

Call, Notice, and Agenda

SPECIAL MEETING — BOARD OF DIRECTORS — COUNTY SANITATION DISTRICT NO. 20

To be held at the ANTELOPE VALLEY TRANSIT AUTHORITY
42210 6th Street West, Lancaster, California

THE DISTRICT MAY TAKE ACTION ON ANY AGENDA ITEM LISTED BELOW

THURSDAY	April 13, 2023	At 11:30 A.M.
Governing Body	Director	Alternate
PALMDALE	LOA	ALARCON
PALMDALE	BETTENCOURT (Chairperson)	ALARCON
LOS ANGELES COUNTY	HAHN	BARGER

At the call of the Chairperson, a special meeting of the Board of Directors of County Sanitation District No. 20 of Los Angeles County will be held at the above time and place for the purpose of:

1. Public Comment
2. Approve Minutes of Regular Meeting Held March 9, 2023
3. Approve January 2023 Expenses in Amount of \$1,606,016.25

Summary: Local District expenses represent costs that are the sole responsibility of the individual District. Allocated expenses represent the District’s proportionate share of expenses made by District No. 2, the Administrative District, on its behalf pursuant to the Joint Administration Agreement. This Agreement provides for the joint administration and technical support for all of the signatory Districts along with the methodology for determining the proportionate costs for each District. A listing of Districts’ payments and previously approved budgets can be found on the Districts’ website at lacs.org/financial-documents. This item is consistent with the Districts’ Guiding Principle of commitment to fiscal responsibility and prudent financial stewardship.

Local District Expenses:	
Operations & Maintenance	\$1,301,267.27
Capital	106,424.16
Legal	411.95
Allocated Expenses:	
Joint Administration	88,773.72
Technical Support	105,682.46
Legal	3,456.69
Total Expenses	<u>\$1,606,016.25</u>

4. Re: Contract with Cora Constructors, Inc., in Amount of Approximately \$2,717,000, for Construction of [Palmdale Water Reclamation Plant Effluent Management System Modifications](#) (Project)
 - (a) Report on Bids and Award and Order Executed Contract
 - (b) Order Staff to Review Insurance and Surety Bonds for Performance and Payment and, if Sufficient, Order Secretary to Execute Contract Evidencing Approval of Bonds and Insurance

Summary: The Project will modify the existing valve structures and piping at the reservoir influent pump station and storage reservoirs to maintain pressure in the transmission pipeline, provide emergency power for the existing reservoir inlet and outlet valves, and add new light poles and security cameras for the existing reservoirs. Staff has determined that the Project is exempt or otherwise not subject to the provisions of the California Environmental Quality Act (CEQA) pursuant to Title 14 of the California Code of Regulations (“CEQA Guidelines”) Sections 15301 and 15303. This item is consistent with the Districts’ Guiding Principles to protect financial and facility assets through prudent investment and maintenance programs; and commitment to operational excellence (protection of public health and the environment, regulatory compliance, and cost effectiveness).

5. Adopt Resolution Establishing Time and Place for Regular and Special Meetings

Summary: The Ralph M. Brown Act requires that the Board provide, by ordinance, resolution or other rule, the time and place for regular meetings. It is recommended that regular meetings be held on the second Thursday of every month, except in August, where no meetings will be held, at 11:30 a.m., in the Board Room of the Antelope Valley Transit Authority, located at 42210 6th Street West, Lancaster, California. Special meetings may be called at any time by the Chairperson of the Board as the presiding

5. Contd.

officer, or by a majority of the members of the Board of Directors and notice must be delivered at least twenty-four (24) hours before the time of such meetings as specified in the notice. The Resolution is attached to the agenda. This item is consistent with the Districts' Guiding Principle to provide transparent communication to our Boards and the public.

6. *Adopt Resolution of the Board of Directors of County Sanitation District No. 20 of Los Angeles County Adopting Policies and Procedures for Providing Priority Service to Affordable Housing Projects (Resolution)*

Summary: California Government Code Section 65589.7 requires public agencies that provide water or sewer services to adopt written policies and procedures with specific objective standards for providing priority service to housing projects that include lower income units. The proposed Resolution, which is attached, would establish the required policies and procedures in accordance with the requirements of the law. Once adopted, these policies and procedures must be updated and approved by the Board every five years. This item is consistent with the Districts' Guiding Principle of commitment to continual improvement.

Adjourn

Status Report:

Prior to or during the meeting session, the Chief Engineer and General Manager may update the Directors on various matters concerning the Districts that may be of current interest to the Directors.

