

Notice and Agenda

REGULAR MEETING — BOARD OF DIRECTORS — SANTA CLARITA VALLEY  
SANITATION DISTRICT

To be held at the SANTA CLARITA CITY HALL  
23920 Valencia Boulevard, Santa Clarita, California

THE DISTRICT MAY TAKE ACTION ON ANY AGENDA ITEM LISTED BELOW

MONDAY	April 17, 2023	At 11:00 A.M.
Governing Body	Director	Alternate
SANTA CLARITA	GIBBS	MC LEAN
SANTA CLARITA	WESTE (Chairperson)	MC LEAN
LOS ANGELES COUNTY	HAHN	BARGER

1. Public Comment
2. Approve Minutes of Regular Meeting Held March 20, 2023
3. Approve January 2023 Expenses in Amount of \$4,243,545.44

Summary: Local District expenses represent costs that are the sole responsibility of the individual District. Allocated expenses represent the District’s proportionate share of expenses made by District No. 2, the administrative District, on its behalf pursuant to the Joint Administration Agreement. This Agreement provides for the joint administration and technical support for all of the signatory Districts along with the methodology for determining the proportionate costs for each District. A listing of Districts’ payments and previously approved budgets can be found on the Districts’ website at [lacs.org/financial-documents](http://lacs.org/financial-documents). This item is consistent with the Districts’ Guiding Principle of commitment to fiscal responsibility and prudent financial stewardship.

Local District Expenses:	
Operations & Maintenance	\$2,054,337.08
Capital	1,653,221.25
Allocated Expenses:	
Joint Administration	214,783.39
Technical Support	<u>321,203.72</u>
Total Expenses	<u>\$4,243,545.44</u>

4. Authorize Issuance of Purchase Orders as Follows:
  - (a) To Enercon Engineering, Inc., (Enercon) in Amount of Approximately \$573,955 to Upgrade Switchgear Automation System at Valencia Water Reclamation Plant (WRP)

Summary: Existing programmable logic controllers, relays, and associated hardware for the power distribution switchgear at the plant are obsolete with replacement parts no longer available. The components are critical for proper operation of the switchgear that controls the flow of power throughout plant. The automation of the power distribution is critical for bringing the plant’s emergency generators online in the event of a utility power failure. If these switchgear components fail, the plant will not be able to transfer automatically from utility power service to the generator feed. Since Enercon is the original vendor of the switchgear automation system, they are familiar with the system, which will minimize impact on operations. This item is consistent with the Districts’ Guiding Principles to protect financial and facility assets through prudent investment and maintenance programs; and commitment to operational excellence (protection of public health and the environment, regulatory compliance, and cost effectiveness).

- (b) To PERC Water Corporation (PERC Water), in Amount of Approximately \$1,500,000, for Operational and Technical Support During First Year of Operation of Advanced Water Treatment Facility (AWTF) at Valencia Water Reclamation Plant (WRP)

Summary: As part of the Santa Clarita Valley Sanitation District Chloride Compliance Facilities, construction of the Valencia AWTF started in April 2019 to reduce the concentration of chloride in the plant’s effluent prior to discharge to the Santa Clara River. Construction completion and commissioning of the AWTF is expected by October 2023. This is the first AWTF to be operated and maintained by Districts’ staff, who have limited experience with membrane treatment facilities. PERC Water has been hired by the AWTF contractor to assist in construction, startup, and commissioning of the AWTF; and their staff is intimately familiar with the systems that are being constructed at the Valencia WRP. PERC Water also has extensive experience operating similar AWT facilities for other public agencies. PERC Water is uniquely qualified to provide the operational support needed to ensure compliance with the new chloride requirements. This item is consistent with the Districts’ Guiding Principles to protect financial and facility assets through prudent investment and maintenance programs; and commitment to operational excellence (protection of public health and the environment, regulatory compliance, and cost effectiveness).

## 5. Approve Change Orders to Construction Contracts as Follows:

- (a) Nos. 47 and 48 to Contract No. 5176 with OHL USA, Inc., DBA Group OHL USA, Inc., for Construction of *Valencia Water Reclamation Plant Advanced Water Treatment Facility* (Project); Resulting in Total Payment of \$839,773.86 for Extra Work

Summary: The contractor was required to install various control systems throughout the Project to operate the wastewater treatment processes. During construction, it was determined that the instrumentation control diagrams that were provided by the equipment vendor and incorporated into the contract documents for the reverse osmosis (RO), decarbonator, and ion exchange treatment systems had been changed and would now require extensive modifications to the control system conduits and associated electrical conductors which were already in place. As a result, the contractor was directed to modify and add electrical conduits and conductors as necessary for proper control of the various treatment processes. Separately, during construction it was determined that the actual dimensions of the high-pressure pumps for the RO system did not match the dimensions included in the contract documents. To accommodate the proper installation and future maintenance of the high-pressure pumps, the contractor was therefore directed to relocate and reinstall the pumps and associated concrete supports, electrical conduits and conductors as necessary to ensure the safe operation and future maintenance of the RO system. These items are consistent with the Districts' Guiding Principles to protect financial and facility assets through prudent investment and maintenance programs; and commitment to operational excellence (protection of public health and the environment, regulatory compliance, and cost effectiveness).

