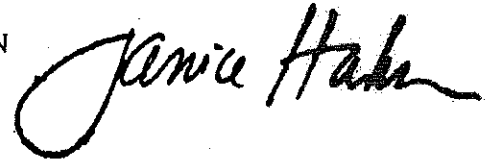
The meeting was adjourned by the Chairperson.

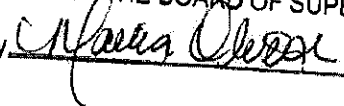
ATTEST:


KIMBERLY S. CHRISTENSEN
Secretary

JANICE HAHN
Chairperson





ATTEST: CELIA ZAVALA
EXECUTIVE OFFICER
CLERK OF THE BOARD OF SUPERVISORS
By , Deputy

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