

**COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY
REQUEST FOR ANNEXATION
INFORMATION and INSTRUCTION SHEET**

I. ELIGIBILITY CRITERIA FOR ANNEXATION TO A COUNTY SANITATION DISTRICT OF LOS ANGELES COUNTY

- a. The property is contiguous to County Sanitation District (District) or, if not contiguous, may be drained by gravity to a trunk sewer of that District
- b. The property is not included in whole or part in any other agency providing similar services to those of the District
- c. The property will benefit by its inclusion in the District

II. SPECIFIC REQUIREMENTS

- a. **Request for Annexation Form (4 pages):** All applicants must complete, in detail, and return the Request for Annexation Form. See "e" for information regarding Environmental Data on page 4 of this form and Section II for signature requirements.
- b. **Los Angeles County Local Agency Formation Commission (LAFCO) Party Disclosure Form:** All applicants must complete and return the Party Disclosure Form pursuant to the Local Agency Formation Commission Party Disclosure Form Information Sheet.
- c. **Los Angeles County Local Agency Formation Commission (LAFCO) Consent Letter:** All applicants must complete and return the LAFCO Consent Letter per LAFCO requirements.
- d. **Annexation Payment:** All applicants must submit a check made payable to the District in the full amount of the deposit as stated in District's quotation letter. Cash will not be accepted.

HOW MUCH DO I HAVE TO PAY?

The annexation fee consists of three processing fees. The **Annexation Processing Fees** table is attached. The Sanitation Districts, as the lead agency for the annexation, will collect the total processing fees with the annexation application. The three processing fees are for: 1) County Sanitation Districts of Los Angeles County (CSD), 2) Local Agency Formation Commission of Los Angeles County (LAFCO), and 3) State Board of Equalization (SBE). The processing fees are subject to change without notice. If the fees increase before your application is processed by this office for submittal to these agencies, you will be notified and the additional monies must be paid before the annexation procedure can be finalized.

- e. **Copy of Grant Deed:** All applicants must submit a copy of the Grant Deed including the legal description or a recorded tract/parcel map
- f. **California Environmental Quality Act (CEQA):** All applications are subject to CEQA. **If you are applying for a single-family home on septic tank, your project is exempt and the Notice of Finding will be prepared by this office.** As required by LAFCO, all other applicants must provide seven (7) hard copies each of the Initial Study, Final Negative Declaration, Final Mitigated Negative Declaration, Notice of Determination, Mitigation Monitoring and Reporting Program, and receipt for fees paid to the Department of Fish & Game, approved by a city or County Regional Planning Commission, or one (1) hard copy of Draft Environmental Impact Report (DEIR) with other supporting documents **and** three (3) copies on CD of both the Draft and Final Environmental Impact Report (EIR) with other supporting documents, Notice of Determination, and receipt for fees paid to Department of Fish & Game, approved by a city or County Regional Planning Commission, whichever is applicable.
- g. **Radius Map and Corresponding Mailing Labels for LAFCO:** All developers are required to submit a radius map within a 300-foot radius of the exterior boundaries of the project area and each parcel of land lying entirely or partially within a 300-foot radius. A set of mailing labels of those landowners that are within a 300-foot radius of the exterior boundaries of the subject area is also required. Provide a list of the Assessor's parcel number, name, and address of each landowner.

Please note: The annexation fees and application will not be accepted until *all* of the required items have been submitted.