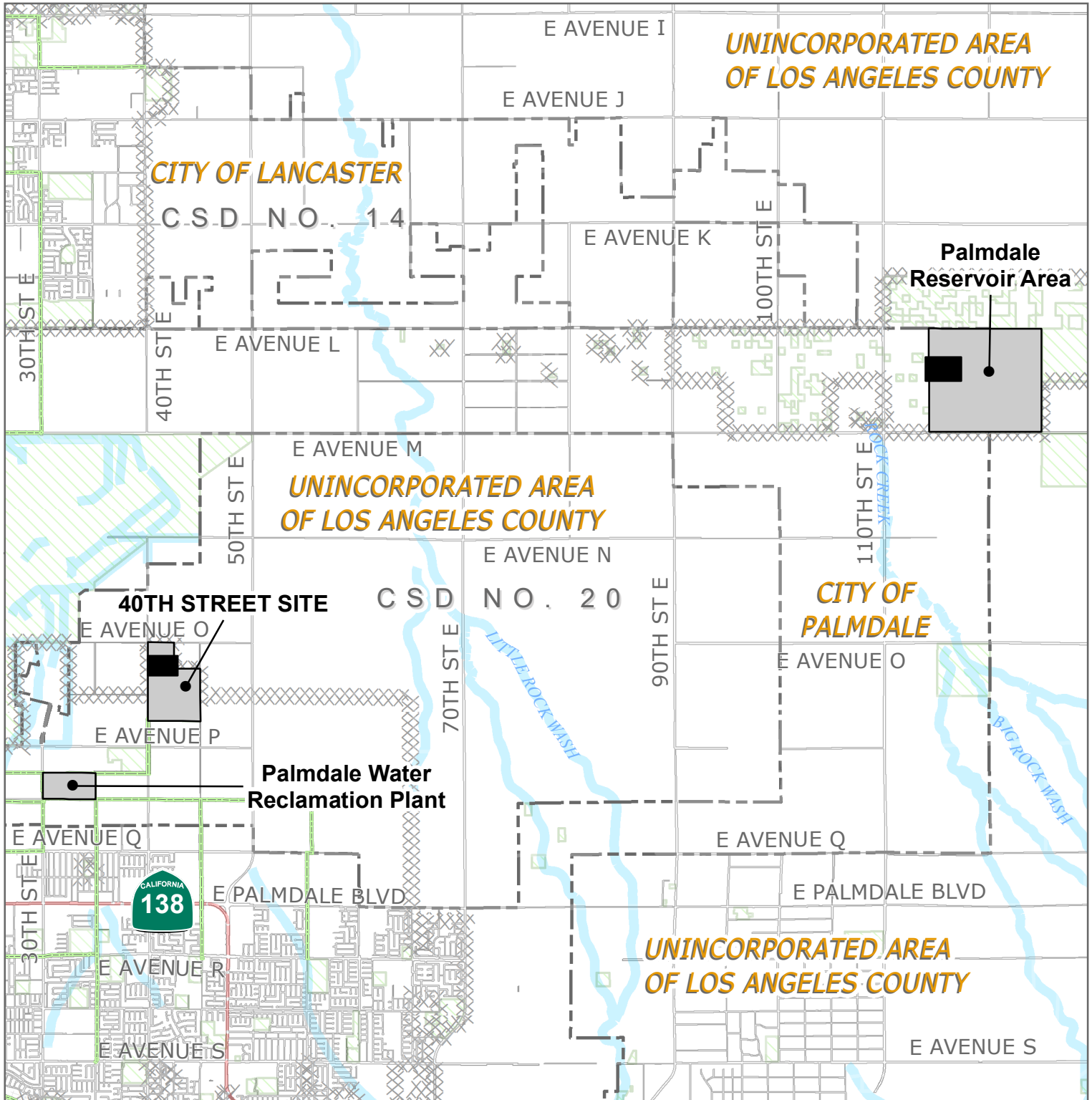
Public Comment:

Members of the public may address the Board of Directors on any item shown on the agenda or matter under the Board's authority. A "Request to Address Board of Directors" form is available. In compliance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, please contact the Secretary to the Boards' Office (562) 908-4288, extension 1100. Notification of 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 35.101 et seq. ADA Title II).

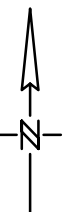
Document Requests:

Links to supporting documents are available online at the time of posting. Agendas and supporting documents or other writings that will be distributed to Board members in connection with matters subject to discussion or consideration at this meeting that are not exempt from disclosure under the Public Records Act are available for inspection following the posting of this agenda at the office of the Secretary to the Boards of Directors located at the Districts' Joint Administration Building, 1955 Workman Mill Road, Whittier, California, 90601, or at the time of the meeting at the address posted on this agenda.

PALMDALE WATER RECLAMATION PLANT EFFLUENT MANAGEMENT SYSTEM MODIFICATIONS



PROJECT LOCATION



TO: BOARD OF DIRECTORS OF LOS ANGELES
COUNTY SANITATION DISTRICT NO. 20

RE: AGENDA ITEM NO. 4(a)

FOR BOARD MEETING April 13, 2023

BIDS were received at the District Office on March 22, 2023

FOR Palmdale Water Reclamation Plant Effluent Management System Modifications


No. of Bids Received: 1

<u>BIDDER</u>	<u>TOTAL BID</u>
Cora Constructors, Inc.	<u>\$2,717,000.00</u>

RECOMMENDATION:

Award contract to Cora Constructors, Inc., low bidder, in the amount of \$2,717,000.00.