- (b) No. 9 to Contract No. 5288 with Schneider Electric Buildings Americas, Inc., for Construction of *Valencia Water Reclamation Plant North Aeration Process Improvements* (Project); Resulting in Payment of \$468,287.60 for Extra Work

Summary: As part of the Project, the contractor was required to upgrade the tertiary filter control system by installing seven new remote terminal unit (RTU) control panels and reusing some of the existing electrical hardware, conduits, and conductors associated with the system. During construction, it was determined that the existing electrical hardware, conduits, and conductors for the filter control system were in poor condition, could not be reused and required replacement. The contractor was therefore directed to replace the deficient hardware, conduits and conductors as required to ensure the proper operation of the tertiary filtration control system. This item is consistent with the Districts' Guiding Principles to protect financial and facility assets through prudent investment and maintenance programs; and commitment to operational excellence (protection of public health and the environment, regulatory compliance, and cost effectiveness).

6. Adopt *Resolution of the Board of Directors of Santa Clarita Valley Sanitation District of Los Angeles County Adopting Policies and Procedures for Providing Priority Service to Affordable Housing Projects* (Resolution)

Summary: California Government Code Section 65589.7 requires public agencies that provide water or sewer services to adopt written policies and procedures with specific objective standards for providing priority service to housing projects that include lower income units. The proposed Resolution, which is attached, would establish the required policies and procedures in accordance with the requirements of the law. Once adopted, these policies and procedures must be updated and approved by the Board every five years. This item is consistent with the Districts' Guiding Principle of commitment to continual improvement.

## Adjourn

**Status Report:** Prior to or during the meeting session, the Chief Engineer and General Manager may update the Directors on various matters concerning the Districts that may be of current interest to the Directors.

**Public Comment:** Members of the public may address the Board of Directors on any item shown on the agenda or matter under the Board's authority. A "Request to Address Board of Directors" form is available. In compliance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, please contact the Secretary to the Boards' Office (562) 908-4288, extension 1100. Notification of 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 35.101 et seq. ADA Title II).

**Document Requests:** Links to supporting documents are available online at the time of posting. Agendas and supporting documents or other writings that will be distributed to Board members in connection with matters subject to discussion or consideration at this meeting that are not exempt from disclosure under the Public Records Act are available for inspection following the posting of this agenda at the office of the Secretary to the Boards of Directors located at the Districts' Joint Administration Building, 1955 Workman Mill Road, Whittier, California, 90601, or at the time of the meeting at the address posted on this agenda.

**RESOLUTION OF THE BOARD OF DIRECTORS OF SANTA CLARITA VALLEY  
SANITATION DISTRICT OF LOS ANGELES COUNTY ADOPTING POLICIES AND  
PROCEDURES FOR PROVIDING PRIORITY SERVICE TO AFFORDABLE  
HOUSING PROJECTS  
(California Government Code Section 65589.7)**

**WHEREAS**, the California legislature has declared that the lack of affordable housing is a matter of vital statewide importance; and

**WHEREAS**, Government Code Section 65589.7 enhances the priority granted to lower-income housing by requiring that public agencies that provide water or sewer services shall adopt written policies and procedures with specific objective standards for providing priority service to housing projects that include lower income units; and

**WHEREAS**, the Sanitation Districts of Los Angeles County are continually evaluating system requirements and capacity, monitoring planned and proposed project development, and working to ensure there is adequate capacity for future development throughout the Sanitation Districts of Los Angeles County service areas.

**NOW, THEREFORE, BE IT RESOLVED**, that the following guidelines are hereby adopted by the Board of Directors of Santa Clarita Valley Sanitation District of Los Angeles County (“District”) with respect to providing priority service to housing projects that include lower income units:

- (1) The District shall devote its best efforts to plan for and, to a reasonable degree (as determined on a case-by-case basis), prioritize providing sewer connections to residential housing projects that include lower income units as specified in the housing element of a general plan adopted by the legislative body of a county or city within the District’s boundaries;
- (2) Development projects that include lower income housing units shall not be denied approval of an application for service, nor shall conditions be imposed thereon or services reduced which are applied for, unless the District makes specific findings that the denial, condition, or reduction is necessary due to the existence of one or more of the following:
  - a. Insufficient water supply or insufficient water treatment or distribution capacity;
  - b. A State Department of Health Services order prohibiting new water connections;
  - c. Insufficient sewer treatment or collection capacity;
  - d. A Regional Water Quality Control Board order prohibiting new sewer connections; or
  - e. The applicant has failed to agree to reasonable terms and conditions.

- (3) Areas with Available Capacity – In times where the District has available capacity in its wastewater collection, treatment and disposal facilities, the provision of public sewer service to residential housing developments will be on an income-neutral basis.
- (4) Areas with Limitations in Capacity – In times where the District experiences service limitations due to capacity or regulatory constraints, service priority shall be given to planned developments that include housing units affordable to lower income households in accordance with Government Code Section 65589.7 and the limitations set therein.
- (5) Procedure – Whenever housing units affordable to lower income households are identified in a city or county housing element, or amendment thereto, from any city or county within the service area of the District, and a developer where the District is the local sewer agency applies for a connection permit, the District will give highest priority to the provision of services to that development and particularly to the affordable housing units contained therein.
- (6) At least once every five (5) years, the District shall update and approve the provisions of this Resolution by subsequent Resolution.

ADOPTED, SIGNED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2023.

**SANTA CLARITA VALLEY SANITATION  
DISTRICT OF LOS ANGELES COUNTY**

By: \_\_\_\_\_  
Chairperson, Board of Directors

**ATTEST:**

\_\_\_\_\_  
Secretary to the Board