III. SIGNATURE — BY LEGAL OWNER*

- a. **Individual:** Must be the same name as it appears on current Los Angeles County Assessment Roll. If not, a copy of the newly recorded Grant Deed evidencing ownership must be furnished. **Print or type name and title below signature.*
- b. **Corporation:** Must be signed by a Corporate Officer, indicating title and apply the corporate seal. A copy of the resolution authorizing the corporate officer's signature must be submitted along with the completed form. **Print or type name and title below signature.*
- c. **Partnership:** Must be signed by a General Partner and a copy of the Statement of Partnership or a copy of the resolution authorizing the general partner's signature must be submitted along with the completed form. **Print or type name and title below signature.*

IV. TRACT AND/OR PARCEL MAP PROJECTS — ADDITIONAL REQUIREMENTS

- a. Developers and/or engineers must submit a print-out of the closed survey traverse of the subject property boundaries, inclusive of area to centerline of all public streets, upon which the property fronts or abuts. (Disregard if previously provided.)
- b. Developers and/or engineers must submit an approved recorded blue-line copy of the tract or parcel map, showing all recording data, as soon as possible. (Your annexation application cannot be processed until all the required documents, as explained in Section I, and a copy of the recorded tract/parcel map blue-line are submitted. Please order an extra copy of the blue-line for this office at the time of recording.)

V. TO OBTAIN ADDITIONAL INFORMATION CONTACT:

Donna Kitt — (562) 908-4288, extension 2708 or e-mail: dkitt@lacsdc.org

Doug Harman — (562) 908-4288, extension 2793 or e-mail: dougharman@lacsdc.org

**ANNEXATION PROCESSING FEES FOR THE
COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY**

COUNTY SANITATION DISTRICTS' PROCESSING FEE	ACREAGE			FEE
	0.0	to	1.5	\$1,450
	>1.5	to	5.0	\$1,950
	>5.0	to	20.0	\$390/Acre
	Over 20.0			\$7,800 Plus \$75/Additional Acre And Every Fraction Thereof
LOCAL AGENCY FORMATION COMMISSION FILING FEE^{1/}	ACREAGE			FEE
ANNEXATIONS AND DETACHMENTS	0.0	to	4.99	\$2,500
	5.0	to	9.99	\$3,000
	10.0	to	24.99	\$3,500
	25.0	to	49.99	\$5,000
	50.0	to	99.99	\$6,000
	100.0	to	159.99	\$7,000
	160.0+ Acres			\$8,000
OTHER PROPOSALS	Special Reorganization			\$10,000
	Incorporation/Disincorporation/Consolidation			\$7,500
	District Formation			\$7,500
	District Dissolution/Consolidation/Merger			\$5,000
	Establishment of Subsidiary District			\$4,000
	Reorganizations			Basic Fee*+ 20%
	Amend Existing Sphere of Influence for an Annexation			\$500
	Amend Existing Sphere of Influence Without other Action:			
	0.0	to	4.99	\$2,500
	5.0	to	9.99	\$3,000
	10.0	to	24.99	\$3,500
	25.0	to	49.99	\$5,000
	50.0	to	99.99	\$6,000
	100.0+ Acres			\$7,000
	Reconsideration of LAFCO Determinations			50% of Basic Fee
	Special District Study			Actual Cost
	Out-of-Agency Service Agreements			\$2,000
	Petition Verification			Actual Cost
	Notice/Radius Map			Actual Cost
	State Controller Review			\$2,000 + Actual Cost
*The "Basic Fee" is the filing fee charged for a single change of organization. If more than one change of organization is proposed, then additional fees will apply.				
STATE BOARD OF EQUALIZATION^{2/}	ACREAGE			FEE
SINGLE AREA TRANSACTIONS	0.0	to	<1.0	\$300
	1.0	to	5.99	\$350
	6.0	to	10.99	\$500
	11.0	to	20.99	\$800
	21.0	to	50.99	\$1,200
	51.0	to	100.99	\$1,500
	101.0	to	500.99	\$2,000
	501.0	to	1,000.99	\$2,500
	1,001.0	to	2,000.99	\$3,000
	2,001.0 and Above			\$3,500
OTHER PROPOSALS	Additional County per Transaction			\$300
	Consolidation per Resolution or Ordinance			\$300
	Entire District Transaction			\$300
	Coterminous Transaction			\$300
	District Dissolution or Name Change			\$0

^{1/}Most recent LAFCO fee increase effective January 1, 2006.

^{2/}Most recent SBE fee increase effective December 2, 1998.