Engineer's Estimate: \$3,400,000.00



Robert C. Ferrante
Chief Engineer and
General Manager

RESOLUTION ESTABLISHING TIME AND PLACE FOR
REGULAR AND SPECIAL MEETINGS OF THE
COUNTY SANITATION DISTRICT NO. 20 OF LOS ANGELES COUNTY

BE IT RESOLVED, that there shall be a regular monthly meeting of the Board of Directors of the District on the second Thursday of every month, at 11:30 a.m., in the Board Room of the Antelope Valley Transit Authority, located at 42210 6th Street West, Lancaster, California, 93534; provided that, should the second Thursday fall upon a legal holiday, said meeting shall be held on the next business day thereafter, at the same time and place, and that no further notice of such regular monthly meeting shall be required and further provided that for convenience and scheduling conflicts, regular meetings may be rescheduled on a majority vote of the Board of Directors.

BE IT RESOLVED, that there shall be no regular monthly meeting of the Board of Directors of the District in the month of August unless deemed necessary.

BE IT FURTHER RESOLVED, that special meetings of the Board of Directors of the District may be called at any time by the Chairman of the Board as the presiding officer, or by a majority of the members of the Board of Directors by delivering personally or by mail written notice to each member of the Board of Directors and to each local newspaper of general circulation, radio station, or television station requesting notice in writing. Such notice shall be delivered personally or by mail at least twenty-four (24) hours before the time of such meeting as specified in the notice. The call and notice shall specify the time and place of the special meeting and the business to be transacted. However, such written notice of special meetings may be dispensed with as to any member who has previously filed a written waiver of notice with the Secretary of the District. Such waiver may be given by fax or electronic mail. Such written notice may also be dispensed with as to any member of the Board of Directors who is actually present at the meeting at the time the special meeting is requested.

PASSED AND ADOPTED by the Board of Directors of the County Sanitation District No. 20 of Los Angeles County this 13th day of April 2023 by the following votes:

AYES:

NOES:

ABSTAIN:

ABSENT:

Chairperson

**RESOLUTION OF THE BOARD OF DIRECTORS OF COUNTY SANITATION
DISTRICT NO. 20 OF LOS ANGELES COUNTY ADOPTING POLICIES AND
PROCEDURES FOR PROVIDING PRIORITY SERVICE TO AFFORDABLE
HOUSING PROJECTS
(California Government Code Section 65589.7)**

WHEREAS, the California legislature has declared that the lack of affordable housing is a matter of vital statewide importance; and

WHEREAS, Government Code Section 65589.7 enhances the priority granted to lower-income housing by requiring that public agencies that provide water or sewer services shall adopt written policies and procedures with specific objective standards for providing priority service to housing projects that include lower income units; and

WHEREAS, the Sanitation Districts of Los Angeles County are continually evaluating system requirements and capacity, monitoring planned and proposed project development, and working to ensure there is adequate capacity for future development throughout the Sanitation Districts of Los Angeles County service areas.

NOW, THEREFORE, BE IT RESOLVED, that the following guidelines are hereby adopted by the Board of Directors of County Sanitation District No. 20 of Los Angeles County (“District”) with respect to providing priority service to housing projects that include lower income units:

- (1) The District shall devote its best efforts to plan for and, to a reasonable degree (as determined on a case-by-case basis), prioritize providing sewer connections to residential housing projects that include lower income units as specified in the housing element of a general plan adopted by the legislative body of a county or city within the District’s boundaries;
- (2) Development projects that include lower income housing units shall not be denied approval of an application for service, nor shall conditions be imposed thereon or services reduced which are applied for, unless the District makes specific findings that the denial, condition, or reduction is necessary due to the existence of one or more of the following:
 - a. Insufficient water supply or insufficient water treatment or distribution capacity;
 - b. A State Department of Health Services order prohibiting new water connections;
 - c. Insufficient sewer treatment or collection capacity;
 - d. A Regional Water Quality Control Board order prohibiting new sewer connections; or
 - e. The applicant has failed to agree to reasonable terms and conditions.

- (3) Areas with Available Capacity – In times where the District has available capacity in its wastewater collection, treatment and disposal facilities, the provision of public sewer service to residential housing developments will be on an income-neutral basis.
- (4) Areas with Limitations in Capacity – In times where the District experiences service limitations due to capacity or regulatory constraints, service priority shall be given to planned developments that include housing units affordable to lower income households in accordance with Government Code Section 65589.7 and the limitations set therein.
- (5) Procedure – Whenever housing units affordable to lower income households are identified in a city or county housing element, or amendment thereto, from any city or county within the service area of the District, and a developer where the District is the local sewer agency applies for a connection permit, the District will give highest priority to the provision of services to that development and particularly to the affordable housing units contained therein.
- (6) At least once every five (5) years, the District shall update and approve the provisions of this Resolution by subsequent Resolution.

ADOPTED, SIGNED AND APPROVED this ____ day of _____, 2023.

**COUNTY SANITATION DISTRICT NO. 20
OF LOS ANGELES COUNTY**

By: _____
Chairperson, Board of Directors

ATTEST:

Secretary to the Board