**REQUEST FOR ANNEXATION
TO
COUNTY SANITATION DISTRICT NO. _____ OF LOS ANGELES COUNTY**

The undersigned, owners of the property listed in this application, hereby request the Board of Directors to annex said property to said District, and represent that the property is:

1. Contiguous to said District, or if not contiguous, may be drained by gravity to a trunk sewer of the District.
2. Not included in whole or in part in any District formed for purposes similar to those of the District.
3. To be benefited by its inclusion in the District.

It is further understood and agreed to by the undersigned that:

- A. In the event a connection directly or indirectly to the sewerage system of said District, from sewers of the property to be annexed is permitted prior to completion of annexation proceedings, said connection shall be considered temporary and will become permanent only upon final completion of the annexation proceedings. If for any reason the annexation to said District, of the subject property severed by the temporary connection is not completed, said property will be required to disconnect, unless a contract is entered into with the District providing for compensation to the District for off-site sewage disposal services for said property.
- B. In the event the annexation and proceedings are not completed by reason of any action or inaction of any of the undersigned, all costs and expenses incurred by the District in processing the annexation shall be deducted from any deposit made by the undersigned in payment of the required annexation fees.

PROPERTY IDENTIFICATION

ASSESSOR MAPBOOK NO.	PAGE	PARCEL	_____
TRACT MAP NO.	BOOK	PAGE	_____
TRACT MAP NO.	BOOK	PAGE	_____
PARCEL MAP NO.	BOOK	PAGE	_____
PARCEL MAP NO.	BOOK	PAGE	_____

SIGNATURE OF OWNER

***Print or type name and title below signatures**

DATE: _____

PLEASE NOTE: THESE QUESTIONS ARE ADDRESSED TO THE PROPERTY BEING ANNEXED ONLY, NOT THE CITY OR COUNTY AREA THE PROPERTY IS LOCATED IN.

I. JUSTIFICATION

A. What are the reasons for the initiation of this proposal? (Be specific): _____

II. GENERAL DESCRIPTION

A. Description of proposal location: _____

B. Major Streets and Highways: _____

C. Proposal Area — Give a detailed description of the proposal area and what it consists of (e.g. Existing commercial corridors, residential communities, existing redevelopment area, public utility right-of-way, relevant structures, etc.) _____

D. Land Area: _____ square miles _____ acres

E. General description of topography: _____

F. Describe physical boundaries (rivers, mountains, freeways, etc.) and natural boundaries of the subject territory: _____

III. SOCIAL FACTORS

A. Population (please see note at the top of this page)

1. Total population in household (within the parcel to be annexed only): _____

2. If the proposal includes development, what is the estimated population of the proposed area?

3. Number of registered voters within household: _____

PLEASE NOTE: THESE QUESTIONS ARE ADDRESSED TO THE PROPERTY BEING ANNEXED ONLY, NOT THE CITY OR COUNTY AREA THE PROPERTY IS LOCATED IN.

B. Housing

1. Number and types of existing dwelling units in the subject area: _____

IV. LAND USE

A. What is the present land use? _____

1. In the subject area: _____

2. In the surrounding area: _____

B. What are the existing zones in the subject area? _____

C. Describe any proposed change in land use and/or zoning related to this proposal: _____

D. Is the proposal consistent with city or county general plans, specific plans, and other adopted land use policies? _____

E. Does this proposal involve development of property? Yes No

(If answer is "yes", answer 1 through 4 below and supply development plan or tentative tract map.)

1. Type of development proposed: Residential Commercial Industrial

2. If commercial or industrial development is proposed, describe the project to include type of business or industry to be located on the site (include square footage). _____

3. If residential development is proposed, indicate type (single-family, apartment, etc.), number of units, and the number of dwelling units per acre: _____

4. Are there any agricultural or open-space lands within the proposal area? What is the effect of this proposal on agricultural or open-space lands? _____

PLEASE NOTE: THESE QUESTIONS ARE ADDRESSED TO THE PROPERTY BEING ANNEXED ONLY, NOT THE CITY OR COUNTY AREA THE PROPERTY IS LOCATED IN.

V. ENVIRONMENTAL DATA

A. Indicate what action, if any, has been taken pursuant to the California Environmental Quality Act:

- An Environmental Impact Report has been adopted. Submit three (3) copies each of the Draft EIR and Final EIR **on CD** including all supporting documents, along with the Notice of Determination, one **hard copy** of Draft EIR with all supporting documents, and receipt for fees paid to the Department of Fish & Game, approved by a city or County Regional Planning Commission.)
- A Negative Declaration has been adopted. (Submit seven (7) **hard copies** of the Initial Study, Final Negative Declaration, Final Mitigated Negative Declaration, Notice of Determination, and Mitigation Monitoring and Reporting Program approved by a city or County Regional Planning Commission.)
- The project is exempt pursuant to Section _____ of the State CEQA Guidelines.

LOCAL AGENCY FORMATION COMMISSION

PARTY DISCLOSURE FORM

Information Sheet

PURSUANT TO GOVERNMENT CODE SECTION 84308, this form must be completed by applicants or, persons who are the subject of any applicant proceeding pending before the Local Agency Formation Commission.

IMPORTANCE NOTICE

1. If you are an applicant for, or the subject of any application or proceeding pending before the Local Agency Formation Commission, you are prohibited from making a campaign contribution of greater than \$250 to any commissioner, his or her alternate, or any candidate for such position. This prohibition ends three (3) months after a final decision is rendered by the Local Agency Formation Commission. In addition, no commissioner, alternate, or candidate may solicit or accept a campaign contribution of more than \$250 from you during this period.

These prohibitions also apply to your agents and/or lobbyists. If you are a closely held corporation, this prohibition applies to your majority shareholder as well.

2. You must file the attached disclosure form and disclose whether you or your agent(s) have in the aggregate contributed more than \$250 to any commissioner, his or her alternate, or any candidate for the position during the twelve (12) month period preceding the filing of the application or the initiation of the proceeding.
3. If you or your agent have made a contribution to any commissioner, alternate, or candidate during the twelve (12) months preceding the decision on the application or proceeding, that commissioner must disqualify himself or herself from the decision. However, disqualification is not required if the commissioner, alternate, or candidate returns the campaign contribution within thirty (30) days of learning about both the contribution and the proceedings.

This form must be completed and filed with your application.

Los Angeles County
LOCAL AGENCY FORMATION COMMISSION

PARTY DISCLOSURE FORM

Definition of Terms

1. A proceeding involving "a license, permit, or other entitlement for use" includes all business, professional, trade and land use licenses and permits, and all other entitlements for use, including all entitlements of land use; all contracts (other than competitively bid, labor or personal employment contracts) and all franchises.
2. Your "agent" is someone who represents you in connection with a proceeding involving a license, permit, or other entitlement for use. If an individual acting as an agent is also acting in his or her capacity as an employee or member of a law, architectural, engineering, consulting firm, or similar business entity, both the business entity and the individual are "agents".
3. To determine whether a campaign contribution of greater than \$250 has been made by you, campaign contributions made by you within the preceding twelve (12) months must be aggregated with those made by your agent within the preceding twelve (12) months or the period of the agency, whichever is shorter. Campaign contributions made to different commissioners, their alternates, or candidates are not aggregated.

This notice summarizes the major requirement of Government code Section 84308 of the Political Reform Act and two (2) California Administrative code Section 13438-18438.8.

For more information, contact the Fair Political Practices commission, 428 J Street, Suite 800, Sacramento, California, 95814, 916/322-5901.

LOCAL AGENCY FORMATION COMMISSION

A - (-)
A - -

PARTY DISCLOSURE FORM

DESIGNATED TITLE OF PROPOSAL: _____

PARTY'S NAME: _____

CHECK THE APPROPRIATE RESPONSE AND COMPLETE AND SIGN THIS FORM. RETURN IT WITH THE LAFCO APPLICATION. PLEASE USE ONE FORM PER RESPONDENT.

_____ I have not made a contribution greater than \$250 to any member of the Los Angeles County Local Agency Formation Commission (LAFCO) listed below within twelve (12) months of the LAFCO filing date of _____.

_____ I have made the following contribution(s) greater than \$250 to the following member(s) of LAFCO within twelve (12) months of the LAFCO filing date of _____.

NAME OF MEMBER	DATE OF CONTRIBUTION	AMOUNT

Commissioner

Representing

Jerry Gladbach, Chair
Richard H. Close
Donald L. Dear
Margaret Finlay
Tom La Bonge
Gloria Molina
Henri F. Pellissier
David Spence
Zev Yaroslavsky
Lori Brogin
Lillian Kawasaki
Don Knabe
Paul Krekorian
Gerard McCallum
Judith Mitchell

Castaic Lake Water Agency
General Public-San Fernando Valley
West Basin Municipal Water District
City of Duarte
City of Los Angeles
First Supervisorial District
General Public at large
City of La Cañada Flintridge
Third Supervisorial District
San Fernando Valley, Alternate
Water Replenishment District of Southern California, Alternate
Fourth Supervisorial District, Alternate
City of Los Angeles, Alternate
General Public at large, Alternate
City of Rolling Hills Estates, Alternate

Signature: _____

Date: _____

THIS FORM MUST BE COMPLETE AND FILED WITH YOUR APPLICATION

LAFCO CONSENT LETTER

Date: _____

Mr. Paul A. Novak, AICP
Executive Officer
Local Agency Formation Commission for the County of Los Angeles
80 South Lake Avenue
Suite 870
Pasadena, CA 91101

Subject: Landowner's Consent to Proposed Annexation No. _____ to County Sanitation District No. _____ of Los Angeles County and Consent to a Waiver of Notice and Hearing on the Proposal, and a Waiver of Protest on the Proposal Pursuant to Government Code Section 56662(a)

Dear Mr. Novak:

I am the owner of property located at _____.
The Assessor's Parcel Number(s) for this property is/are _____.
This property is within the affected territory for the Proposal.

Pursuant to Government Code Section 56662(a)(3)(B), I hereby give my written consent to the Proposal for the purpose of enabling the Local Agency Formation Commission for the County of Los Angeles ("Commission") to make determinations on the Proposal without notice and hearing, and to waive protest proceedings on the Proposal, in accordance with Government Code Section 56662(a).

This consent does not preclude the submission of a petition accompanying the Proposal that is signed by all of the owners of land within the affected territory in accordance with Government Code Section 56662(a)(3)(A). It also does not preclude the submittal of a valid written consent in another form if the required information is included.

Sincerely,

Signature of Owner

* Print or type name and title below signature

Section 56662 of the Government Code

(a) If a proposal for an annexation, a detachment, or a reorganization consisting solely of annexations or detachments, or both, or formation of a county service area meets all of the following criteria, the commission may make determinations upon the proposal without notice and hearing and may waive protest proceedings entirely pursuant to Part 4 (commencing with Section 57000):

(1) The territory is uninhabited.

(2) An affected local agency has not submitted a written demand for notice and hearing during the 10-day period as described in subdivision (c).

(3) The proposal meets either of the following criteria:

(A) The petition accompanying the proposal is signed by all of the owners of land within the affected territory.

(B) The proposal is accompanied by proof, satisfactory to the commission, that all the owners of land within the affected territory have given their written consent to the proposal.

If you should have any questions or require further assistance regarding this LAFCO Consent Letter, please contact Paul A. Novak at (626) 204-6500.

**INFORMATION SHEET FOR APPLICANTS
PROPOSING TO CONNECT OR INCREASE THEIR DISCHARGE TO
THE COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY SEWERAGE SYSTEM**

THE PROGRAM

The County Sanitation Districts of Los Angeles County are empowered by the California Health and Safety Code to charge a fee for the privilege of connecting to a Sanitation District's sewerage system. Your connection to a City or County sewer constitutes a connection to a Sanitation District's sewerage system as these sewers flow into a Sanitation District's system. The County Sanitation Districts of Los Angeles County provide for the conveyance, treatment, and disposal of your wastewater. **PAYMENT OF A CONNECTION FEE TO THE COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY WILL BE REQUIRED BEFORE A CITY OR THE COUNTY WILL ISSUE YOU A PERMIT TO CONNECT TO THE SEWER.**

I. WHO IS REQUIRED TO PAY A CONNECTION FEE?

1. Anyone connecting to the sewerage system for the first time for any structure located on a parcel(s) of land within a County Sanitation District of Los Angeles County.
2. Anyone increasing the quantity of wastewater discharged due to the construction of additional dwelling units on or a change in land usage of a parcel already connected to the sewerage system.
3. Anyone increasing the improvement square footage of a commercial or institutional parcel by more than 25 percent.
4. Anyone increasing the quantity and/or strength of wastewater from an industrial parcel.
5. If you qualify for Demolition Credit, connection fees will be adjusted accordingly.

II. HOW ARE THE CONNECTION FEES USED?

The connection fees are used to provide additional conveyance, treatment, and disposal facilities (capital facilities) which are made necessary by new users connecting to a Sanitation District's sewerage system or by existing users who significantly increase the quantity or strength of their wastewater discharge. The Connection Fee Program insures that all users pay their fair share for any necessary expansion of the system.

III. HOW MUCH IS MY CONNECTION FEE?

Your connection fee can be determined from the Connection Fee Schedule specific to the Sanitation District in which your parcel(s) to be connected is located. A Sanitation District boundary map is attached to each corresponding Sanitation District Connection Fee Schedule. Your City or County sewer permitting office has copies of the Connection Fee Schedule(s) and Sanitation District boundary map(s) for your parcel(s). If you require verification of the Sanitation District in which your parcel is located, please call the Sanitation Districts' information number listed under Item IX below or you may visit our website at www.lacsd.org.

IV. WHAT FORMS ARE REQUIRED*?

The Connection Fee application package consists of the following:

1. Information Sheet for Applicants (this form)
2. Application for Sewer Connection

3. Connection Fee Schedule with Sanitation District Map (one schedule for each Sanitation District)

*Additional forms are required for Industrial Dischargers.

V. WHAT DO I NEED TO FILE?

1. Completed Application Form
2. A complete set of architectural blueprints (not required for connecting one single family home)
3. Fee Payment (checks payable to: County Sanitation Districts of Los Angeles County)
4. Industrial applicants must file additional forms and follow the procedures as outlined in the application instructions

VI. WHERE DO I SUBMIT THE FORMS?

Residential, Commercial, and Institutional applicants should submit the above listed materials either by mail or in person to:

County Sanitation Districts of Los Angeles County
Connection Fee Program, Room 104
1955 Workman Mill Road
Whittier, CA 90601

VII. HOW LONG DOES IT TAKE TO PROCESS MY APPLICATION?

Applications submitted by mail are generally processed and mailed within three working days of receipt. Applications brought in person are processed on the same day provided the application, supporting materials, and fee is satisfactory. Processing of large and/or complex projects may take longer.

VIII. HOW DO I OBTAIN MY SEWER PERMIT TO CONNECT?

An approved Application for Sewer Connection will be returned to the applicant after all necessary documents for processing have been submitted. Present this approved-stamped copy to the City or County Office issuing sewer connection permits for your area at the time you apply for actual sewer hookup.

IX. HOW CAN I GET ADDITIONAL INFORMATION?

If you require assistance or need additional information, please call the County Sanitation Districts of Los Angeles County at (562) 908-4288, extension 2727.

X. WHAT ARE THE DISTRICTS' WORKING HOURS?

The Districts' offices are open between the hours of 7:00 a.m. and 4:00 p.m., Monday through Thursday, and between the hours of 7:00 a.m. and 3:00 p.m. on Friday, except holidays. The Connection Fee Counter is open between the hours of 7:30 a.m. and 4:00 p.m. Monday through Thursday and Fridays 7:30 a.m. to 3:00 p.m. When applying in person, applicants must be at the Connection Fee counter at least 30 minutes before closing time.



COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY

1955 Workman Mill Road / Room 104 / Whittier California
Mailing Address: P.O. Box 4998, Whittier California 90607
Telephone: (562) 908-4288 or (323) 685-5217, Extension 2727
Hours: 7:30 a.m. - 4:00 p.m. Mon. - Thurs.
7:30 a.m. - 3:00 p.m. Fri.

GRACE ROBINSON CHAN
Chief Engineer and General Manager

Account No: _____
District No: _____

SEWERAGE SYSTEM CONNECTION FEE

Complete Items 1 through 10 - PLEASE TYPE OR PRINT

Date: ____/____/____
(MONTH) (DAY) (YEAR)

1. Property Owner

2. Facility Name _____

3. Address of Property _____
(STREET) (CITY) (STATE) (ZIP)
Major Cross Streets _____ Thomas Guide Page _____

4. Contact _____ Phone Number: (____) _____

5. Mailing Address _____
(IF DIFFERENT FROM ABOVE) (STREET) (CITY) (STATE) (ZIP)

6. County Assessor Map Book, Page, and Parcel Number: - -

7. Structure is: Proposed Existing, Date of Construction _____

8. User Category and Units of Usage: (Check the appropriate box and provide the applicable information)

a. Residential:	<input type="checkbox"/> Single Family Home(s) Tract # _____ Lots _____	▶ Number of Units: _____
	<input type="checkbox"/> Duplex <input type="checkbox"/> Triplex <input type="checkbox"/> Fourplex	▶ Number: _____
	<input type="checkbox"/> Five Units or More	▶ Number of Units: _____
	<input type="checkbox"/> Mobile Home Park	▶ Number of Spaces: _____
	<input type="checkbox"/> Condominium	▶ Number of Units: _____
b. Commercial:	<input type="checkbox"/> Hotel/Motel	▶ Number of Rooms: _____
	<input type="checkbox"/> Convalescent Hospital/Home for the Aged	▶ Number of Beds: _____
	<input type="checkbox"/> Other (Specify): _____	▶ Improvement Square Footage: _____
c. Institutional:	<input type="checkbox"/> College/University	▶ Number of Students: _____
	<input type="checkbox"/> Private School	▶ Improvement Square Footage: _____
	<input type="checkbox"/> Church	▶ Improvement Square Footage: _____
d. Industrial:	<input type="checkbox"/> All Categories	▶ All industrial discharges must obtain a permit for industrial wastewater discharge.

9. In order to process this application a complete set of architectural blue prints must be submitted. This is not required for conversion from septic tank to sewer connection.

10. I certify that the information provided in this application is true and correct to the best of my knowledge.

OWNER
 AGENT FOR OWNER

(Signature) (Date)

Please pay by check or money order only. (Cash will not be accepted.)
Make checks payable to: COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY.
Return checks will be subject to penalty.

FEE CALCULATION FOR RESIDENTIAL, COMMERCIAL, AND INSTITUTIONAL CATEGORIES

X =
Number of Units of Usage Connection Fee Per Unit of Usage Connection Fee

SPECIAL CREDITS (Only if Applicable)

DEMOLITION CREDIT*
 CHANGE IN USE CREDIT*
 AD VALOREM TAX CREDIT
Annexation Date _____

*In order to receive credit, proof of demolition or former use must be submitted with your application (e.g. Demolition Permits, original plans).

—

(If Less Than Zero, Enter Zero)
Connection Fee Due

(For Districts' Use Only)

FEE PAYMENT RECEIVED: Processed by: _____
From: _____ D.C. Yes No Approved by: _____
Amount: \$ _____ Ck. No. _____ Permit No.: _____ Date: _____